



# Regional Capitals Alliance

WESTERN AUSTRALIA

**Regional Capitals Alliance Western Australian  
Meeting**

**Minutes  
15<sup>th</sup> April 2021**

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# Agenda

## 1 OFFICIAL OPENING

Meeting opened at: 2.03

## 2 RECORD OF ATTENDANCE

### **Attendees:**

Dennis Wellington	Mayor City of Albany (Chair)
Andrew Sharpe	CEO City of Albany
Sam Mastroleambo	CEO Shire of Broome
Gary Brennan	Mayor City of Bunbury
Todd Brown	Councillor City of Bunbury
Malcolm Osborne	CEO City of Bunbury
Grant Henley	Mayor City of Busselton
Ian Mickel	Shire President of Esperance
Shane Burge	CEO Shire of Esperance
Shane van Styn	Mayor City of Greater-Geraldton
John Bowler	Mayor City of Kalgoorlie-Boulder
Peter Long	Mayor City of Karratha
Chris Adams	CEO City of Karratha
Chris Antonio	Shire President of Northam
Peter Carter	Mayor Town of Port Hedland
Craig Watts	Acting CEO Town of Port Hedland
Paul Rosair	Executive Officer, RCAWA
Jane Lewis	Executive Assistant, RCAWA

### **Guests:**

Duncan Ord	Director General, Department of Local Government, Sports and Cultural Industries
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### **Apologies:**

Harold Tracey	Shire President of Broome
Mike Archer	CEO City of Busselton
Jason Whiteaker	CEO Shire of Northam
Ross McKim	CEO City of Greater Geraldton
Carl Askew	CEO Town of Port Hedland
John Walker	CEO City of Kalgoorlie-Boulder
David Trevaskis	Acting CEO City of Kalgoorlie-Boulder

### **3 DECLARATIONS OF INTEREST**

Nil

### **4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

**Attachment: 1. Outstanding Business Arising Items and Actions Sheet**

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**Resolution :**

**That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 18<sup>th</sup> and 19<sup>th</sup> February 2020, be confirmed as a true and correct record of proceedings.**

**Moved: Peter Long**

**Second: Grant Henley**

**Attachment 1: Outstanding Business Arising Items and Actions Sheet****RCAWA Outstanding Business Arising Items and Actions Sheet**

DATE	ITEM	ACTION	STATUS	PRIORITY	COMMENTS
			OS=Outstandin I=In Progress C=Complete OG=ON GOING	1=Urgent 2=high 3=moderate 4=low	* = will be archived and will not show in future reports
<b>ADMINISTRATION, CORRESPONDENCE, ANNUAL REPORT, GENERAL BUSINESS</b>					
18/02/21	7. EO Report	Executive Officer to work in conjunction with Brian Sharp to produce a strategic submission to Infrastructure WA	I	2	Paper tabled at 15-02-21 meeting
<b>BENCHMARKING</b>					
19/02/21	10. Benchmarking	Executive Officer to work with Brian Sharp - enhance the benchmarking to include State and Federal services such as health, education and policing etc so as to allow comparisons between metropolitan and regional servicing.	OG	3	Brian Sharp - ongoing
<b>RCAWA STRATEGIC PLANNING</b>					
15/10/20	12. RCAWA Strategic Planning	Executive Office to develop a research plan in collaboration with RCAWA benchmarking officer and Secretariat for distribution and agreement with Alliance members	OG	3	Paper tabled at 15-02-21 meeting
<b>LOCAL GOVERNMENT ACT REVIEW</b>					
15/10/20	10. Local Government Act Review	Executive Officer to organise meeting with the Panel's chair, David Michael, to offer assistance during the implementation phase	I	4	

## 5 CORRESPONDENCE

<b>Date of Report:</b>	<b>15<sup>th</sup> April 2021</b>
<b>Report Author:</b>	<b>Executive Officer – Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>2. Correspondence out - Mark McGowan</b> <b>3. Correspondence in – Mark McGowan</b>

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Note, there has been numerous email correspondence between the Executive Officer, Executive Assistant and Ministerial offices, departmental staff and industry bodies which do not form part of this formal correspondence item as they are considered administrative in nature.

### **Correspondence Out:**

Date: 10<sup>th</sup> April

To: Premier Mark McGowan

Title: Congratulations on re-election and invitation to Regional Capitals Alliance of Western Australia (RCAWA) meeting

### **Correspondence In:**

Date: 25<sup>th</sup> February 2021

To: Premier Mark McGowan

Title: Regional Investment Framework

### **Resolution:**

- **That the correspondence be received.**

**Moved: Grant Henley**

**Second: Peter Carter**

**Attachment 2 : Correspondence out – Mark McGowan**

Enquiries: Paul Rosair:  
Executive Officer RCAWA  
0419930467

Hon. M. McGowan, MLA  
Premier; Treasurer; Minister for Public Sector  
Management; Federal-State Relations  
5<sup>th</sup> Floor, Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

9 April 2021

Dear Premier,

**RE: Congratulations on re-election and invitation to Regional Capitals Alliance of Western Australia (RCAWA) meeting**

As Executive Officer for the Regional Capitals Alliance of Western Australia (RCAWA), on behalf of our Chair and members, I would like to congratulate you on your party's recent re-election and continuing role as Premier of WA.

We fully understand the challenging events of the past year have dictated the focus of your attention, and hope that this term will bring about extended opportunities for further success for WA and engagement with the Regional Capitals Alliance of Western Australia (RCAWA).

As communicated in previous correspondence, RCAWA is the peak body, advocating for strategic planning for growth and investment in regional WA. Each of the capitals are committed to work in a united fashion with each other and the State to facilitate growth. We believe that as a group we provide a unified voice for strategic commonalities on social and economic issues.

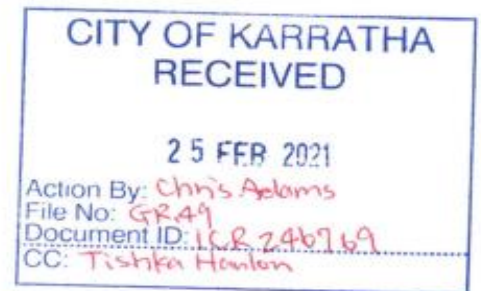
It is with this in mind, that the Alliance would like to invite you to attend one of our Bi-Monthly RCAWA meetings on either the 17<sup>th</sup> / 18<sup>th</sup> June in Broome, 5<sup>th</sup> of August (In Perth) or the 9<sup>th</sup> of December 2021 (in Perth) for 45 minutes to 1 hour between 2pm and 5pm. If this is not possible, I would welcome the opportunity to meet with you as an alternative on a date more suitable.

If you would like to take up this invitation for attendance could you please have your appointment secretary contact Paul Rosair, the Executive Officer for RCAWA to arrange a suitable time. His contact details are PH 0419930467, email: [paul@naja.com.au](mailto:paul@naja.com.au).

