



Regional Capitals Alliance

WESTERN AUSTRALIA

**Western Australian Regional Capitals Alliance
Meeting**

**Minutes
6 August 2020**

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Agenda

1 OFFICIAL OPENING

Meeting opened at: 2.00 p.m

2 RECORD OF ATTENDANCE

Members:

Dennis Wellington	Mayor City of Albany (Chair)
Andrew Sharpe	CEO City of Albany
Harold Tracey	Shire President of Broome
Sam Mastroleambo	CEO Shire of Broome
Malcolm Osborne	CEO City of Bunbury
Grant Henley	Mayor City of Busselton
Mike Archer	CEO City of Busselton
John Walker	CEO City of Kalgoorlie-Boulder
Peter Long	Mayor City of Karratha
Chris Adams	CEO City of Karratha
Carl Askew	CEO Town of Port Hedland
Paul Rosair	Executive Officer RCAWA
Jane Lewis	Executive Assistant to the Executive Officer RCAWA

Dial in:

Gary Brennan	Mayor City of Bunbury
Chris Antonio	Shire President Shire of Northam

Guests:

Richard Sellers	Director General, Department of Jobs, Tourism, Science and Innovation
Frank Marra	Chief Executive DevelopmentWA
George McCullagh	Chair DevelopmentWA
Gerard Moody	MainSheet Capital
Greg Cash	MainSheet Capital

Apologies:

Ian Mickel	Shire President of Esperance
Shane Burge	CEO Shire of Esperance
Fredrick Riebeling	Commissioner Town of Port Hedland
Shane van Styn	Mayor City of Greater-Geraldton
Ross McKim	CEO City of Greater Geraldton
John Bowler	Mayor City of Kalgoorlie-Boulder
Jason Whiteaker	CEO Shire of Northam

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

Attachment: 1. Outstanding Business Arising Items and Actions Sheet

RESOLUTION :

The Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 18 June 2020, were confirmed as a true and correct record of proceedings.

Moved: Harold Tracey

Second: John Walker

5 CORRESPONDENCE

Date of Report: 6 August 2020

Report Author: Executive Officer – Paul Rosair

Disclosure of Interest: Nil

Attachment(s)

No official correspondence besides background administration with Ministers and Director Generals regarding meeting attendance.

Noted

6 TREASURER’S REPORT JULY 2020

Date of Report:	6 August 2020
Report Author	Mayor – City of Greater Geraldton
Disclosure of Interests:	Nil
Attachments:	2. RCAWA June Balance Sheet
	3. RCAWA June Profit and Loss Statement
	4. RCAWA July Balance Sheet
	5. RCAWA July Profit and Loss Statement

Purpose:

The following notes are provided an explanation to the attached statements:

Nil

Discussion:

Treasurer to raise bank account signatories

RESOLUTION :

- **The Board received and noted the Treasurer’s Report for the period ending 31st July 2020 and the accompanying financial documents.**
- **The Executive Officer work with the Treasurer and the Chair to finalise the bank account signatories**

Moved: Andrew Sharpe
Second: Dennis Wellington

7 FORMAL PRESENTATIONS

Date of Report: 6 August 2020
Report Author: Executive Officer – Paul Rosair
Disclosure of Interest: Nil
Attachment(s)

Purpose:

The Alliance to receive presentations from:

Frank Marra *Chief Executive DevelopmentWA*
George McCullagh *Chair DevelopmentWA*

Background:

Leading up to this meeting, Alliance members were canvassed about issues pertinent to the portfolios of the presenters: a consolidated list is provided for discussion and has been forwarded to the relevant presenters as appropriate.

- Overview of DevelopmentWA and policy on urban renewal in regional WA
- The status of the Regional Development Assistance Program (RDAP)
- Infrastructure WA discussion paper – engagement with DevelopmentWA
- Investment framework - overview by RCAWA and how can it align with DevelopmentWA

Discussion:

2.15 -3.00 pm Presentation

Link to Strategic Directions:

Advocacy and Policy Influence
Representation
Partnership and Collaboration

Budget Implications:

Nil

Recommendation: Nil

8 INVESTMENT FRAMEWORK UPDATE

Date of Report:	6 August 2020
Report Author:	Executive Officer, Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	6. MainSheet brief – cover letter and context of the report 7. Investment Framework – Report 8. Investment Framework -suggested Charter 9. PowerPoint presentation

Purpose:

To update the Alliance members on work to date regarding the Investment Framework Project and to receive the draft report.

