



Regional Capitals Alliance

WESTERN AUSTRALIA

Western Australian Regional Capitals Alliance
Meeting

MINUTES

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MINUTES

1 OFFICIAL OPENING

2 RECORD OF ATTENDANCE

Members:

Chris Adams	CEO City of Karratha
John Bowler	Mayor City of Kalgoorlie-Boulder
Chris Antonio	Shire President Shire of Northam
Jason Whiteaker	CEO Shire of Northam
Paul Rosair	Executive Officer RCAWA

Dial in:

Dennis Wellington	Mayor City of Albany
Andrew Sharpe	CEO City of Albany
Sam Mastrolembro	CEO Shire of Broome
Malcolm Osbourne	CEO City of Bunbury
Mike Archer	CEO City of Busselton
Victoria Brown	Shire President Shire of Esperance
Matthew Scott	CEO Shire of Esperance
Shane van Styn	Mayor City of Greater-Geraldton
Ross McKim	CEO City of Greater Geraldton

Apologies:

Peter Long	Mayor City of Karratha
Harold Tracey	Mayor Shire of Broome
Gary Brennan	Mayor City of Bunbury
Grant Henley	Mayor City of Busselton
John Walker	CEO City of Kalgoorlie-Boulder
Camilo Blanco	Mayor Town of Port Hedland
David Pentz	CEO Town of Port Hedland

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION

That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 15 November 2018, be confirmed as a true and correct record of proceedings.

MOVED: Chris Antonio - Shire President Shire of Northam
SECONDED: Jason Whiteaker - CEO Shire of Northam

CARRIED

5 RCAWA ANNUAL GENERAL MEETING

Date of Report:	11 December 2018
Report Author:	CEO – City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose

To vote for the positions of Deputy Chairperson, Secretary and Treasurer of RCAWA for a one-year period

Background

Under the adopted rules of association, any person, association or corporation who supports the objects or purposes of the Association is eligible to apply to become a member. Having said that the committee of RCAWA must consider each application for membership of the Association and decide whether to accept or reject the application.

Currently RCAWA has ten corporate members. Under the terms of the rules of association a corporate member is eligible to nominate two (2) individuals as their members of the association. Each individual corporate nominee has full voting rights and any other rights conferred on members by these rules or approved by resolution at a general meeting or determined by the committee

The rules of association require the appointment of the following office holders of the Association:

- (a) the chairperson;
- (b) the deputy chairperson;
- (c) the secretary;
- (d) the treasurer.

No person may hold two of the above positions consecutively.

The following extracts from the rules of association detail the process of appointment of committee members.

31. How members become Committee members

A member becomes a committee member if the member –

- (a) is elected to the committee at a general meeting; or*
- (b) is appointed to the committee by the committee to fill a casual vacancy under rule 38.*

32. Nomination of committee members

- (1) **At least 42 days** before an annual general meeting, the secretary must send written notice to all the members –*

- (a) calling for nominations for election to the committee; and*
 - (b) stating the date by which nominations must be received by the secretary to comply with subrule (2).*
- (2) A member who wishes to be considered for election to the committee at the annual general meeting must nominate for election by sending written notice of the nomination to the secretary at least 28 days before the annual general meeting.*
- (3) The written notice must include a statement by another member in support of the nomination.*
- (4) A member may nominate for one specified position of office holder of the Association or to be an ordinary committee member.*
- (5) A member whose nomination does not comply with this rule is not eligible for election to the committee unless the member is nominated under rule 33(2) or 34(2)(b).*

33. Election of office holders

- (1) At the annual general meeting, a separate election must be held for each position of office holder of the Association.*
- (2) If there is no nomination for a position, the chairperson of the meeting may call for nominations from the ordinary members at the meeting.*
- (3) If only one member has nominated for a position, the chairperson of the meeting must declare the Member elected to the position.*
- (4) If more than one member has nominated for a position, the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide who is to be elected to the position.*
- (5) Each ordinary member present at the meeting may vote for one member who has nominated for the position.*
- (6) A member who has nominated for the position may vote for himself or herself.*
- (7) On the member's election, the new chairperson of the Association may take over as the chairperson of the meeting.*

34. Election of ordinary committee members

- (1) *At the annual general meeting, the Association must decide by resolution the number of ordinary committee members (if any) to hold office for the next year.*
- (2) *If the number of members nominating for the position of ordinary committee member is not greater than the number to be elected, the chairperson of the meeting –*
 - (a) *must declare each of those members to be elected to the position; and*
 - (b) *may call for further nominations from the ordinary members at the meeting to fill any positions remaining unfilled after the elections under paragraph (a).*
- (3) *If –*
 - (a) *the number of members nominating for the position of ordinary committee member is greater than the number to be elected; or*
 - (b) *the number of members nominating under subrule (2)(b) is greater than the number of positions remaining unfilled,*

the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide the members who are to be elected to the position of ordinary committee member.

