



Regional Capitals Alliance

WESTERN AUSTRALIA

Western Australian Regional Capitals Alliance
Meeting

MINUTES

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AGENDA

1 OFFICIAL OPENING

Meeting opened at 10.31am

2 RECORD OF ATTENDANCE

Members:

Peter Long	Mayor City of Karratha (Chair)
Chris Adams	CEO City of Karratha
Andrew Sharpe	CEO City of Albany
Harold Tracey	Mayor Shire of Broome
Sam Mastrolembro	CEO Shire of Broome
Grant Henley	Mayor City of Busselton
Natalie Bowman	Deputy Shire President Shire of Esperance
Matthew Scott	CEO Shire of Esperance
Shane van Styn	Mayor City of Greater-Geraldton
Ross McKim	CEO City of Greater Geraldton
John Bowler	Mayor City of Kalgoorlie-Boulder
John Walker	CEO City of Kalgoorlie-Boulder
David Pentz	CEO Town of Port Hedland
Paul Rosair	Executive Officer RCAWA

Dial in:

Malcolm Osbourne	CEO City of Bunbury
Chris Antonio	Shire President Shire of Northam
Jason Whiteaker	CEO Shire of Northam

Guests:

Cr Lynne Craigie	President WALGA
Nick Sloane	CEO WALGA
Duncan Ord	Director General - DLGC

Apologies:

Dennis Wellington	Mayor City of Albany
Gary Brennan	Mayor City of Bunbury
Mike Archer	CEO City of Busselton
Victoria Brown	Shire President Shire of Esperance

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

Attachments: 1. Outstanding Business Arising Items and Actions Sheet
2. Archived Business Arising Items and Actions Sheet

DECISION

That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 11 April 2019, be confirmed as a true and correct record of proceedings.

Moved: Mayor Grant Henley
Second: David Pentz

Carried Unanimously

5 CORRESPONDENCE

Date of Report: 10 July 2019
Report Author: Executive Officer – Paul Rosair
Disclosure of Interest: Nil
Attachment(s) Correspondence In and Out

Correspondence In:

Date: 6 May 2019
From: Hon John Quigley MLA
Topic: Invitation to RCAWA meeting - No

Correspondence Out:

Date: 8 July 2019
To: Gail McGowan
Director General, Department of Planning, Lands and Heritage
Topic: Planning Reform Paper

Date: 8 July 2019
To: Hon Ben Morton, MP
Assistant Minister to the Prime Minister and Cabinet
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon Christian Porter MP
Minister for Industrial Relations
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon Ken Wyatt AM, MP
Minister for Indigenous Australians
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon Melissa Price MP
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon Nola Marino MP
Assistant Minister for Regional Development and Territories
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Mr Rick Wilson MP
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Dean Smith
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Glenn Sterle
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Linda Reynolds
Minister for Defence
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Louise Pratt
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Mathius Cormann
Minister for Finance
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Michaelia Cash
Minister for Employment, Skills, Small and Family Business
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Patrick Dodson
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Rachel Siewert
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Slade Brockman
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Senator Jordon Steele-John
Topic: Congratulations on Election and Overview of RCAWA
Date: 8 July 2019
To: Senator Sue Lines
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon Steve Irons, MP

Assistant Minister for Vocational Education, Training and
Apprenticeships
Topic: Congratulations on Election and Overview of RCAWA

Date: 8 July 2019
To: Hon. Mark McGowan, MLA
Premier;
Topic: Invitation to RCAWA meeting and City Deals

6 TREASURER’S REPORT JUNE 2019

Date of Report:	30 June 2019
Report Author:	Mayor – City of Greater Geraldton
Disclosure of Interest:	Nil
Attachment(s)	1. Balance Sheet as at 30th of June 2019 2. Budgeted Profit and Loss for the period ending 30 06 19

Purpose

The following notes are provided as an explanation to the attached statements:

1. Executive Support: NAJA invoice processed in June for services in May.
2. No Membership Fees outstanding as at 30 June 2019.

DECISION

That the Board receive and note the Treasurer’s Report for the period ending 30 June 2019 and the accompanying financial statements.

