

## Western Australian Regional Capitals Alliance Agenda

Notice is hereby given that the WARCA meeting was held  
at 10:10am on 18<sup>th</sup> September 2015 at the Canning Room in Adina Apartment Hotel, 33 Mounts Bay Road Perth.

Ron Yuryevich  
Chairperson

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## 1. Official Opening

The Chairperson declared the meeting of the Western Australian Regional Capital Alliance open at 10:10AM.

## 2. Attendance

Members	Shire/City/Town
Mayor Ron Yuryevich	Chairperson, Western Australian Regional Capitals Alliance Mayor, City of Kalgoorlie-Boulder
Mayor Ian Carpenter	City of Greater Geraldton
Cr Graeme Campbell	President, Shire of Broome
Mayor Peter Long	Mayor, City of Karratha
Mayor Dennis Wellington	Mayor, City of Albany
Mayor Kelly Howlett – 10:40AM	Mayor, Town of Port Hedland
CEOs	Shire/City/Town
Mr Rob Radosevich	A/CEO, City of Kalgoorlie-Boulder
Mr Kenn Donohoe	CEO, Shire of Broome
Mr Chris Adams	CEO, City of Karratha
Mr Andrew Brien	CEO, City of Bunbury
Mr Andrew Sharpe	CEO, City of Albany
Mr Mal Osborne - 10:40AM	CEO, Town of Port Hedland
Guests/Invitees	Organisation Name
Professor Paul Plummer	Professor for Geography Director, Centre for Regional Development, UWA
Professor Fiona Haslam-McKenzie	Director, Regional Development, UWA
Ms Jo Burges	Regional Cooperation Manager, WALGA
Apologies	Organisation Name
Mr Ken Diehm	CEO, City of Greater Geraldton
Mr Brendan Kelly	Deputy Mayor, City of Bunbury
Professor Paul Plummer	Professor for Geography Director, Centre for Regional Development, UWA

3. Confirmation of Minutes from previous meeting held on the 12th of June 2015

Responsible Officer: Mr Ron Yuryevich, Chairperson  
Action Officer: MrRon Yuryevich, Chairperson  
Disclosure of Interest: Nil

Voting Requirement: Simple Majority

Resolution: That WARCA resolve that the Minutes of the meeting held on the 12<sup>th</sup> June 2015 as previously circulated, be adopted as the true and correct record of proceedings.

Moved: Mayor Long  
Seconded: Cr Campbell  
Result: 5/0

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#### 4. Chairperson Election

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Mayor Ron Yuryevich, Chairperson  
Disclosure of Interest: Nil

Purpose:

To elect a new chairperson to succeed Mayor Ron Yuryevich.

Comment:

The incumbent Chairperson Mayor Yuryevich has announced his retirement from public service and will therefore no longer be holding representation in WARCA. The position is then open for election.

**Voting Requirement:** Simple Majority

**Resolution:** That WARCA election for the new Chairperson be deferred to December meeting.

**Moved:** Mayor Long

**Seconded:** Mayor Carpenter

**Result:** 5/0

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## 5. Purchasing Policy

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Mayor Ron Yuryevich, Chairperson  
Disclosure of Interest: Nil

### Purpose:

To adopt the WARCA purchasing policy.

### Comment:

WARCA members agreed to up with final WARCA Purchasing Policy for adoption

**Voting Requirement:** Simple Majority

**Resolution:** That WARCA policy is the policy of the auspicng agent until such time there is a formal constituted role.

**Moved:** Cr Campbell

**Seconded:** Mayor Carpenter

**Result:** 5/0

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## 6. Financial Reports

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Melody Pia, Pilbara Regional Council  
Disclosure of Interest: Nil

### Purpose:

Presentation of the WARCA financials for the period ended 31 August 2015.

### Comment:

The Alliance did not approve the draft FY16 budget presented at the June 2015 meeting and delegated the CEO of the City of Geraldton to review the current financial year's budget. As a result, the FY16 budget has not yet been loaded in the financial system (Xero).

**Voting Requirement:** Simple Majority

**Resolution:** That the financial statement for the period ending 30 August 2015 be received as the true and accurate report of WARCA financials.

**Moved:** Mayor Wellington

**Seconded:** Cr Campbell

**Result:** 5/0

### Query:

Mayor Wellington raised a query regarding the City of Albany's contribution not reflecting in the financial statement. It is noted and the Secretariat will investigate and provide clarification to the query.

## 7. Presentation of WARCA Audited Financial Report from the City of Kalgoorlie Boulder

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Mayor Ron Yuryevich, Chairperson  
Disclosure of Interest: Nil

### Purpose:

Presentation of the WARCA Audited Financials for the period 8 January 2014 to 12 September 2014

**Voting Requirement:** Simple Majority

**Resolution:** That the transaction summary on the Audited Financial Report for the period 8 January 2014 to 12 September 2014 provided by Moore Stephens to the City of Kalgoorlie-Boulder does not have an opening balance.

**Moved:** Mayor Long

**Seconded:** Mayor Carpenter

**Result:** 5/0

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## 8. RCA Membership Contribution

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Mayor Ron Yuryevich, Chairperson  
Disclosure of Interest: Nil

Purpose:

To present the RCA membership invoices to the members.

Comment:

**Voting Requirement:** Simple Majority

**Resolution:** That WARCA approve the payment for the RCA membership fees.

**Moved:** Cr Campbell

**Seconded:** Mayor Long

**Result:** 5/0

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## 9. Administrative Services for WARCA

Responsible Officer: Mayor Ron Yuryevich, Chairperson  
Author Name: Mr Kenn Donohoe, CEO Shire of Broome  
Disclosure of Interest: Nil

### Background:

At the last meeting of WARCA discussions were held in relation to determining a defined Secretarial service for the Alliance.

Initial discussions revolved around opportunities to appoint a person on permanent part-time basis to be based in Perth to lobby and actively engage in debate around project development and promote the brand of the WARCA or whether an independent service could be provided on a fee for service basis.

A number of WARCA Chief Executive Officers met with the University of Western Australia on 5 August 2015 at the university campus in Perth. Discussions were held at this time with member Chief Executive Officers to identify future opportunities for administrative support provisions in line with WARCA's specific goals and responsibilities. As while the provision of services received from Pilbara Regional Council was appreciated an evolving service level would be better serviced from an independent provider.

Acknowledging the partnership that WARCA has with the University of WA and its ongoing relationship it was agreed that the University of WA be given an opportunity to develop a proposal for consideration by the elected body.

The proposal of the University of WA to provide secretarial services to WARCA has been presented at the meeting with a recommendation that the University of Western Australia be appointed to this role for a period of twelve months and this service be reviewed towards its conclusion to ensure member Council's objectives are being met.

**Voting Requirement:** Simple Majority

### Resolution:

That WARCA group of Councils:

- 1) Thanks the Pilbara Regional Council for providing Secretarial services to date and advises that it no longer wishes to continue with this service beyond and agreed deed.
- 2) Appoints the University of Western Australia to undertake Secretarial services in accordance with the attached agreement and authorises the Chief Executive Officer (Executive Officer) and Chairman of WARCA to engross the document.
- 3) Authorise the Chair and Executive Officer to validate the above as soon as possible.

**Moved:** Mayor Wellington

**Seconded:** Mayor Carpenter

**Result:** 5/0

## 10. Date of the next Meeting

Date and Time	Venue
December 2015 (exact date TBC)	Perth, WA

## 11. Meeting Closure

The Chairperson declared the meeting close at 11:52AM.

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