Yours faithfully

A handwritten signature in black ink, appearing to read "Paul Rosair".

Paul Rosair  
Executive Officer

**Attachment 3: Correspondence in – Mark McGowan**

Mr Dennis Wellington  
Chair  
Regional Capitals Alliance Western Australia  
PO Box 219  
KARRATHA WA 6714

Dear Mr *Dennis* Wellington

Thank you for your letter of 11 December 2020 in relation to the Regional Capitals Alliance's Regional Investment Framework.

Over the past four years, the McGowan Government has invested more funding into regional WA than any other government in history. The McGowan Government guaranteed the future of Royalties for Regions, as promised, but also significantly increased funding for the regions across all areas of government.

In the wake of COVID-19, the McGowan Government implemented through \$7 billion WA Recovery Initiatives, a significant portion of which was dedicated to supporting the regions. This included:

- a \$211.8 million recovery plan for the Pilbara,
- a \$110.9 million recovery plan for the Kimberley,
- a \$46 million recovery plan for Goldfields-Esperance, and
- multi-million dollar individual recovery plans for the South West, Gascoyne, Wheatbelt, Mid West, Great Southern and Peel regions.

Details of the investment can be found at <https://www.wa.gov.au/government/wa-recovery> .

In addition to these initiatives, a re-elected McGowan Government will see that investment continue, through commitments in tourism, schools, TAFE, roads, hospitals and community facilities. Our individual regional plans detail the investment a re-elected McGowan Government will undertake in each of Western Australia's regions. Details of those commitments can be found at <https://www.markmcgowan.com.au/regional/> .

Thank you for raising your concerns with me and I look forward to a re-elected McGowan Government working to continue our investment in regional Western Australia.

Yours sincerely

Mark McGowan MLA  
**PREMIER; WA LABOR LEADER**

[walabor.org.au](http://walabor.org.au) [fb.com/walabor](https://fb.com/walabor) [@walabor](https://twitter.com/walabor)

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## 6

### TREASURER’S REPORT JANUARY 2021

<b>Date of Report:</b>	<b>15<sup>th</sup> April 2021</b>
<b>Author</b>	<b>Mayor – City of Greater Geraldton</b>
<b>Disclosure of Interests:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>4. RCAWA February Balance Sheet 5. RCAWA February Profit and Loss Statement 6. RCAWA March Balance Sheet 7. RCAWA March Profit and Loss Statement</b>

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**Purpose:**

To inform the Alliance members of the RCAWA financial situation.

**The following notes are provided an explanation to the attached statements:**

Nil

**Discussion:**

As required.

**Resolution:**

- **That the members receive and note the Treasurer’s Report for the periods ending 28<sup>th</sup> February and 31<sup>st</sup> March 2021 and the accompanying financial documents.**
- **That the Treasurer prepare two budgets for discussion at the June meeting: one reflecting the status quo, and one reflecting possible decrease in costs.**

**Moved: Shane Van Styn**

**Second: Peter Long**

**Attachment 4: RCAWA February Balance Sheet**

## WA Regional Capitals Alliance Inc Balance Sheet

As of February 28, 2021

	<b>Feb 28, 21</b>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
WARCA Cheque Account	80,194.45
WARCA Savings Account	47,571.61
Total Chequing/Savings	127,766.06
Accounts Receivable	
Trade Receivables	183.57
Total Accounts Receivable	183.57
Total Current Assets	127,949.63
<b>TOTAL ASSETS</b>	<b>127,949.63</b>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts Payable	
Trade Creditors	2,475.00
Total Accounts Payable	2,475.00
Other Current Liabilities	
Tax Payable	-1,460.13
Total Other Current Liabilities	-1,460.13
Total Current Liabilities	1,014.87
<b>TOTAL LIABILITIES</b>	<b>1,014.87</b>
<b>NET ASSETS</b>	<b>126,934.76</b>
<b>EQUITY</b>	
Opening Bal Equity	136,570.00
Retained Earnings	-64,671.37
Net Income	55,036.13
<b>TOTAL EQUITY</b>	<b>126,934.76</b>

**Attachment 5: RCAWA February Profit and Loss Report**

**WA Regional Capitals Alliance Inc**  
**Profit & Loss Budget vs. Actual**  
**July 2020 through February 2021**

	<u>Jul 20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
Interest Received	13.87	100.00	-86.13
Membership Fee 2020/21	150,000.00	150,000.00	0.00
<b>Total Income</b>	<u>150,013.87</u>	<u>150,100.00</u>	<u>-86.13</u>
<b>Expense</b>			
Accountancy Fees	495.00	1,100.00	-605.00
Administration Costs	9,818.20	18,000.00	-8,181.80
Audit Fees	400.00	500.00	-100.00
Bank Charges	97.34	200.00	-102.66
Donations	0.00	1,500.00	-1,500.00
Executive Support	43,465.90	86,350.00	-42,884.10
Meetings and Functions	2,737.13	2,000.00	737.13
Projects	33,632.63	31,450.00	2,182.63
Rent	4,331.54	6,500.00	-2,168.46
Travelling Expenses	0.00	2,500.00	-2,500.00
<b>Total Expense</b>	<u>94,977.74</u>	<u>150,100.00</u>	<u>-55,122.26</u>
<b>Net Income</b>	<u><u>55,036.13</u></u>	<u><u>0.00</u></u>	<u><u>55,036.13</u></u>

**Attachment 6: RCAWA March Balance Sheet**

**WA Regional Capitals Alliance Inc**  
**Balance Sheet**  
 As of March 31, 2021

	<b>Mar 31, 21</b>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
WARCA Cheque Account	66,801.96
WARCA Savings Account	47,571.97
<b>Total Chequing/Savings</b>	<b>114,373.93</b>
Accounts Receivable	
Trade Receivables	91.78
<b>Total Accounts Receivable</b>	<b>91.78</b>
<b>Total Current Assets</b>	<b>114,465.71</b>
<b>TOTAL ASSETS</b>	<b>114,465.71</b>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts Payable	
Trade Creditors	1,190.75
<b>Total Accounts Payable</b>	<b>1,190.75</b>
Other Current Liabilities	
Tax Payable	-2,354.56
<b>Total Other Current Liabilities</b>	<b>-2,354.56</b>
<b>Total Current Liabilities</b>	<b>-1,163.81</b>
<b>TOTAL LIABILITIES</b>	<b>-1,163.81</b>
<b>NET ASSETS</b>	<b>115,629.52</b>
<b>EQUITY</b>	
Opening Bal Equity	136,570.00
Retained Earnings	-64,671.37
Net Income	43,730.89
<b>TOTAL EQUITY</b>	<b>115,629.52</b>