Moved: Mayor Shane Van Styne
Second: Cr Harold Tracey

Carried Unanimously

7 FORMAL PRESENTATIONS

Date of Report:	10 July 2019
Report Author:	Executive Officer – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose:

The Alliance to receive a joint presentation at 10.30-11.15 from:

- **Lynne Craigie, President WALGA**
- **Nick Sloan, CEO WALGA**

Then a presentation at 11.15 -12.00 from:

- **Duncan Ord, Director General Department of Local Government, sport and Cultural Industries**

Background:

Leading up to this meeting, Alliance members were canvassed about issues pertinent to the portfolios of the presenters: a consolidated list is provided in the discussion and has been forwarded to the relevant presenters as appropriate.

Discussion:

10.30 am Presentation: Lynne Craigie, President WALGA, Nick Sloan, CEO WALGA

Topics (as per email sent to Nick Sloan):

- Role of LGIS and relationship with WALGA and members.
- Working group to review WALGA council and zones.
- Alignment with State Governments 'Our Priorities'.
<https://www.wa.gov.au/government/our-priorities-sharing-prosperity>
- WALGA'S current involvement in the Local Government Act and Planning Reform.
- Following on from ALGA meeting in Canberra in June, how does WALGA see the financial relationship with the Commonwealth moving forward and what is the agenda.
- Request an update on the formal State/WALGA manifesto and any tangible benefits.
- Possibility of the WALGA State Conference to be held in regional WA every second year. Supporting justification: With significant WALGA membership being based in regional WA and country delegates regularly supporting the State conference it would be beneficial to support our regional local economy by sharing the conference locations. The four regional Hilton Hotels that are proposed to be constructed in the medium term further support this request.

11.15 am Presentation: Duncan Ord, Director General Department of Local Government, sport and Cultural Industries

Topics (as per email sent to Duncan Ord):

- Update on portfolio priorities
- Update on Local Government legislation

- Alignment with State Governments 'Our Priorities'.
<https://www.wa.gov.au/government/our-priorities-sharing-prosperity>
- Establishment of an Arts and Cultural Facilities Fund (as per RCAWA's Agenda for growth priorities)

Link to Strategic Directions:

Advocacy and Policy Influence

Representation

Partnership and Collaboration

Budget Implications:

Nil

DECISION**That the Alliance:**

- Prepare a submission to WALGA regarding the current proposed review/reform of the WALGA structure.
- Continues to liaise with LGIS re insurance matters affecting the Alliance.

Moved: Chris Adams**Second: Mayor Grant Henley****Carried Unanimously**

8 EXECUTIVE OFFICER TRI MONTHLY REPORT (APR 2019–JUN 2019)

Date of Report: 10 July 2019
Report Author: Executive Officer – Paul Rosair
Disclosure of Interest: Nil
Attachment(s): Executive Officer Tri-Monthly Report – Apr 2019–Jun 2019

Purpose:

To update RCAWA on the Executive Officer services provided for the period April 2019 to June 2019 inclusive.

Background:

The Executive Officer has been engaged for 30 months and has had further meetings with Alliance members (one-on-one and as a group) and key government, industry and political stakeholders. This report (attached) provides information about the services provided under the following main headings:

- Summary of tri-monthly actions
- Stakeholder engagement
- Issues and Opportunities
- Time Allocation

Discussion:

As required.

Link to Strategic Directions:

Advocacy and policy Influence
Partnership and collaboration
Representation

Budget Implications:

As per 2018/19 approved RCAWA budget.

DECISION:

That

- 1) The information be received; and
- 2) That RCAWA write a letter to the State Government seeking an update on the status of the implementation of Machinery of Government reform initiatives

Moved: Cr Harold Tracy
Second: Mayor Shae Van Styne

Carried Unanimously

9 RCA UPDATE

Date of Report:	10 July 2019
Report Author:	Grant Henley - Mayor City of Busselton
Disclosure of Interest:	Nil
Attachment(s)	Additional notes from RCA

Purpose:

To update RCAWA members on RCA matters

Discussion:

From the Mayor, Grant Henley – City of Busselton, WA Board Representative:

Mayor/CEO City of Busselton attended via Video conference call on the 24th June 2019. The Bi-Monthly executive Board Meeting of Regional Capital Cities Australia.