- (4) *A member who has nominated for the position of ordinary committee member may vote in accordance with that nomination.*

35. Term of office

- (1) *The term of office for the Chairperson shall be for two (2) consecutive years with a new chair elected at every second annual general meeting.*
- (2) *The term of office of a committee member begins when the member –*
 - (a) *is elected at an annual general meeting or under subrule 36(3)(b); or*
 - (b) *is appointed to fill a casual vacancy under rule 38.*
- (3) *Subject to rule 37, a committee member holds office until the positions on the committee are declared vacant at the next annual general meeting.*
- (4) *A committee member may be re-elected.*

36. Resignation and removal from office

- (1) *A committee member may resign from the committee by written notice given to the secretary or, if the resigning member is the secretary, given to the chairperson.*

- (2) *The resignation takes effect –*
 - (a) *when the notice is received by the secretary or chairperson; or*
 - (b) *if a later time is stated in the notice, at the later time.*

- (3) *At a general meeting, the Association may by resolution –*
 - (a) *remove a committee member from office; and*
 - (b) *elect a member who is eligible under rule 27(4) to fill the vacant position.*

- (4) *A committee member who is the subject of a proposed resolution under subrule (3)(a) may make written representations (of a reasonable length) to the secretary or chairperson and may ask that the representations be provided to the members.*

- (5) *The secretary or chairperson may give a copy of the representations to each member or, if they are not so given, the committee member may require them to be read out at the general meeting at which the resolution is to be considered.*

37. When membership of committee ceases

A person ceases to be a committee member if the person –

- (a) *dies or otherwise ceases to be a member; or*
- (b) *resigns from the committee or is removed from office under rule 36; or*
- (c) *becomes ineligible to accept an appointment or act as a committee member under section 39 of the Act;*
- (d) *becomes permanently unable to act as a committee member because of a mental or physical disability; or*
- (e) *fails to attend 3 consecutive Committee meetings, of which the person has been given notice, without having notified the Committee that the person will be unable to attend.*

38. Filling casual vacancies

- (1) *The committee may appoint a member who is eligible under rule 27(4) to fill a position on the committee that –*
 - (a) *has become vacant under rule 37; or*
 - (b) *was not filled by election at the most recent annual general meeting or under rule 36(3)(b).*

- (2) *If the position of secretary becomes vacant, the committee must appoint a member who is eligible under rule 27(4) to fill the position within 14 days after the vacancy arises.*

- (3) *Subject to the requirement for a quorum under rule 45, the committee may continue to act despite any vacancy in its membership.*

- (4) *If there are fewer committee members than required for a quorum under rule 45, the committee may act only for the purpose of—*
- (a) *appointing committee members under this rule; or*
 - (b) *convening a general meeting.*

Link to Strategic Directions

N/A

Budget Implications

Nil

Options

N/A

Conclusion

N/A

RCAWA Resolution**That**

1. **the members voted for the following Office Holder position for Regional Capital Alliance WA**
 - a) **the Deputy Chairperson – Grant Henley Mayor City of Busselton**
 - b) **the Secretary – Chris Adams CEO City of Karratha**
 - c) **the Treasurer – Shane Van Styn Mayor City of Greater-Geraldton**
 - d) **the General Committee members:**
 - Dennis Wellington Mayor City of Albany**
 - Andrew Sharpe CEO City of Albany**
 - Harold Tracey Shire President Shire of Broome**
 - Sam Mastrolembro CEO Shire of Broome**
 - Gary Brennan Mayor City of Bunbury**
 - Malcolm Osborne CEO City of Bunbury**
 - Mike Archer CEO City of Busselton**
 - Victoria Brown Shire President Shire of Esperance**
 - Matthew Scott CEO Shire of Esperance**
 - Ross McKim CEO City of Greater-Geraldton**
 - John Bowler Mayor City of Kalgoorlie-Boulder**
 - John Walker CEO City of Kalgoorlie-Boulder**
 - Camilo Blanco Mayor Town of Port Hedland**
 - David Pentz CEO Town of Port Hedland**
 - Chris Antonio Shire President Shire of Northam**
 - Jason Whiteaker CEO Shire of Northam**

MOVED: Chris Antonio - Shire President Shire of Northam**SECONDED: Shane van Styn - Mayor City of Greater-Geraldton****CARRIED**

6 RCAWA ANNUAL REPORT

Date of Report:	13 December 2018
Report Author:	EO – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s):	Annual report

Purpose

For the Alliance to receive and consider its Annual Report 2017/18.