**Attachment 7: RCAWA March Profit and Loss Report**

**WA Regional Capitals Alliance Inc**  
**Profit & Loss Budget vs. Actual**  
**July 2020 through March 2021**

	<u>Jul 20 - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
Interest Received	14.23	100.00	-85.77
Membership Fee 2020/21	150,000.00	150,000.00	0.00
<b>Total Income</b>	<u>150,014.23</u>	<u>150,100.00</u>	<u>-85.77</u>
<b>Expense</b>			
Accountancy Fees	632.50	1,100.00	-467.50
Administration Costs	11,454.57	18,000.00	-6,545.43
Audit Fees	400.00	500.00	-100.00
Bank Charges	108.72	200.00	-91.28
Donations	0.00	1,500.00	-1,500.00
Executive Support	50,227.26	86,350.00	-36,122.74
Meetings and Functions	2,653.69	2,000.00	653.69
Projects	35,982.63	31,450.00	4,532.63
Rent	4,823.97	6,500.00	-1,676.03
Travelling Expenses	0.00	2,500.00	-2,500.00
<b>Total Expense</b>	<u>106,283.34</u>	<u>150,100.00</u>	<u>-43,816.66</u>
<b>Net Income</b>	<u><u>43,730.89</u></u>	<u><u>0.00</u></u>	<u><u>43,730.89</u></u>

## **7 EXECUTIVE OFFICER BI-MONTHLY REPORT (DECEMBER - JANUARY 2021)**

<b>Date of Report:</b>	<b>15<sup>th</sup> April 2021</b>
<b>Report Author:</b>	<b>Executive Officer – Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s):</b>	<b>8. Executive Officer Bi-Monthly Report – February – March 2021</b>

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### **Purpose:**

To update RCAWA on the Executive Officer services provided for the period February 2021 to March 2021 inclusive.

### **Background:**

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

### **Discussion:**

As required.

### **Link to Strategic Directions:**

Advocacy and policy Influence  
Partnership and collaboration  
Representation

### **Budget Implications:**

As per 2020/21 approved RCAWA budget.

### **Resolution:**

- **That the information be received**
- **That the Executive Officer invites Liz Ritchie to present the Regional Institute of Australia report to the Alliance at a future meeting**

**Moved: Sam Mastrolembo**

**Second: Peter Carter**

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**Attachment 8: Executive Officer Bi-Monthly Report – February – March 2021**

**EXECUTIVE OFFICER RCAWA**  
BI-MONTHLY REPORT



**Prepared for RCAWA**

FEBRUARY 2021 - MARCH 2021

## 1. OVERVIEW

Over the past two months the Executive Officer (EO) has had meetings with Alliance members (one-on-one and as a group), key government, industry, business, community and political stakeholders. On behalf of the group, the EO has been working on the following:

### ***Investment Framework Strategy and IWA Strategic Investment Plan:***

October 2020: The Investment Framework Document was reviewed, finalised and printed.

January 2021: EO attended a workshop session hosted by DPIRD and attended by staff from Infrastructure WA and the Regional Development Council to provide an overview of the Framework and a list of key Alliance projects to the group.

February – March 2021: The EO and Research Officer have been working with IWA to ensure key Alliance projects are prioritised during the next phase of IWA's work. A template has been developed for Alliance members to record and rank their key Infrastructure projects so as to develop a consolidated, prioritised and agreed list for the Alliance to submit to IWA in developing their State-wide Investment Strategy. An Agenda item has been tabled to discuss this approach at the 15<sup>th</sup> of April 2021 meeting.

### ***RCAWA Benchmarking Framework:***

The Executive Officer continues to work with the research officer to oversee the enhancement of the Benchmark framework and to peer review the updated Corporate Benchmarking Report for the 2019-2020 financial year including 2021 budget data.

Following the tabling of the report in February 2021 (which was well received by members) we have continued to enhance the benchmarking framework with feedback from the group. This has included measuring State and Federal Government services such as Health, Education, Housing, Policing and Social Services. Displaying results by residents in addition to ratepayers is also being incorporated. An Agenda item has been tabled to discuss this matter at the 15<sup>th</sup> of April 2021 meeting.



***RCAWA Research Project:***

February - March 2021: Executive Officer and research officer, investigating research topics to support the Alliance's objectives, projects and its focus for future activities. The initial areas for this work include :

- Researching State and Federal services, such as Health, Education, Housing, Policing and Social Services (This will be included in benchmarking model)
- Regional Capitals vs. Metropolitan Councils – Is there a level playing field
- Are Regional Capitals demonstrably capable
- Justification of Regional Capitals unique prospects
- Impacts and opportunities from the COVID-19 pandemic
- Review of UWA's Census Data program work

An Agenda item has been tabled to discuss this matter at the 15<sup>th</sup> of April 2021 meeting.

***Local Government Reform Agenda and Review of Local Government Act 1995:***

February 2021 workshop: discussions held with Alliance members about a position, if any, the Alliance should adopt regarding Local Government Reform. There are mixed views amongst members as to the position the Alliance could/should adopt.

The Government has made it clear that Almagamations are off the agenda for this term of government. Having said that, there are mixed views on how much reform this government may embark on. The Executive Officer has been researching the 65 Reform Recommendations made by the David Michael review panel and endeavouring to develop a consolidated position on behalf of the Alliance about its stance, if any.

One option is to develop a position, and if aligned with the State's response to the Reform report, coming out strongly and publicly expressing both its support and its desire to work with the Government on the implementation of the recommendations. An Agenda item has been tabled to discuss this matter at the 15<sup>th</sup> of April 2021 meeting.

***MACWA Awards:***

Given the suspension of the awards last financial year, as a result of the COVID-19 outbreak, it was decided to run the awards to cover a period of 18 months from 1<sup>st</sup> July 2019 till the 31<sup>st</sup> December 2020 and then a calendar year award from then on.

Four sponsors, including the RCAWA, have been secured for this round.

The EO and EA have now finalised and distributed the procedures and guidelines for nominees with a closing date of July 31<sup>st</sup>, 2021. An Agenda item has been tabled to discuss this matter at the 15<sup>th</sup> of April 2021 meeting.

**Reviews and Submissions** – EO continues to monitor progress after the Alliance made submissions for the following.

A) Streamlining WA – State Government initiative, B) Service Priority Review – C) Public Library System - D) Review of Heritage Act 1990 - E) Local Government Act - F) Planning Reform - G) Productivity Commission Report – watching brief and liaison with appropriate stakeholders as required - H) EPBC Act Review - Completed I) Aboriginal Heritage Act – J) Regional Airline Airfares Review – K) Infrastructure Western Australia (IWA) discussion paper submission.

**Research Officer’s Work Program:**

The Executive Officer has been working with the Research Officer, Brian Sharp to allocate his unallocated contract hours against a list of priority tasks over the remainder of his contract term. An outline of the draft work program is tabled below.