Issues of discussion/note for WA Regional Capital Cities Members:

1. Current Chair of RCA is Mayor Samantha Mackintosh City of Ballarat
2. Subscription for 2019/2020 for National Membership will be \$8,000 per Council. Current WA Members as City of Busselton, Broome, Greater Geraldton, Kalgoorlie-Boulder, Karratha and Port Hedland
3. Population Policy
 - The Hon. Alan Tudge has been named as the new Minister for Cities, Urban Infrastructure and Population, and has been elevated to Cabinet.
 - Minister Tudge released the population strategy in March 2019 with Prime Minister Scott Morrison – measures include investments into rail, rail business cases, new migration visas for regional areas, new regional education grants and regional / city deals.
 - Board Members agreed that the topic of population policy would remain a watching brief pending discussion with federal stakeholders.

Smart Cities Plan

- The Hon. Alan Tudge has been named as the new Minister for Cities, Urban Infrastructure and Population and has been elevated to Cabinet
- Regional Deal: Second Regional Deal for Albury-Wodonga announced by Minister Bridget McKenzie in March 2019 after the first Regional Deal for Hinkler was announced by Deputy Prime Minister Michael McCormack in November 2018.
- RCA Small Cities policy: RCA Draft paper developed outlining alliance's position on 'Small City Deals' presented to Minister Tudge and Minister McKenzie
- Cities Reference Group: RCA Chair has been re-appointed to the reference group, Chaired by Minister Alan Tudge

- City Deal announcement: MOU signed for Geelong (and the Great Ocean Road) City Deal - 17 January 2018

Regional Growth Fund Better

- Funding committed to \$200 million for round 4 of the BBRF
- The Regional Growth Fund did not receive any new funding in the 2019/20 Federal Budget
- RCA 2019-2020 Pre Budget Submission has called for additional funding to be allocated to the Regional Growth Fund and the Building Better Regions Fund
- Guidelines released for the Regional Growth Fund: reflecting RCA position/submission to the minister

Regional Development

- The Hon. Mark Coulton has been appointed as the new Minister for Regional Services and Local Government.
 - The Hon. Nola Marino (Member for Forrest) has been appointed as the new Assistant Minister for Regional Development.
 - Minister McKenzie tabled the response to the Regions at the Ready report, noting the Federal Government would create an expert panel to undertake a targeted assessment of the key issues in the report and also develop a framework to inform the policy response.
 - RCA 2019-2020 Pre Budget Submission has called for additional funding to be allocated to airports, road, rail, mobile blackspots, tertiary education and regional deals
 - Regions at the Ready: Investing in Australia's Future: On 28 June 2018, the Select Committee on Regional Development and Decentralisation released their final report, entitled Regions at the Ready: Investing in Australia's Future. The report specifically referred to RCA seven times in the report.
<https://www.regional.gov.au/regional/publications/files/RegionsattheReadyInvestinginAustraliasFuture.pdf>
 - Standing Economics References Committee Inquiry into Indicators of, and impact of, regional inequality in Australia: submission prepared and issued on 30th April, 2018
 - Select Committee on Regional Development and Decentralisation Inquiry: RCA provided submission to the inquiry, RCA Chair attending hearing on 30th October, 2017
 - Productivity Commission – Transitioning Regional Economies: RCA provided a submission on the interim and final papers. The final report released referred to RCA's submission six times.
<https://www.pc.gov.au/inquiries/completed/transitioning-regions#report>
4. Next Board meeting proposed to be held in Canberra on July 22nd/23rd, with meetings to be arranged with various members of Parliament, Ministers, and Government Heads. All members of RCA are welcome to attend. Secretariat is

also intending to see if a meeting can be arranged with the Minister for Transport – Aviation to talk about the new \$100m Regional Airport Development Program.