Background:

As requested by the Alliance, the EO developed an EOI for the provision of services to refine the Alliance’s investment framework as a basis of a submission to the State and Federal Governments. After considerable deliberations and several meetings and a presentation by the two proponents (on the 7th of May 2020) the Alliance resolved to appoint Mainsheet Capital to undertake the contract.

Following their appointment in a special meeting held on 7 May 2020, MainSheet Capital have

- Met with Alliance members on 22nd May, after which an email was sent to each Council requesting information
- Met with, or spoken to the Executive Officer on numerous occasions
- Had meetings with each Alliance member, soliciting the necessary financial and project information for the submission
- Conducted other stakeholder engagement
- Provided a project update at the 18th June Alliance meeting, where they received feedback and guidance from members
- Provided a midway report
- Provided a draft report
- Met with Executive Officer on 24th July for draft report feedback
- A final draft was circulated on the 2nd August and is up for ratification at the 6th August 2020 Alliance meeting.

Discussion:

MainSheet Capital presented the draft Investment Framework document to the Executive Officer on 24th July 2020 and had a meeting with him on the 28th July to discuss feedback and refine document.

The EO has noted that as a result of consultation with members, government and other stakeholders, MainSheet have not incorporated any investment dollar asks from the state government, nor a fixed investment plan as was originally envisaged by the alliance as part of the EOI. MainSheet is developing a framework for investment to encourage government to invest through the capitals.

A presentation will be made by MainSheet to provide an overview of the document and will then take questions from Alliance members. A discussion needs to be held as to whether the Alliance wishes to have a dollar amount included.

The two-page glossy will be supplied after ratification of the framework document.

Link to strategic Direction:

Partnership and collaboration

Representation

RESOLUTION :

- **That the draft Investment Framework Report be accepted subject to further refinement following feedback from Government and political stakeholders.**

Moved: Chris Adams

Second: Andrew Sharpe

9 EXECUTIVE OFFICER BI-MONTHLY REPORT (JUN-JULY 2020)

Date of Report:	6 August 2020
Report Author:	Executive Officer – Paul Rosair
Disclosure of Interest:	Nil
Attachment(s):	10. Executive Officer Bi-Monthly Report – June 2020 – July 2020

Purpose:

To update the RCAWA on the Executive Officer services provided for the period June 2020 to July 2020 inclusive.

Background:

The Executive Officer has been engaged in this role for over 4 years. He has held a number of meetings with Alliance members (one-on-one and as a group) and key government, industry and political stakeholders. This report (attached) provides information about the services provided under the following main headings:

- Summary of two-monthly actions
- Stakeholder engagement
- Issues and Opportunities
- Time Allocation

Discussion:

As required.

Link to Strategic Directions:

Advocacy and policy Influence
Partnership and collaboration
Representation

Budget Implications:

As per 2019/2020 approved RCAWA budget.

RESOLUTION :

- **The information be received.**

Moved: John Walker

Second: Andrew Sharpe

10 RCA UPDATE

Date of Report:	6 August 2020
Report Author:	Grant Henley, Mayor City of Busselton
Disclosure of Interest:	Nil
Attachment(s)	11. RCA Draft Board Papers
	12. RCA Brief on the Inquiry into Regional Australia
	13. Inquiry into Regional Submission

Purpose:

To update RCAWA members on RCA matters

Discussion:

From the Mayor, Grant Henley – City of Busselton, WA Board Representative. To provide an overview of items and issues from RCA which pertain to RCAWA business and to canvass Alliance members as to matters which they believe warranted to raise with RCA.

Link to Strategic Directions:

Partnership and collaboration
Representation

Budget Implications:

Nil

Information noted.

11 PLANNING REFORM

Date of Report:	6 August 2020
Report Author:	Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	Nil

Purpose:

To discuss developments regarding the Planning Reform and members engagement with the working groups.