Background

RCAWA is a non-for-profit organisation and under its Association Rules requires an annual report to be tabled at its Annual General Meeting (AGM), on Thursday, 13 December 2018.

This Annual Report contains information about RCAWA’s activities and sound finances as a non-for-profit organisation during the 2017 / 18 financial year, all laid out in the RCAWA style guide / format. Specifically, it outlines strategic priorities and key actions during the 2017/18 year, organised into three key focus areas of the Alliance:

- Advocacy and Policy Influence
- Partnership and Collaboration
- Representation

I am pleased to report that RCAWA’s pursuit to secure more investment into the strategic growth of Western Australia’s regional capitals is gaining support and momentum. On 15 November 2018, RCAWA separately noted the strategic priorities and actions that led to the achievements of 2017/18.

The Alliance is becoming a trusted advisor to Government and a strong advocate for regional development. It is best placed to advise on how to harness the capacity of regional capitals, knowing that each region has its own competitive advantage with some regional capitals growing faster than others.

The Alliance relies on a diverse network of stakeholders and strategic partners reaching common ground. I look forward to strengthening the Alliance’s reputation over the next annual reporting period by working individually and collaboratively with members and their Chief Executives.

Discussion

As required.

Link to Strategic Directions

Partnership and collaboration
Representation

Budget Implications

As per 2017/18 approved RCAWA budget.

RCAWA Resolution**That the RCAWA:**

- **Receive the unqualified audit opinion from Mid West Financial Services for the 2017/18 Financial year**
- **Reappoint Mid West Financial Services as the auditor of RCAWA accounts for the 2018/19 Financial year**
- **Authorise the RCAWA Treasurer to seek quotes for RCAWA bookkeeping services and appoint an appropriate firm to undertake this task, with the maximum value of the contract being \$2,000pa.**

MOVED: Shane van Styn - Mayor City of Greater-Geraldton

SECONDED: Chris Antonio - Shire President Shire of Northam

CARRIED

RCAWA Resolution**That the RCAWA:**

- **The Annual Report be noted and Received**
- **The Annual report be produced in a format where it can be used as a marketing/promotional tool for RCAWA.**
- **RCAWA members provide statistical data/input as requested by the EO to enable the development of a comprehensive, compelling document.**

MOVED: Jason Whiteaker - CEO Shire of Northam

SECONDED: Ross McKim - CEO City of Greater-Geraldton

CARRIED

REGIONAL CAPITALS ALLIANCE WESTERN AUSTRALIA

Annual Report 2017/18

Sustainable, Strategic Growth for Regional Communities

Forword: Peter Long – Chairman

Western Australia's ten regional capitals play a pivotal role in both strengthening the Western Australian economy, and supporting the growth of their region's economy.

The Regional Capital Alliance of Western Australia (RCAWA) is home to over **250,000 people**; that is half the population of regional WA.

Together, regional capitals represent the most significant concentration of employment in regional Western Australia. The combined value of trade exports from and through Western Australia's regional centres has consistently performed above expectations.

Regional Western Australia is growing and we plan to see it reach its full potential. Trends show that regional capitals have capacity to grow, with a number experiencing very significant growth over the past five years, while the growth in State capital cities has slowed.

We know that regional growth is critical to the future of our whole state. So, the Alliance has been formed to ensure regional centres work together with a common voice to lead sustainable, strategic regional growth.

RCAWA members do not reflect the stereotyped rural idea of a regional centre. Rather, each centre offers a unique, vibrant community with well-developed infrastructure, services and opportunities.

Harnessing these assets and building the regions of Western Australia is at the core of The Alliance's vision for the State.

We advocate so the government policy and private sector investments match our growth needs in a way that enables our regional communities to prosper.

Each of the regional capitals has high capability and prospects, positioning them as ideal locations in which to grow both the population base and economic diversity of the state.

Leveraging this momentum and building communities that offer a real alternative to the metropolitan area requires a focused and tailored approach.