5. Other Issues:

City Partnerships
Regional Deals

Link to Strategic Directions:

Partnership and collaboration
Representation

Budget Implications:

Nil

DECISION

That:

- 1) The information be received; and
- 2) That in relation to City Deals, RCAWA prepare an EOI for a consultant to prepare a compelling business case that illustrates to State and Federal Governments why investing in RCAWA communities makes sound economic sense, noting that funds to implement this work are contained within the 2019/20 RCAWA Budget

Moved: Chris Adams

Second: John Walker

Carried Unanimously

10 RCAWA BENCHMARKING FRAMEWORK PROPOSAL

Date of Report:	10 July 2019
Report Author:	City of Albany
Disclosure of Interest:	Nil
Attachment(s)	RCAWA Benchmarking MOU RCAWA Benchmarking Worksheet

Purpose:

To collectively develop and deliver a simple Benchmarking Framework that will provide meaningful information that can be used to inform and improve the performance of all participants

Background:

Research has proven that benchmarking with similar entities provides a sound basis for organisational learning and improvement, both in the public and private sector. Around four years ago Local Governments in WA were invited to take part in the Australasian LG Performance Excellence Program of which a number of RCAWA members signed up. Since this time the number of metrics and reporting requirements have increased significantly and the City of Albany along with a number of other regional LG's have decided not to continue based on the cost of the program, resourcing required to provide information and the complexity of the resulting reports. However it is recognised that some RCAWA members will want to remain part of the PWC Program. This paper provides a simpler, cheaper and focussed benchmarking option for members of the Regional Capitals Alliance WA as it will be developed and delivered by Alliance Members for Alliance Members.

Discussion:

The City of Albany has recently developed a Corporate Scorecard which includes criteria for Corporate Benchmarking. They shared this information with RCAWA members via a workshop held on the 28th May in Albany. This workshop was attended in person or on-line by 8 of the 10 RCAWA Local Governments. At this workshop the purpose and objectives for the program were agreed and are included in the draft Memorandum of Understanding (MOU).

Much of the discussion was on the draft metrics and the way information is collected and shared. Each participant was encouraged to provide feedback and this feedback was reviewed by a working group consisting of Jordan Hunt from Bunbury, Sarah Pierson from Busselton and Stephen Grimmer from Albany resulting in the attached Input Worksheet. This information has been provided to all Officers who attended the workshop and if approved would form the basis for the collection of 2018/19 data. As indicated in the MOU, we expect the program to be continually improved while remaining committed to the objective of minimum effort for maximum benefit. Where required we will be happy to take a deeper dive into selected service delivery areas but this will be done as a one off exercise arising from variations in results.

The Table and commentary below summarises the resourcing required to deliver this program and the associated cost.

Milestone	Expected Hours
Program Development	
Prepare and circulate recommended format based on the City of Albany Corporate Scorecard	10
Prepare for and attend alliance meeting to agree the benchmarking metrics, comparison basis and reporting requirements	20
Design and share an Alliance excel spreadsheet based on discussions, address feedback and gain final sign off from all participants	30
TOTAL HOURS TO DEVELOP PROGRAM	60
Annual Collation and Reporting	
Collate and validate information from each participant	40
Prepare reports and distribute to participants	40
Prepare presentation for Alliance meeting	10
Present results at Alliance meeting and agree any improvements to be included for the following year	10
Provide ongoing mentoring support to participants on request and answer any queries in a timely manner	20
ONGOING HOURS PER ANNUM	120

Resourcing:

If approved, the Benchmarking Framework program would be co-ordinated by Stephen Grimmer, Facilitator Strategy and Improvement for the City of Albany. Stephen has worked for the City of Albany for 6 years in this role after acting as Executive Director – Works and Services for a year in 2012.

Before joining the City, Stephen worked as a Business Consultant for 17 years and has extensive experience in benchmarking and performance improvement in a number of industries. Stephen recently coordinated the establishment of the highly regarded Great Southern Peer Support Program for Integrated Planning and Reporting which has now been rolled out across the State with the support of LG Professionals WA, WALGA and the Department of Local Government.

Expected Cost:

Based on the Milestone Table above, initial work required to develop the program will take around 60 hours. The annual collation and reporting of information will take around 120 hours per year.

Based on a cost recovery rate of \$110 per hour this equates to \$6,600 for set up and \$13,200 per annum to administer the program. Over 3 years the total cost recovery would equate to \$46,200 or \$15,400 per annum.

The City of Albany is happy to offer this service at \$1500 per participant per year for the next 3 years excluding GST. This program could be run via the RCAWA 2019/20 budget on a cost recovery basis.