Background:

The Planning Reform process was initiated with an overarching objective to create a simpler, more transparent planning system. The Alliance has been aware of, and involved with, the Planning Reform activities since 2018. Throughout the last 2 1/2 years the members and the Executive Officer have made a submission to the Green Paper, collated a summary document that was presented to Kathy Bonus, met with Evan Jones, Gail McGowan, Graeme Gammie, Duncan Ord and David Michael, and attended Planning Reform meetings.

In August 2019, a Planning Reform Action Plan was released, with three overarching goals and 19 reform initiatives to achieve these aims and assist in achieving the State Government's priorities. The Action Plan was informed by consultation with stakeholders, advice from the WAPC and recommendations of the Independent Planning Reviewer published in the Green Paper in May 2018.

It was always the intention for the DPLH and WAPC to work collaboratively with stakeholders through working groups, reference groups and pilot projects to shape many of the reform initiatives; seek input on the detail and partnering to test options and identify preferred solutions.

Discussion:

This matter continues to be on the table. After numerous attempts to develop a white paper for consultation the Government decided to change tact. It formed a working group and developed several priority areas to look at reform issues. The EO and Mayor of Karratha City have attended several task force meetings to provide input from RCAWA.

Subsequently WALGA has been asked to provide nominations from Local Governments to participate in three focus working groups, namely:

- Local Planning Frameworks:
 - a. Local Planning Strategies
 - Manner & form
 - Timeframes

- b. Local Planning Schemes & Amendments
 - Stream definitions
 - Timeframes
 - Report of review
 - New model definitions & zones
- c. Local Planning Policies
 - Purpose
 - Manner & form
 - WAPC oversight

This group has representation from Northam (proxies from Busselton and Albany)

- Structure (& Precinct) Plans
 - Single process
 - Resolution of deadlock
 - Timeframes
 - Minor amendments
 - WAPC revocation

This group has representation from Bunbury (proxies from Busselton and Albany)

- DA Processes and Consultation
 - a. DA Processes
 - Fast-track stream
 - Compliance check on receipt
 - Additional info request
 - Stop-the-clock
 - Advertising
 - Referrals & timeframes
 - b. Deemed-to-Comply Check
 - Process
 - c. Exemptions
 - Works
 - Uses (i.e. change of use)
 - d. Car Parking
 - Non-residential shortfall
 - Cash-in-lieu
 - Shared/reciprocal arrangement

This group has representation from Greater Geraldton, Kalgoorlie Boulder, Esperance, Broome, Busselton (proxies from Northam and Albany).

The EO aims to work across the three working groups, in liaison with RCAWA Representatives, Mark Batty, Executive Manager and Vanessa Jackson, Policy Manager, Strategy Policy and Planning, WALGA, to ensure the Alliance is well briefed and has the opportunity to influence the outcomes from these deliberations.

Alliance members are encouraged to request their officers, who are on these working groups, to liaise directly with the EO and to provide him regular updates so he can provide consistency with his work with WALGA and update the Alliance accordingly.

Link to strategic Direction:

Partnership and collaboration

Advocacy

RESOLUTION :

- **No further action on the Planning Reform is to be taken by the RCAWA at this time**

Moved: Peter Long

Second: Andrew Sharpe

12 A STRONGER TOMORROW

STATE INFRASTRUCTURE STRATEGY

DISCUSSION PAPER

Date of Report: 6 August 2020
Report Author: Executive Officer, Paul Rosair
Disclosure of Interest: Nil
Attachment(s)

Purpose:

To determine the Alliance course of action regarding engagement with Infrastructure WA (IWA) and the 20-year State Infrastructure Strategy Discussion Paper.

Background:

A ministerial media statement released by Hon. Mark McGowan, on 26th June 2020 announced the release of an Infrastructure WA discussion paper, the results of which will inform the progression of the development of a 20-year plan including an outline of how Infrastructure WA proposes to develop the state-wide long-term infrastructure strategy.

The plan is to be refreshed at least every five years, and will include recommendations that will focus on new infrastructure projects, programs and non-build solutions (e.g. strategic planning, policy, regulatory, pricing, technology, procurement, skills and governance reforms)

Strategic focus areas of the Discussion Paper include:

- the guiding principles and objectives that will help define the Strategy parameters
- the methodology and governance for developing the Strategy; and
- the priority opportunities and challenges the Strategy should address, particularly over the medium to long-term.