I believe this Alliance will become a trusted advisor to Government and to the private sector on the issues impacting on, and often unique to, regional areas of Western Australia.

Building outcomes that benefit regional communities also provides growth opportunities for all of Western Australia and indeed the entire nation.

I would like to thank Alliance members, Chief Executives, the Executive Officer and all our stakeholders in working towards greater investment in the regional capitals of Western Australia.

Peter Long
Chairman

OVERVIEW: PAUL ROSAIR – EXECUTIVE OFFICER

“It is an exciting time for regional Western Australia as it prepares for the next phase in the economic cycle”

Western Australia’s sustained population and economic growth relies on there being strong and resilient regions. Indeed regional Western Australia continues to contribute significantly to the national economy.

I am pleased to report that RCAWA’s pursuit to secure more investment into the strategic growth of Western Australia’s regional capitals is gaining support and momentum.

Through this Alliance strong and resilient regions are possible because each regional capital has committed to pool their resources in the pursuit of cross-regional opportunities or when responding to challenges as they arise.

This Annual Report contains information about RCAWA’s activities and finances as a non-for-profit organisation during the 2017 / 18 financial year.

Specifically, it outlines key strategic priorities and actions undertaken during the 2017/18 year, organised into three key focus areas:

Advocacy and Policy Influence
Partnership and Collaboration
Representation

During the 2017/18 financial year period the combined productivity of WA’s regional capitals, within a recovering global economy, picked-up speed. Notwithstanding some short-term volatility, it is an exciting time ahead for regional Western Australia as it prepares for the next phase in the economic cycle.

Research shows a correlation between population and economic growth in regional Western Australia. There is a need to build capacity for growth knowing that each region has its own competitive advantage with some regional capitals growing faster than others.

I would like to thank our strategic partners. During 2017/18 the Alliance engaged with senior Cabinet Ministers, public servants, business executives all interested in the views and advice of the Alliance.

That is why the Alliance is uniquely placed into the future to become a trusted advisor to Government, collaborator with regional communities and develop entrepreneurs with the private sector. It is best placed to advise on how and when to best match the needs and harness the capacity of regional capitals.

The success of the Alliance relies on a diverse network of stakeholders reaching common ground. It has been my pleasure working individually and collectively with the ten (10) Mayors of each regional capital and their Chief Executives in the pursuit of sustainable strategic growth for regional communities.

Paul Rosair
Executive Officer

REGIONAL CAPITALS ALLIANCE

Our Vision

Vibrant, sustainable regional capitals across Western Australia that are attractive places to live, work, visit and invest

What We Do

We lead the sustainable, strategic growth of Western Australia's regional capitals, with a focus on excellence and opportunity

Our Focus

Advocacy & Policy Influence

RCAWA provides strategic advice to government on the social and economic issues impacting on, and often unique to, regional locations. RCAWA advocates for fair consideration of these needs at a State and Federal level – that legislation, policy, planning, strategy and investment matches the growth needs of the regions and builds thriving regional communities.

Partnership & Collaboration

While RCAWA members may have diverse local contexts they also share much common ground. RCAWA members partner and collaborate on opportunities to innovate and develop new ways of working to accelerate the growth of regional communities.

Representation

The Alliance provides a unified voice as a peak body for the regional capitals of Western Australia.

Strategic Priorities

Through this Alliance strong and resilient regions are possible because each regional capital has committed to pool their resources in the pursuit of cross-regional opportunities or when responding to challenges as they arise.

Unity

The Alliance acts as a strong, cohesive alliance to lead change and implement projects aligned with the RCAWA mission.

Communication

Effectively communicate the value of RCAWA and its members with key stakeholders.

Participation

Active engagement at national, state and regional level forums, providing strategic and considered contributions to the development of regional capitals across Australia.

Strategic Goal: Highly liveable, sustainable regional capitals offering a real alternative to the metropolitan area.

We Will:

Advocate for equitable access to regional services and infrastructure
Develop a regional investment strategy
Advocate for decentralisation of the workforce
Campaign for legislation and regional policy reform

Strategic Goal: Innovative and sustainable networked system of regional capitals that are good places to live, work, visit and invest.

We Will:

Share best practice in community building, leadership and place making
Partner to facilitate decentralisation of the workforce to the regions
Highlight investment opportunities across the regions
Deliver alliance-wide and niche group projects
Foster collaboration and entrepreneurialism to accelerate the growth

Strategic Goal: Regional capitals are represented by a common voice.