Link to strategic Direction:

Partnership and collaboration

DECISION:

- 1) That the Alliance adopts the proposal for the City of Albany to provide a benchmarking service on the basis of a \$1500 contribution per participant per year for the next 3 years.
- 2) That this program is run as a RCAWA program and funded via the annual budget on a cost recovery basis
- 3) The RCAWA receive an annual presentation on trends, future improvements and on-going project delivery

Moved: Mayor Grant Henley

Second: Cr Harold Tracey

Carried Unanimously

11 WALGA WORKING GROUP - REVIEW OF STATE COUNCIL AND ZONES, STRUCTURES AND PROCESSES

Date of Report:	10 July 2019
Report Author:	Executive Officer – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	State Council Review Working Group Terms of Reference

Purpose:

To advise the Alliance members of WALGA's review of its state council and zones structures and processes and to confirm its representative on the working group.

Background:

At the April 11th meeting in Perth, discussions were held between Alliance members around the structure operations and value of the WALGA zone model. Timely and fortuitously, the EO raised this matter with the new CEO of WALGA, Nick Sloan, on 21st May, Nick followed the matter up and sent an invite for the Alliance to nominate a representative to join a newly formed working group to undertake a review of WALGA's state council and zones structures and processes.

The WALGA President and State Council are convening a Working Group to review the State Council and Zone Structures and Processes. In recognition of the strategic importance of the Regional Capitals the Alliance was asked to nominate an elected member to join the group.

This is a significant body of work that will have important implications for the sector and RCAWA has the opportunity to be engaged as a member of the working group.

Draft Terms of Reference of the Working Group are attached, which provide further information relating to the background, purpose, membership, method and timeline for the review.

Three meetings have been proposed at this stage, with the Working Group charged with reporting back to State Council in early September. The meetings, to be held at WALGA, L1, 170 Railway Parade, West Leederville, have been proposed as follows:

- June – 12:30pm-3:00pm, Tuesday, 25 June
- July – 9:30am-12:00pm, Wednesday, 17 July
- August – 12:30pm-3:00pm, Wednesday, 14 August

Given the tight timeframes and the Alliance Chair oversees, the EO canvassed a number of Alliance members to provide a nominee for the working group. After due consideration and consultation, Harold Tracey, President of Broome Shire Council, was unanimously forwarded as the Alliance's interim nominee. The EO was also able to negotiate for all costs associated with Harold's attendance to be covered by WALGA.

Link to Strategic Directions:

Advocacy and Policy Influence
Partnership and Collaboration

Collaboration

Budget Implications:

Nil- all costs covered by WALGA

DECISION:

That RCAWA agree to participate in the WALGA review.

That Harold Tracey, President of Broome Shire Council is confirmed as the Alliance Nominee.

Moved: Andrew Sharpe

Second: Cr Harold Tracey

Carried Unanimously

12 TOURISM UPDATE

Date of Report:	10 July 2019
Report Author:	Executive Officer – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose:

To inform Alliance members of information and actions in the tourism sector since the 7th February Tourism Round-table.

Background:

At the RCAWA meeting held on 7 February 2019, a Tourism round-table was held and was attended by representatives from Tourism WA, Tourism Council of WA, Australian Tourism Export Council, WAITOC, and AHA. It was agreed at the meeting that the RCAWA Executive Officer would follow up with Kym Francesconi, Partnership Manager at Tourism WA, to further develop a better engagement model with the alliance members and RTOs and potentially form a tourism subcommittee to enable a direct connection to TWA.

EO has had numerous meetings with Kym, the latest of which was 21 June 2019.

Discussion:

A summary of the latest meeting and update provided by Tourism WA is provided below:

Marketing update

Tourism WA will continue to have a strong focus on Road Trips over the next 12 months, particularly wildflowers during the season. \$3M from the \$12M international marketing boost has been committed in the following key markets – Singapore, Malaysia and HK. These markets were chosen as they have relatively short lead times and can provide a quick injection of visitors. All marketing is conversion focused with tactical campaigns in place with key partners, such as airlines.