**Brian Sharp**  
**Regional Capitals Alliance**  
**Work Plan to September 2021**

		Legend						
		Any Time			Specific Time			
		March	April	May	June	July	August	September
<b>1 Benchmarking</b>								
	Prepare 2021 Templates							
	Incorporate Perceptions Survey							
<b>2 Projects</b>								
	Infrastructure WA template							
<b>3 State Federal Services by LG</b>								
<b>4 Research</b>								
	Metro vs Regional							
	Capability							

**Actions and Business Arising:**

Continuous updating of all Actions and Business Arising from RCAWA.  
Stakeholder Engagement: Regular meetings with relevant stakeholders as per Section 3.

## 2 DETAILS OF BI-MONTHLY ACTIONS

KEY OBJECTIVES		OVERVIEW OF BI MONTHLY ACTIONS
ADVOCACY & POLICY INFLUENCE	Preparation of Submissions and Delegations	Has worked on: <ul style="list-style-type: none"> <li>• IWA Submission</li> <li>• Investment Framework and Implementation Strategy</li> <li>• Infrastructure WA – Briefing Sessions on IF</li> <li>• Planning Reform</li> <li>• Local Government Act Review</li> </ul>
	Advocacy on Key Issues	Upcoming meetings: Working on priority stakeholders set at the Strategic Planning Session Aug 2020 and Reviewed Feb 2021
ADVOCACY & POLICY INFLUENCE	Development of Policy Position Papers	Working with Alliance members to develop a position on Local Government Structural Reform. The matter was discussed and debated at the February 2021 Strategic Workshop.  Submission of the Investment Framework to IWA and distribution to numerous external stakeholders. Subsequently developing a consolidated projects list for IWA consideration.
PARTNERSHIP & COLLABORATION	Insurance Services/Workers Compensation	Continuing to negotiate with WALGA and LGIS. CEO Albany leading discussions. Meeting held with LGIS CEO, WALGA CEO and LGIS Board Chair on February 18 <sup>th</sup> meeting.
	RCAWA Investment Framework	The Investment Framework Document continues to be distributed to external stakeholders.
	COVID-19	The EO maintaining a watching brief and liaises with Jodi Cant as necessary and will raise issues and opportunities as they arise.
	Communications Support	EO, Secretary and EA continuing to implement actions contained within the Communications Plan.
	Strategic Planning Workshop	Standing item at meetings with last workshop session held on Friday 18 <sup>th</sup> February 2021 at City of Perth
	RCAWA Meetings and Reporting	<ul style="list-style-type: none"> <li>• CEO Ring Around 10<sup>th</sup> February 2021</li> <li>• RCAWA Meeting City of Perth 17<sup>th</sup> February 2021</li> <li>• RCAWA Workshop City of Perth 18<sup>th</sup> February 2021</li> <li>• Ongoing Secretary and Executive Officer Discussions</li> <li>• Executive Officer and Brian Sharp Discussions</li> </ul>

### 3 STAKEHOLDER ENGAGEMENT

STAKEHOLDER REPRESENTATIVES	MEETING DATE	KEY MEETING OUTCOMES
<b>Andrew Sharpe:</b> <i>CEO City of Albany and Secretary RCAWA</i>	February & March 2021	Regularly discussed potential Agenda items for February meeting and work program for Executive Officer, Admin Assistant and Research Officer
<b>Dennis Wellington:</b> <i>Mayor City of Albany and Chair RCAWA</i>	February & March 2021	Regularly discussed potential RCAWA matters and seek strategic guidance in developing work plans
<b>Brian Sharp:</b> <i>Research Officer RCAWA</i>	February & March 2021	Regularly supervised and discussed work program and provided guidance on Research Officer's benchmark framework.
<b>John Walker:</b> <i>CEO City of Kalgoorlie</i>	12 <sup>th</sup> February 2021	Provided overview of Agenda, Friday workshop and Meeting Logistics.
<b>Michelle Reynolds:</b> <i>CEO City of Perth</i>	February 2021	Discussed RCAWA meeting and logistics for CoP Meeting
<b>Pat Donovan:</b> <i>CEO Water Corporation</i>	22 <sup>nd</sup> February 2021 15 <sup>th</sup> March 2021	Provided overview/ update of RCAWA agenda and priorities. Discussed Water Infrastructure and invited Pat to RCAWA meeting.
<b>Duncan Ord:</b> <i>Director General Department of Local Government Sports and Cultural Industries</i>	17 <sup>th</sup> March 2021	Provided overview/ update of RCAWA items and received an update of the Portfolio priorities and new Minister's vision for the sector. Invited Duncan to April meeting
<b>Jessica Machin:</b> <i>Director Regions, Museums WA</i>	24 <sup>th</sup> March 2021	Provided overview/ update of RCAWA agenda and priorities incl. Investment Framework.
<b>Mike Archer:</b> <i>CEO City of Busselton</i>	29 <sup>th</sup> March 2021	Discussed briefly strategic local government reform and the role the RCAWA may play
<b>Rebecca Cass:</b> <i>Stakeholder Relations Director, Northern Western Australia</i>	30 <sup>th</sup> March 2021	Provided overview/ update of RCAWA agenda and priorities incl. Investment Framework.
<b>Peter Long:</b> <i>Mayor City of Karratha</i>	31 <sup>st</sup> March 2021	Discussed briefly strategic local government reform and the role the RCAWA may play

#### 4 TIME ALLOCATION SUMMARY

##### Time allocation summary: Executive Officer

CONTRACT YEAR	BUDGETED TOTAL ANNUAL CONTRACT HRS	TOTAL BILLED HRS AND TOTAL ACTUAL HRS	YTD TOTAL BILLED HRS AND YTD TOTAL ACTUAL HRS
May 2018-April 2019 (Inc.) Completed	400 hrs	Total billed hours for April 2019 35 hrs. (35.5 hrs. actual)	400 hrs billed (408.5 hrs actual)
May 2019-April 2020 (Inc.) Completed	400 hrs	Total billed hours for April 2020 35 hrs. (48 hrs. actual)	400 hrs billed (433 hrs actual)
May 2020-April 2021 In Progress	400 hrs	Total billed hours for February 2021 – March 2021 70 hrs (60.5 hrs actual)	365 hrs billed (348 hrs actual)

##### Time allocation summary: Executive Assistant

CONTRACT YEAR	BUDGETED TOTAL ANNUAL CONTRACT HRS	TOTAL BILLED HRS AND TOTAL ACTUAL HRS	YTD TOTAL BILLED HRS AND YTD TOTAL ACTUAL HRS
May 2020-April 2021 In Progress	330 hrs	Total billed hours for February 2021 – March 2021 60 hrs (49.5 hrs actual)	300 hrs billed (292.75 hrs actual)

##### Time allocation summary: Benchmarking Contract

CONTRACT YEAR	BUDGETED TOTAL ANNUAL CONTRACT HRS	TOTAL BILLED HRS AND TOTAL ACTUAL HRS	YTD TOTAL BILLED HRS AND YTD TOTAL ACTUAL HRS
Oct 2020-Sept 2021 In Progress	150 hrs	Total billed hours for February 2021 – March 2021 23.5 hrs. (23.5 hrs. actual)	78.25 hrs billed (78.25 hrs actual)

## 8 AROUND-THE-GROUNDS

**Date of Report:** 15<sup>th</sup> April 2021  
**Report Author:** Executive Officer, Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

### Purpose:

For Alliance members to share information that may have an impact on other regional capitals either in the form of a collaborative opportunity, a win or a warning.