We Will:

Collaborate with our regional partners
Build awareness, and the reputation of, RCAWA.
Adopt excellence in stakeholder engagement and corporate communications.

2017/18 Strategic Actions

In accordance with the RCAWA Strategic Plan 2017/18 – 2021/22 a range of actions were undertaken during the 2017/18 year, organised into three key focus areas:

- Advocacy and Policy Influence
- Partnership and Collaboration
- Representation

These strategic actions were all carried out in the pursuit of greater investment in the regional capitals of Western Australia.

Advocacy & Policy Influence

- Convened cross sector energy forum

Key Outputs:

- Public policy participation
- Advocating RCAWA's Regional Investment Framework
- Input into Government's Regional Service Development Model

Highlights:

- Local Government Act Review
- Planning reform Green Paper submission
- Land tenure policy review
- Regional Growth Fund policy and guidelines
- Senate Economic References Committee submission
- Local Government professionals benchmarking
- Regional airfare review submission
- Public Libraries review submission

Partnerships & Collaborations:

Key Outputs:

- Regional Investment Framework developed with stakeholders
- Investment attraction strategy developed with stakeholders
- Synergies / opportunities identified in current regional projects

Highlights:

- MACWA Awards established
- Regional City Deals & Smart Cities collaborations
- Workers compensation claims review
- Growing profile of the RCAWA brand
- Regional investment framework delivered
- Growth Planning paper prepared

Representations

Key Outputs:

- Cost-effective Board governance
- Regular CEO's group conferences
- Publicly available RCAWA reports and minutes

Highlights:

- RCAWA meetings, communications & reporting on schedule
- Ministerial attendance at RCAWA meetings
- Election of new office bearers
- Meetings with senior Cabinet Ministers
- Meetings with senior Public servants
- Strategic Plan implementation
- Communications Plan activated
- RCA membership pitch for Infrastructure WA
- Presentation to SEGRA

AUDIT REPORT

WESTERN AUSTRALIAN REGIONAL CAPITALS ALLIANCE

SCOPE

I have audited the accompanying 30th June 2018 financial statements for the Western Australian Regional Capitals Alliance. The City of Greater Geraldton is responsible for the preparation and presentation of the statements and the information contained therein. I have conducted an independent audit of the financial statements in order to express an opinion to the Members of the Western Australian Regional Capitals Alliance so as to comply with the association's constitution.

These Statements have been prepared for the purpose of fulfilling the Western Australian Regional Capitals Alliance reporting requirements under the terms of the constitution. I disclaim any assumption of responsibility for any reliance on this report or on the statements to which it relates to any person other than the Members of the Western Australian Regional Capitals Alliance, or for any other purpose other than that for which it is prepared.

My audit has been conducted in accordance with the Australian Auditing Standards to provide a reasonable level of assurance as to whether the statement is free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the financial report is presented fairly in accordance with the conditions of the constitution.

AUDIT OPINION

In my opinion, the attached financial statements are to the best of my knowledge and belief, true and fair, and are in agreement with proper records and accounts of the Western Australian Regional Capitals Australia.



Jim Dillon, CPA

Dated at Geraldton this 10th day of September 2018

WARCA Inc
Balance Sheet
As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Chequing/Savings	
WARCA Cheque Account	100.54
WARCA Savings Account	29,572.15
Total Chequing/Savings	29,672.69
Total Current Assets	29,672.69
TOTAL ASSETS	29,672.69
LIABILITIES	
Current Liabilities	
Other Current Liabilities	
Accrued charges	7,159.09
Tax Payable	-2,300.45
Total Other Current Liabilities	4,858.64
Total Current Liabilities	4,858.64
TOTAL LIABILITIES	4,858.64
NET ASSETS	24,814.05
EQUITY	
Opening Bal Equity	136,570.00
Retained Earnings	-101,968.85
Net Income	-9,787.10
TOTAL EQUITY	24,814.05

WARCA Inc
Profit & Loss
July 2017 through June 2018

	<u>Jul 17 - Jun 18</u>
Ordinary Income/Expense	
Income	
Interest received	107.43
Memberships 2017/2018	<u>85,000.00</u>
Total Income	<u>85,107.43</u>
Gross Profit	85,107.43
Expense	
Accountancy fees	400.00
Executive Support	80,532.88
General expenses	220.00
Interest expense	66.05
Meetings & Functions	1,585.82
Miscellaneous/ Sundry	220.23
Supplies	
Marketing	<u>11,869.55</u>
Total Supplies	<u>11,869.55</u>
Total Expense	<u>94,894.53</u>
Net Ordinary Income	<u>-9,787.10</u>
Net Income	<u><u>-9,787.10</u></u>