Narrative update

Over the past six months, Guy Taylor (that tourism story guy) has travelled over 12,000 km, visited 20 destinations, conducted 13 workshops with 235 industry operators, taken part in 10 famils, briefed more than 250 industry stakeholders, and interviewed 190 people to gather valuable insights about WA's tourism story. Guy was lucky enough to visit majority of the RCAWA member regions, including Albany, Broome, Bunbury, Busselton, Esperance, Geraldton, Kalgoorlie, and Karratha. Tourism WA wishes to thank all these destinations for providing Guy and Tourism WA team members with incredible experiences and true West Aussie hospitality. The initial phase of the process is now complete and Guy has presented the essence of the Narrative to the Tourism WA board and executive team. This output is now being used to inform the organisations creative tender process and future marketing. Tourism WA will be sharing further updates

about this soon, however in the meantime, if you need anything please don't hesitate to contact Kym Francesconi (Partnership Manager).

2030 Strategy

The Tourism WA board and executive have commenced initial work on a 2030 tourism strategy. Development of this strategy will involve industry consultation; further details will be provided as they come to light.

Royal Australian Air Force (RAAF) 2021 Centenary Celebrations

Off the back of a suggestion from Kym Francesconi, the Executive Officer met with Squadron Leader Mark Levitt who has responsibility for organising the RAAF's centenary celebrations. Mark is keen to liaise with Regional Capital Alliance members to look at opportunities (eg flyovers, student education and community engagement programs) to coincide these celebrations with any events or festivals that might be occurring during 2021. If Alliance members want to contact Mark directly his number is 0428281575 or mark.levitt@defence.com.au

Link to Strategic Directions:

Partnership and collaboration
Representation

Budget Implications

Nil

DECISION:

That the Alliance note the tourism update

Moved: Cr Harold Tracey
Second: Mayor John Bowler

Carried Unanimously

13 MACWA AWARDS

Date of Report:	10 July 2019
Report Author:	Executive Officer – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose:

To advise the Alliance members on the status of the MACWA Awards.

Background:

The MACWA awards for 2019 have been advertised and promoted since March 2019, with a closing date of 30 June 2019. Promotion has largely been through WALGA, with Ryan Campbell (City of Bunbury), Melissa Northcott (award judge), Bruce Langoulant (award judge), Julie Waylen (award judge) and the RCAWA Executive Officer.

Discussion:

Since March, the following activities have been carried out:

- Nick Sloan, CEO WALGA invited to judge the awards and committed to promote the awards
- Reminder phone calls and emails sent to appropriate bodies
- Enquiries have been fielded from a number of likely nominees
- The EO spoke to Steven Cain, CEO City of Cockburn (winners of the 2018 MACWA Award) regarding the yet unclaimed \$500 prize and advised him that Peter Long would present a \$500 cheque to the nominated community group at the WALGA AGM in August.

To date, five applications have been received, with a possibility of another six to eight expected before the extended application deadline of COB 12 July 2019.

Link to Strategic Directions:

Partnership Collaboration
Representation

Budget Implications:

\$500 – Winner, \$500 - Melissa Northcott ambassador fee, \$500 – Incidentals if required

DECISION:

That RCAWA note the update and approve the budget implications.

Moved: Andrew Sharpe
Second: John Walker

Carried Unanimously

14 OTHER BUSINESS

14.1 Confirmation of 1 August 2019 RCAWA meeting attendees and presenters
Noted that presenters at the August meeting would be:

- Minister Peter Tinley – Minister for Communities
- Minister Bill Johnston – Minister for Energy, Mines and Petroleum
- John Langolaunt – Infrastructure WA

14.2 Confirmation of 15 October 2019 RCAWA meeting venue

- Discussion re 15 October meeting focussed on fact that meeting was too close to the 2019 LG Elections. Preference was to defer the meeting until after the election period, noting that RCAWA members who wanted to attend the RCA National Meeting in Canberra on 15th of October were more than welcome to represent RCAWA views/matters at meeting

14.3 Setting of meeting dates for 2019/2020; proposed dates:

DECISION

1) **That the following dates be set for RCAWA Ordinary Meetings for the remainder of 2019 and for 2020**

- 28 November 2019
- 13 February 2020
- 16 April 2020
- 18 June 2020 (Broome)
- 6 August 2020 (WALGA week)
- 15 October (Canberra)
- 10 December (AGM)

2) **That the date for the 2019 AGM of RCAWA be set for the 28/11/2019**

Moved: David Pentz

Second: John Walker

Carried Unanimously

14.4 Cruise Ship Association Update

Information re the WA cCruise Ship association was distributed/noted

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CLOSURE & DATE OF NEXT MEETING

The meeting closed at 1.34pm