### Background:

At the 18<sup>th</sup> February 2021, Alliance members showed an interest in incorporating an around-the-grounds item into future meetings. In order to ascertain the format of this item, a survey was sent to all members

### Discussion:

The 17 survey responses are as follows:

QUESTION 1	OPTIONS				
How much <b>TOTAL</b> time should be allocated to the around-the-grounds item?	10 mins	15 mins	20 mins	30 mins	Other
<b>Responses %</b>	-	<b>31.25</b>	<b>43.75</b>	<b>25</b>	<b>60 minutes</b>
How much time should any one speaker have?	2-3 mins	3-5 mins	5-10 mins	Depends on format	Other
<b>Responses %</b>	<b>46.67</b>	<b>26.67</b>	<b>13.33</b>	<b>13.33</b>	
What format would you prefer?	Each capital for a certain time	Voting system	Import-ance	Alphabet-ical	
<b>Responses %</b>	<b>64.71</b>	<b>17.65</b>	-	<b>17.65</b>	
What would you most like to gain from this session? Select as many or few as you like	Collabor-ative	Wins	Warnings	Other	
<b>Responses %</b>	<b>52.94</b>	<b>82.35</b>	<b>70.59</b>	<b>All of the above Efficiency and/or productivity gains</b>	
Other comments	<b>Thanks and lets embrace the opportunity</b>				
<b>Responses</b>	<b>Doesn't need any pre work by secretariat except maybe to have the ability to display an image or two to a screen which would mean Councils zooming in would need to be able to see it .</b>				

Alliance members were in favour of the around the grounds concept, with the most popular concept being: Each capital holds the floor for 2-3 minutes at each meeting, with a maximum of 30 minutes in total for this agenda item. If members wish to pursue a topic in more detail, it is suggested they pursue it out of session or raise it as an agenda item for the next meeting.

This meeting focussed on the issue of housing shortages across the State, with each Capital reporting on the severity of the problem in regard to accommodation in the public and private sectors. Letter to be written to Minister Carey (see Item 10) to include recognition of issue and the desire of the RCAWA to work with Government towards a solution.

**Link to strategic Direction:**

Partnership and collaboration

**Resolution:**

- That an around the grounds item is included in this and future meetings and that it incorporates the majority rules format of 2-3 minutes per capital per meeting for a maximum total of 30 minutes.
- That the Executive Officer works with the research officer and CEOs to develop a housing action plan focussing on solutions and highlighting successful case studies and investment models that could be adopted by Local and State Government.

**Moved:** Gary Brennan

**Second:** Chris Antonio

## 9 RCAWA BENCHMARKING FRAMEWORK AND ADDITIONAL RESEARCH

<b>Date of Report:</b>	<b>15 April 2021</b>
<b>Report Author:</b>	<b>Brian Sharp and Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

To update the Alliance on the Benchmarking Framework that has been developed, in order to provide meaningful information that can be used to inform and improve the performance of all participants.

### **Background:**

Brian Sharp has been engaged until September 2021 to:

- Update indicators to include the 2019-2020 financial year;
- Look for opportunities to value add to the model and align it with members' needs;
- Provide regular updates and reports to Alliance members bi-monthly meetings;
- Analyse the data and providing key insights into the results;
- Focus on opportunities to improve service delivery based on learnings from others.

### **Discussion**

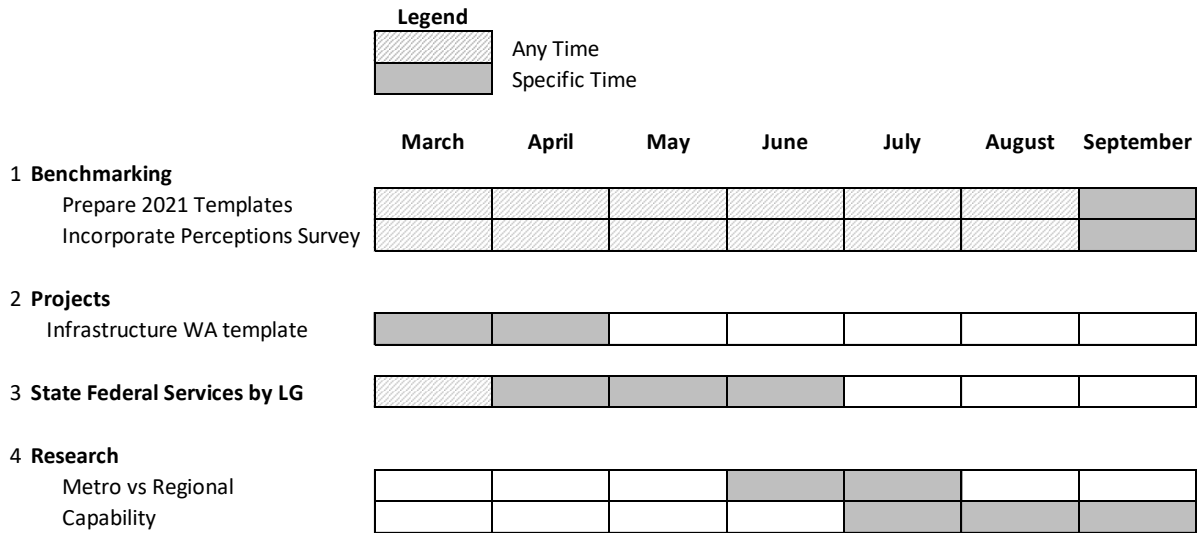
The Corporate Benchmarking Report for the 2019-2020 financial year was presented and discussed at the Alliance meeting in February 2021. This completed the benchmarking project for 2019-2020. This work took approximately 65 hours of the 150 hours for which Brian was engaged.

Subsequent to discussion at the Strategic Planning Session in February Brian has developed the following table to outline the possible focus for his work between now and September 2021. This is split into four main parts:

1. Prepare the necessary templates for the collection of benchmarking data for the 2021 Financial Year
2. Assist with collating and submitting projects to Infrastructure WA (IWA) for possible inclusion in the State Infrastructure Strategy
3. Assessment of State and Federal Government Services provided within each member's area and a comparison across other local governments.
4. Other research as agreed by members.



