

**MEETING MINUTES
RCA Board Meeting**

Date: Tuesday 22 September 2020

Time: 12:00pm - 1:00pm AEST
10:00am - 11:00am AWST
11.30am –12.30pm ACST

Location: Teleconference

Attendees

- Cr Grant Henley – Mayor, City of Busselton
- Mr Mike Archer – CEO, City of Busselton
- Mr Ken Diehm – CEO, Fraser Coast Regional Council
- Cr Damien Ryan – Mayor, Alice Springs Town Council
- Cr Margaret Strelow – Mayor, Rockhampton Regional Council
- Cr Col Murray – Mayor, Tamworth Regional Council
- Mr Paul Radaji- Acting CEO of Greater Geraldton (On Behalf of Mr Ross McKim)
- Ms Darriea Turley – Mayor, Broken Hill City Council (Observer)
- Mr James Roncon – GM, Broken Hill City Council (Observer)
- Ms Rachael Sweeney – RCA Project Manager and Secretariat (Managing Director, Collective Position)
- Ms Shannyn Peterson – RCA Secretariat
- Ms Molly Hurley – RCA Secretariat

Apologies

- Mr Robert Jennings – CEO, Alice Springs Town Council
- Mr Peter Thompson – GM, City of Wagga Wagga
- Mr Paul Bennett – GM, Tamworth Regional Council
- Cr Ben Taylor – Mayor, City of Ballarat
- Mr Evan Pardon – CEO, Rockhampton Regional Council
- Cr Tony Herbert – Mayor, Warrnambool City Council (Deputy Chair)
- Mayor Shane Van Styn – Mayor, City of Greater Geraldton (Chair)
- Mr Ross McKim – CEO, City of Greater Geraldton
- Cr Greg Conkey – Mayor, City of Wagga Wagga
- Cr George Seymour – Mayor, Fraser Coast Regional Council (Treasurer)
- Ms Janet Dore – CEO, City of Ballarat
- Mr Michael Thomson – CEO, Mackay Regional Council (Observer)

The meeting was declared open at 12:05pm AEST.

1. WELCOME

In lieu of RCA Chair Mayor Shane Van Styn, Cr Col Murray – Mayor, Tamworth Regional Council and RCA Secretary Chaired the meeting.

Acting Chair, Cr Col Murray – Mayor, Tamworth Regional Council welcomed RCA members to the Board Meeting and noted the apologies.

2. CONFIRMATION OF MEETING MINUTES

Ms Rachael Sweeney – RCA Secretariat, tabled the draft minutes from the 27 August 2020 Board Meeting.

The following was discussed In relation to action item 7.2:

1. Given the impacts of changes to the aviation industry on members councils, the Board directed the Secretariat to organise a teleconference meeting with the Hon Michael McCormack MP, to discuss the future of regional aviation.

Members received and noted the minutes. Cr Grant Henley – Mayor, City of Busselton moved the minutes as a true and accurate record of the meeting. Cr Col Murray – Mayor, Tamworth Regional Council seconded.

2.1 Secretariat to organise a teleconference meeting with the Hon Michael McCormack MP, Deputy Prime Minister and Minister for infrastructure, Transport and Regional Development, to discuss the future of regional aviation.

3. FINANCIAL UPDATE

Ken Diehm – RCA treasurer, tabled the August 2020 Treasurer's Report for endorsement.

Mayor Damien Ryan – Mayor, Alice Springs Town Council moved to endorse the August 2020 Treasurer's Report. Cr Grant Henley – Mayor, City of Busselton seconded.

4. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCA Secretariat, tabled the following reports and registers for discussion and noting:

- 1) Issues Register – September 2020;
- 2) Membership Status Grid – September 2020; and
- 3) Communications Report – August 2020.

*The following points relating to the **Issues Register** were discussed:*

1. The Foreign Relations Bill: watching brief;
2. Energy Policy to be announced: issues brief to be developed following announcement;
3. Regional Aviation: issue and action already raised;
4. RCA Policy Survey: results to be tabled later in meeting; and
5. RAI MoU: to be tabled in meeting.

Members received and noted all reports and registers.

5. MEMBERSHIP ENGAGEMENT LEAD UPDATE

Cr Samantha McIntosh – RCA Membership Engagement Lead joined the meeting and tabled the RCA Membership Engagement Lead Calls – Round Three Report, noting the following key points:

1. CEO and/or Mayor forum would be well received to better facilitate information sharing between members;
2. RCA webinar for all Regional Capitals to attend; and
3. More formal collaboration and presentation to State regional city bodies.

Based on these suggestions the Board directed the Secretariat to develop a RCA 20201 meeting structure approach paper to be tabled following the 2020 AGM.

Cr Samantha McIntosh thanked the Board and departed the meeting.

ACTIONS:

5.1 Secretariat to develop a 2021 Meeting Structure Approach Paper to be tabled post 2020 AGM.

6. REGIONAL CAPITALS AUSTRALIA POLICY SURVEY

Ms Rachael Sweeney – RCA Secretariat tabled the RCA Policy Survey Report for discussion, highlighting the following key points;

1. **Population Growth:** all members have a growth agenda, this is still a key priority
2. **Broadband and Mobile connectivity:** strong in member city centres but more work needs to be done in surrounding towns.
3. **Transport/ Freight Infrastructure:** needs significant investment in roads, rail and air infrastructure
4. **Decentralisation:** more specifically the need for business incentives
5. **Liveability Infrastructure:** need for a dedicated funding pool for liveability infrastructure such as arts and culture and sports and recreation.

The Secretariat noted that this report should be used as the basis for reviewing and refining RCA priorities. The Board directed the Secretariat to reconvene the RCA Policy Working Group to review RCA's priorities in the context of the Policy Survey Report.

6.1 Secretariat to reconvene the RCA Policy Working Group to review RCA's priorities in the context of the Policy Survey Report.

7. MOU WITH REGIONAL AUSTRALIA INSTITUTE

Ms Rachael Sweeney – RCA Secretariat tabled the RCA MoU with Regional Australia Institute for discussion and endorsement.

The Board unanimously endorsed the RCA/ RAI MoU.

8. GENERAL BUSINESS

Acting Chair, Cr Col Murray – Mayor, Tamworth Regional Council called for General Business items. No further items were raised.

The meeting was closed at 1:10pm AEST.

SUMMARY OF ACTIONS:

Task	Responsibility
Secretariat to organise a teleconference meeting with the Hon Michael McCormack MP, Deputy Prime Minister and Minister for infrastructure, Transport and Regional Development, to discuss the future of regional aviation.	Secretariat
Secretariat to develop a 2021 Meeting Structure Approach Paper to be tabled post 2020 AGM.	Secretariat
Secretariat to reconvene the RCA Policy Working Group to review RCA's priorities in the context of the Policy Survey Report.	Secretariat