RCAWA BOARD STRUCTURE

CHAIR
PETER LONG



MAYOR DENNIS WELLINGTON

CEO ANDREW SHARPE



MAYOR HAROLD TRACEY

CEO SAM MASTROLEMBO



MAYOR GARY BRENNAN

CEO MALCOLM OSBORNE



MAYOR GRANT HENLEY

CEO MIKE ARCHER



SHIRE PRESIDENT VICTORIA BROWN

CEO MATTHEW SCOTT



MAYOR SHANE VAN STYN

CEO ROSS McKim



MAYOR JOHN BOWLER

CEO JOHN WALKER



MAYOR PETER LONG

CEO CHRIS ADAMS



MAYOR CAMILO BLANCO

CEO DAVID PENTZ



SHIRE PRESIDENT CHRIS ANTONIO

CEO JASON WHITEAKER

EXECUTIVE OFFICER PAUL ROSAIR

TREASURER CITY OF GREATER GERALDTON

SECRETARY CITY OF KARRATHA



RCAWA OUTLOOK

During the 2017/18 financial year period the combined productivity of WA's regional capitals strengthened and picked-up speed. The success of the Alliance during this period relied on a diverse network of stakeholders reaching common ground.

The Alliance engaged with senior Cabinet Ministers, public servants, business executives all interested in the views of the Alliance in its pursuit of greater investment in the regional capitals of Western Australia.

Notwithstanding some short-term volatility in the global economy, it is an exciting time ahead for regional Western Australia as it prepares for the next phase in the economic cycle.

In this context there is an on-going need to build capacity for growth knowing that each region has its own competitive advantage with some regional capitals growing faster than others.

In 2018/19 the Alliance is uniquely placed as a trusted advisor to Government, a collaborator within regional communities and developer of local entrepreneurships with the private sector. It is best placed to advise on how and when to harness the capacity of Western Australia's regional capitals.

7 MEETING DATES FOR 2019

Date of Report:	10 December 2018
Report Author:	CEO – City of Karratha
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose

To set the dates and locations for WARCA meetings in 2019.

Background

During 2018 RCAWA held eight (8) meetings and one informal catch up on the following dates.

- 8 February – Perth
- 12 April - Perth
- 14 May – Perth
- 14 June – City of Kalgoorlie-Boulder
- 1 August - Perth
- 11 October – Perth
- 15 November - Perth
- 13 December – Perth

In addition, the CEO's held pre meeting teleconferences.

It is suggested that a similar meeting cycle be established in 2019. The following indicative dates and location have been listed for the purpose of stimulating discussion on potential timing and location/s for meetings:

Date	Location	Comment
7 February	Perth	Tourism WA offices
11 April	Perth	
13 June	City of Karratha	Regional Meeting
1 August	Perth	Local Government Week
10 October	Canberra	
28 November	Perth	AGM

Link to Strategic Directions

The 2016 WARCA Strategic Directions document included the following Strategy under the heading of information Sharing:

At least one meeting per year to be held at a regional capital with a field visit to be arranged to a local organisation which showcases innovation.

Budget Implications

N/A

Options

N/A

Conclusion

For information/discussion

RCAWA Resolution**That RCAWA set the following meeting dates and locations for 2019:**

Date	Location	Comment
7 February	Perth	Tourism WA offices
11 April	Perth	
13 June	City of Karratha	Regional Meeting
1 August	Perth	Local Government Week
10 October	Canberra	
28 November	Perth	AGM

MOVED: Dennis Wellington Mayor City of Albany
SECONDED: Jason Whiteaker CEO Shire of Northam

CARRIED

8 OTHER BUSINESS

General discussion regarding the following issues:

- **EO Update: Actions from Nov 15 Meeting are in progress**
- **Tourism Forum: In development for 7 February 2019 to coincide with RCAWA meeting**
- **Federal Election Pitch: In development. Will seek RCAWA ‘sign-off’ at February 2019 meeting.**
- **City Deals: Verbal update on status of City Deals**
- **Communications Policy: Discussion re WALGA model policy and dealing with social media and negative commentary. No action required by RCAWA**

NB. No resolutions made on the above matters

9 CLOSURE & DATE OF NEXT MEETING

The meeting closed at 11.12am.