**Brian Sharp**  
**Regional Capitals Alliance**  
**Work Plan to September 2021**



**Work completed since February**

- 1) **Benchmarking** – can be done at any time between now and September.
- 2) **Projects** - See Agenda Item 10 State Infrastructure Strategy for the work completed to date with regards to submitting projects to IWA.
- 3) **Government Services** – The state and federal services by local government currently being reviewed include:
  1. Health
  2. Education
  3. Policing
  4. Housing (Social)
  5. Social Services
  6. Community Infrastructure (cultural, entertainment, sport etc)

An initial review these services has shown that no summary of such services is easily accessible. Data is fragmented across the various state and federal government departments.

- Some information is published by local government area e.g. number of hospital beds, number of schools and students per school;
- Some information is published by other geographic area e.g. crime rates by police district;
- Other information does not appear to be published or has not yet been located e.g. number of police officers, students per teacher.

The Executive Officer and Research Officer will continue to research the best methods of collecting this information. How this information is to be used is still unclear. It can be used for comparisons across members, with other local governments and/or for state averages. The Executive Officer and Research Officer are seeking further guidance on the next steps for this project.

- 4) **Research** - No specific work has been commenced on this. However, data collected for the Government Services research above may be useful for some aspects of this work e.g. Metro vs Regional playing field.

**Link to strategic Direction:**

Partnership and collaboration

**Resolution:**

- **The report to be received.**
- **Members agree with the work program of the Research Officer**

**Moved:** Peter Long

**Second:** Sam Mastrolembo

## 10 IWA STATE INFRASTRUCTURE STRATEGY

<b>Date of Report:</b>	<b>15 April 2021</b>
<b>Report Author:</b>	<b>Brian Sharp and Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

To update the Alliance on the Infrastructure WA (IWA) submission process of projects for possible inclusion in the State Government’s 20-year State Infrastructure Strategy.

### **Background:**

The State Government is currently developing its first 20-year State Infrastructure Strategy. The “[A Stronger Tomorrow - State Infrastructure Strategy Discussion Paper](#)” was published in June 2020 followed by an eight-week consultation period. The [outcomes](#) of this consultation were published in December 2020.

This strategy is a major opportunity for members to propose major strategic projects which will benefit their communities, but also require a substantial funding contribution from the State and Federal Governments.

The RCAWA Executive Officer attended a workshop, organised by DPIRD and IWA , to engage with the RCAWA to better understand the Alliance’s Investment Framework and key project priorities. Other attendees included:

- Philip Helberg: CEO, Infrastructure WA
- Lance Glare: Deputy CEO, Infrastructure WA
- Ryan Victa: Senior Policy, Infrastructure WA
- Brett Sabien: Director, DPIRD
- Andrew Ward: Regional Development Council

IWA outlined their schedule and Evaluation framework and process for formally submitting projects.

At the February 2020 Alliance meeting the members resolved that the Executive Officer work in conjunction with Brian Sharp to produce a strategic submission to Infrastructure WA.

## Discussion

Since the February meeting the Executive Officer and Benchmarking Officer have completed the following steps towards finalising a submission to IWA.

- Reviewed IWA’s Discussion Paper and Significant Infrastructure Proposals Template;
- Developed a scoring system to rank each project based on the IWAs Assessment Criteria;
- Combined the IWAs Assessment Criteria with an initial list of projects from Alliance members based on work completed by Mainsheet Capital in 2020 to create a template for members to rank their individual projects;
- Distributed the template to members for comment;
- Incorporated member feedback into the template;
- Distributed the final template to members to complete and return by 31 March 2021, so that a draft list could be developed for further discussion.

As at 7 April 2021 only four members had returned their templates for collation. Of these only three were complete. Until all members return the completed template, further progress is cannot be made.

The top 10 ranked projects from the three completed templates are as follows

Rank	Council	Top 10 Projects	IWA Sector	Score	Total Cost	Funding Secured
					\$M	\$M
1	Busselton	New Terminal Domestic/International terminal at Busselton Margaret River Region Airport	Transport	67	15	-
2	Port Hedland	Spoilbank Marina Development	Transport	65	121	-
3	Northam	Expansion & refurbishment of existing recycled water infrastructure	Water	62	23	-
4	Port Hedland	J D Hardie Youth and Community Hub	Arts, culture, sport and recreation	59	34	-
5	Busselton	Busselton Cultural, Sport & Recreation Initiative	Arts, culture, sport and recreation	59	69	14
6	Busselton	Upgrade distribution line to Busselton/Duns/Mriver	Energy	54	160	-
7	Port Hedland	South Hedland Integrated Sports Hub (SHISH)	Arts, culture, sport and recreation	53	97	-
8	Port Hedland	Port Hedland Sports and Community Hub	Arts, culture, sport and recreation	53	38	-
9	Port Hedland	Seawalls ( 3 of )	??	51	25	0
10	Northam	East Link - Orange Route (Main Roads WA project)	Transport	49	1,200	-
					<b>1,782</b>	<b>14</b>

The Executive Officer has been canvassing members as to the content, shape and style that a submission to IWA should take. There are mixed views on the approach to be taken:

- Some members feel that projects should be themed to align with the IWA sectors
- Others believe a prioritised list across the themes should be submitted

What is important, however, is that an agreed consolidated project list is submitted as a matter of urgency, because the window of opportunity is closing and if the Alliance does not act with haste the ability to influence the IWA Plan may be lost.

Discussion on project prioritisation resulted in the members agreeing that each Capital would put forward their 3 highest priority local Government projects to be included in a submission to IWA. On that basis, the template distributed by the Research Officer will be amended and resent. Members are to complete as soon as possible, so that the Executive Officer can make a submission to IWA by the End of April 2021.

**Link to strategic Direction:**

Partnership and collaboration

**Resolution:**

- **The report be received.**
- **That members complete the amended template distributed by the Research Officer as soon as possible, so that the Executive Officer can make a submission by the End of April 2021.**
- **Executive Officer to send a paper to Lance Glare IWA Chair, before the IWA meeting on 16 April with information regarding the RCAWA impending submission**

**Moved: Peter Carter**

**Second: Peter Long**

# 11 LOCAL GOVERNMENT REFORM AGENDA

<b>Date of Report:</b>	<b>15 April 2021</b>
<b>Report Author:</b>	<b>Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>9. Draft letter to Minister Carey</b>

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## **Purpose:**

To consider a position on the Local Government Act Review and Reform Agenda recommendations.

## **Background:**

The RCAWA have previously participated in the Local Government Act Review and Reform Agenda, with a submission being made in October 2017 and ongoing engagement including a meeting between the RCAWA Executive Officer and David Michael, Panel Chair on 3<sup>rd</sup> February 2020 during which he committed to meet with a delegation of Alliance members to discuss critical issues and potential changes to the Act.

That panel made 64 recommendations as to what should happen both with the act and the local government sector.