The release of the discussion paper marked the start of an eight-week engagement period, in which IWA will conduct 14 workshops across the State and seek feedback through an online submission format.

The discussion paper and its supporting documents, a feedback submission form and information about State-wide workshops can be found at <https://infrastructure.wa.gov.au/DiscussionPaper>. The Discussion Paper poses 22 targeted questions and is open to anyone who wishes to provide a submission on its [online form](#) by Friday 21 August 2020. There is also a [short survey](#) – which has been made available through social media and other avenues.

Information regarding the sectors that IWA are addressing can be found at :

https://www.infrastructure.wa.gov.au/sites/default/files/2020-06/40681%20INFWA_InfrastructureWA_SECTORS_FINAL.pdf

Discussion:

Workshops have been held in Albany, Broome, Bunbury, Geraldton, Kalgoorlie, Karratha, and Northam. For the purposes of capturing information for an Alliance submission, it is recommended that members discuss the key points that came out of the workshops as they relate to the regional capitals, and also provide the Executive Officer information from each capital’s submission (if made) to the paper. This will be incorporated with information included in the RCAWA Investment Framework to give an overall RCAWA perspective. The full Investment Framework will be attached to the RCAWA submission.

Link to strategic Direction:

Partnership and collaboration
Advocacy
Representation

RESOLUTION :

- **The members note the IWA State Infrastructure Strategy Discussion Paper**
- **The Executive Officer to prepare a submission to the Discussion Paper incorporating common themes and information obtained from members submissions and the RCAWA Investment Framework**

Moved: Harold Tracey

Second: Sam Mastroleambo

13 STRATEGIC PLANNING WORKSHOP

Date of Report:	6 August 2020
Report Author:	Executive Officer, Paul Rosair
Disclosure of Interest:	Nil
Attachment(s)	14. Workshop Power Point Presentation

Purpose:

To familiarise the Alliance members with the content of, and proceedings for the RCAWA Strategic Planning Workshop, set for Friday 7th August 2020 from 08.30am to 11am.

Background:

In 2017 a high-level Strategic Plan was developed to guide the Alliance actions from 2017/18 -2021/22. It outlined the vision, focus and priorities and explained “what we do” and “how we work”. This Strategic Plan has been circulated to nearly every Minister and Director General in WA, a number of Federal Ministers and Politicians and has been discussed with a myriad of Government Agencies, industry bodies and associations.

At the end of 2019, it was suggested that members should review the Strategic Plan and prioritise key themes and actions going forward. It was suggested that this should be in an in-person workshop format, however COVID-19 has impeded the delivery time until now.

Discussion:

The Strategic Planning workshop will be held at 8.30 am Friday 7th August 2020. The agenda will include:

- Introduction
- Reflection: achievements over the past 3 years
- Risks going forward
- Where do we see ourselves in the state arena?
- Setting our priorities – what themes do we want to continue with, what new themes should be prioritised and who are the key stakeholders we wish to engage with?

MainSheet Capital, represented by Gerard Moody and Greg Cash will also address the Alliance members regarding the Investment Framework Strategy.

Link to strategic Direction:

Partnership and collaboration

Advocacy

Representation

Information noted.

14 OTHER BUSINESS

- LGIS – Status and Strategy Andrew Sharpe
 - Chris, Andrew, Sam and EO to organise a survey of Alliance members
 - The alliance to investigate representation on the LGIS Board given its 17% stake in the organisation

- Alliance benchmarking – Status and Strategy Andrew Sharpe
 - Steven Grimmer from Albany to be replaced as project manager. Andrew to update accordingly

- RCAWA metropolitan office update Paul Rosair
 - 5 members to date have visited the office. Official opening on 7th August by Ben Wyatt with RCAWA representative Shane Van Styn to attend.

- Covid-19 – Update, Status and Strategy All
 - Acknowledgment to Andrew for organising the Covid-19 response CEO group

15 CLOSURE OF MEETING

MEETING CLOSED: 4.15 P.M.