## **The High-Level Package**

The critical high-level elements of the legislative package proposed by the Panel are detailed below. These elements need to be drafted and juxtaposed in a new or restructured Act or Acts in such a way that the inter-relationships between them are made clear. In several instances supportive policy statements will be essential to convey fully the Government's intentions.

- **Clear Legislative Intent**

- An introductory section that acknowledges the status of local government as a sphere of government and the importance of all facets of local democracy; that recognises the rights and interests of Aboriginal peoples; that focuses on the need to enhance community wellbeing, including acceptable standards of local government service delivery for all; and that calls for open, accountable and ethical governance (refer to Attachment 1 for an example).
- A statement of the role and functions of local governments, including the power of general competence (refer to Attachment 2 for an example of the functions of a local government).
- Guiding principles for effective local and regional governance, complemented by more detailed policy principles in those parts of the Act for IPR, community engagement, decision-making, financial management, integrity and inter-government relations.

### • An Agile System

- Establishment of a Local Government Commission that brings together and extends the work of the Grants Commission and Advisory Board to promote and facilitate capacity building and continuous improvement across the sector as well as, where necessary, structural reform (including mergers and/or regional governance).
- A fresh approach to enabling structural reform, including voluntary mergers and the option of replacing merged councils with community boards (see below) – recognising that the ‘Dadour’ provisions can now be by-passed by simply extending the boundaries of one council to subsume its neighbour, and the consequent need for a new pathway for change (refer to Attachment 3 for an example).
- Expanded regional cooperation, including streamlined arrangements for the establishment of joint subsidiaries (which could then replace existing regional local governments); requirements for cooperative regional planning as part of IPR; and if necessary, a new form of ‘regional authority’ that overlays local government areas and can bring together local governments, state and federal agencies and other key stakeholders (for example Aboriginal communities) to address specific issues.
- Advancing inter-governmental relations through a set of legislated principles that could be linked to the State Local Government Partnership Agreement (refer to Attachment 4 for an example); additional consultative mechanisms if required; and arrangements for collaborative governance at the regional level (including involvement of federal agencies where appropriate).

### • Inclusive Local Democracy

- Specific provisions for engagement with Aboriginal peoples and communities, including new consultative mechanisms and an obligation to plan for, and where appropriate undertake, delivery of essential services to local communities.
- Four-yearly elections for all councillors, plus a continued requirement for regular ‘representation reviews’ that involve the community in consideration of electoral issues such as the number of councillors, how the mayor is elected, the use of wards and whether the councillors are sufficiently representative of the broader community.
- Re-definition of roles and responsibilities for the governing body of council (councillors working collectively), mayors, individual councillors and CEOs, coupled with the new principles for decision-making.
- More effective community engagement and governance, including a requirement for all local governments to formulate and adhere to a Community Engagement Charter and an option to establish community boards in selected localities (similar to the New Zealand model).

### • Smart Planning and Efficient Service Delivery

- Improved IPR, clearly positioned as the centrepiece of local governments’ operations and linking strategic and corporate planning, regional cooperation, community engagement, financial management, service delivery and monitoring and reporting of outcomes.
- Increased Ratepayer Value for Money through the introduction of a Rating and Revenue Strategy to increase transparency in setting rates, fees and charges, aligning services and programs to the IPR framework, a new focus on continuous improvement and reporting on a wider set of financial and service delivery indicators.
- Modernised financial management, based on a new set of principles, and including requirements for program budgets and regular service reviews involving community consultation.
- New provisions for local and joint subsidiaries that enable local governments to play an effective role in economic and regional development, and in the case of joint subsidiaries, provide a vehicle for regional cooperation.
- Ensuring a minimum level of service from local government is available to all Western Australians

### • Enhanced Accountability, Self-Regulation and Integrity

- Robust accountability and self-regulation through standardised performance and annual reporting; a revamped Annual Community Meeting along the lines of a company Annual General Meeting; and the establishment of independent Audit, Risk and Improvement Committees to undertake a wide range of internal audit functions and ensure good governance and continuous improvement.
- A renewed focus on integrity through the work of Audit, Risk and Improvement Committees and the establishment of a new Office of the Independent Assessor to deal with conduct complaints (similar to the Queensland model).
- Rigorous training and professional development of mayors/presidents, councillors and CEOs.
- A new ‘early intervention’ framework to support local governments experiencing governance or operational problems (a variation of the Victorian model of municipal monitors).

## Discussion

The RCAWA needs to consider its position on how it wants to work with the State Government on the reform agenda. Having read the recommendations, some of which have already been implemented, it would appear that they are primarily operationally focussed, with strategic structural reform limited to “mergers” rather than amalgamation.



The other areas that relate to Local Government are:

- Zones: RCAWA has previously submitted a paper to WALGA
- Regional Development Commissions Model and how that interrelates with the Department of Regional Development
- Integration between State and Local Government regional development.

The EO met with Duncan Ord who indicated that the Department and State would be keen to work with Local Government Industry bodies in working through the reform agenda.

In considering the matters, the RCAWA would appear well placed to position itself as a key regional Local Government ally to the State Government in undertaking their reform agenda. Members need to discuss a stance on what this positioning would look like and whether or not the Alliance is supportive of a letter to John Cary, the Minister for Local Government to show its support and an offer of working together in the implementation phase.

**Link to strategic Direction:**

Partnership and collaboration

**Resolution:**

- **That the members endorse the attached letter to Hon. John Carey MLA, which has been modified to include Local Government Reform, housing shortage issue acknowledgement (and keenness to work together to find a solution) and an invitation to the RCAWA meeting**

**Moved: Sam Mastrolembo**

**Second: Ian Mickel**

**Attachment 9: Draft Letter to Hon. John Carey**

Enquiries: Paul Rosair:  
Executive Officer RCAWA  
0419930467

Hon. John Carey, MLA  
Minister for Housing; Local Government  
7<sup>th</sup> Floor, Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

20 April 2021

Dear Minister,

**RE: New Ministerial role, introduction to the Regional Capitals Alliance of Western Australia (RCAWA), Local Government Reform and Housing.**

I am writing as Chairman of the Regional Capitals Alliance of Western Australia (RCAWA); an alliance comprising 10 regional Cities and Shires and representing over half of the State's regional population to congratulate you on your recent appointment as the Minister for Housing and Local Government.

RCAWA is a peak body, advocating for strategic planning for growth and investment in regional Western Australian capitals. Each of the capitals is considered to have high capability and business prospects, positioning them as ideal locations in which to focus the attention of government and industry to grow both the population base and economy of the state. We believe that as a collaborative group we provide a unified voice for strategic commonalities on social and economic issues and a consistent regional investment framework and strategy that supports sustainable regional growth.

The RCAWA have previously participated in the Local Government Act Review and Reform Agenda, with a submission being made in October 2017 and ongoing engagement, including a meeting between the RCAWA Executive Officer and David Michael, Panel Chair, in order to stay engaged with the process and provide assistance, if and when required.

The Alliance is keen to work with the State Government in undertaking any structural reform or changes to the Local Government Act, particularly as they relate to regional WA and as such we would like to look at any opportunities whereby we can work in a more formal fashion, either through a reference group, or as part of an implementation team.



On another matter, the Alliance is aware of many issues and challenges confronting the provision of housing in Western Australia, in particular the housing shortage impacting on regional areas in terms of service provision, homelessness and general economic development. This has been particularly exacerbated over the last year, and is now reaching crisis point in both the social and private housing sectors.

With regard to social housing, our members are keen to ensure the adequate provision of housing across all regions and in particular progress on urban renewal projects in:

- Spencer Park, City of Albany
- Withers, City of Bunbury
- Old Broome, Shire of Broome
- Spalding, City of Greater Geraldton

The current housing shortages, as you know, not only exacerbate homelessness but also inhibit economic development across regional WA, with industries unable to secure the necessary workforce to fill job vacancies, particularly in the service and tourism sectors.

Members of the RCAWA are currently working on an ideas/action plan, and are keen to work with you and your agencies to try and resolve some of the barriers to the availability of adequate housing in the regions. We ask that, as major stakeholders of the WA regions, we be afforded an opportunity to meet with you in the hope that you can convey the Government's housing plan and we can identify areas in which we can assist.

As such, the Alliance would like to invite you to attend one of our Bi-Monthly RCAWA meetings. To date we have met with numerous Ministers and Directors General, providing reciprocal benefits for the Alliance members and Government representatives alike; with the Ministers being able to disseminate important portfolio information as it relates to the regions, and members having the opportunity to advocate for the Alliance and request further information or clarification regarding collaborative issues and opportunities.



The remaining RCAWA meetings for 2021 are as follows and a 30 minute - one hour time slot could be arranged in the times estimated below:

DATE	LOCATION	TIME
17 <sup>th</sup> 18 <sup>th</sup> June 2021	Shire of Broome	Times on request
5 <sup>th</sup> August 2021	Perth	Between 2.15 p.m. and 5.00 p.m.
9 <sup>th</sup> December 2021	Perth	Between 2.30 p.m. and 5.00 p.m.

We would very much welcome your attendance at one of these meetings. If you would like to take up this invitation could you please have your appointment secretary contact Paul Rosair, the Executive Officer for RCAWA to arrange a suitable time. His contact details are PH 0419930467, email: [paul@naja.com.au](mailto:paul@naja.com.au). Alternatively, if the RCAWA meeting dates for this year are not suitable, but alternative dates for a meeting in your offices are, please also contact Paul and he will be able to attend with an Alliance delegation.

Please find attached the RCAWA 2019/20 Annual Report which outlines our vision and role and highlights current projects.

Yours faithfully

Dennis Wellington  
 Chair  
 Regional Capitals Alliance of Western Australia

## 12 MACWA

<b>Date of Report:</b>	<b>18<sup>th</sup> February 2021</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

To inform RCAWA members of the MACWA Awards process progress.

### **Background:**

The MACWA Awards were conducted in 2018 and 2019, however in 2020 it was deemed inappropriate to impose further work on Local Governments in a time when they were impacted with COVID-19.

Feedback on the awards was gathered at the completion of 2019, resulting in a streamlining and simplification of the application process.

### **Discussion:**

The MACWA Awards flyer has been distributed through WALGA, Department of Communities, Ambassador; Melissa Northcott, the RCAWA website, awards judges and LinkedIn. In addition, the EO and EA have individually contacted each Local Government via email. Closing date is 31<sup>st</sup> July 2021, allowing ample time to enter. All RCAWA members are encouraged to enter.

Sponsorship for each of the three categories has been secured, with Idea to Life, Alyka and NAJA Business Consulting Services all pledging \$500 each, plus RCAWA donating \$500 to the overall winner, and WALGA donating a framed certificate for presentation at the WALGA AGM in September.

### **Link to strategic Direction:**

Partnership and collaboration  
Advocacy  
Representation

**Resolution: Nil**

## 13 RCAWA STRATEGIC PLANNING

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<b>Date of Report:</b>	<b>15<sup>th</sup> April 2021</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

Alliance members to continue with the implementation of the RCAWA Strategic Planning Workshop.

### **Background:**

In 2017 a high-level Strategic Plan was developed to guide the Alliance actions from 2017/18 -2021/22. It outlined the vision, focus and priorities and explained “what we do” and “how we work”. This Strategic Plan has been circulated to nearly every Minister and Director General in WA, a number of Federal Ministers and Politicians and has been discussed with a myriad of Government Agencies, industry bodies and associations.

Following on from this, a Strategic Planning workshop was held on 7<sup>th</sup> August 2020 in which members made decisions regarding key stakeholders and focus areas going forward.

### **Discussion:**

As a result of the workshop, key focus areas and stakeholders were identified. The following Strategic Planning Document has been updated and will be used to assist discussion and delegation of actions at strategic planning meetings.

- It should be recognised that key stakeholders should be aligned with the focus areas chosen by the members and that the list may evolve in line with project priorities.
- Due to the recent election and Cabinet shuffle, the key stakeholder list has also been adjusted to reflect the current person responsible for the identified portfolios of interest. Members are asked to consider if the State Government Stakeholder list reflects the priorities of the Alliance.

FOCUS AREAS	ACTION TAKEN/REQUIRED		NOTES/ KEY STAKEHOLDERS
Research	Topics to be chosen. Possible topics presented at the 19 <sup>th</sup> February meeting		Alliance members, Executive Officer.
Advocacy and communications strategy	Alliance needs to develop a strategic approach to its future engagement with WALGA.		Matter up for discussion on February 19 <sup>th</sup> . Not resolved
Benchmarking and baselining	Ongoing. Paper presented 15 <sup>th</sup> April		Brian Sharp
Federal election strategy	Item under General Business 15 <sup>th</sup> April		Alliance members, Executive Officer.
MACWA	Update paper on 15 <sup>th</sup> April agenda. Award flyers now circulated		WALGA, Department of Communities, Alliance members.
State aviation strategy	No further action at this point.		
State election strategy	Infrastructure Framework (IF) was presented to all political parties. The Executive Officer held one-on-one meetings with a number of politicians, chiefs of staff and policy officers briefing them about the IF and other RCAWA priorities.		No further action, election March 2021.
Regional Investment Framework	Letter to key stakeholders posted with flyer. Investment Framework report on RCAWA Website and EO briefing a range of key stakeholders.		EO will continue to promote with stakeholders
Annual Report	Report printed and distributed to members at the 18 <sup>th</sup> February meeting.		No further action required.
STATE GOVERNMENT STAKEHOLDERS	LATEST CONTACT	NOTES	
<b>Mark McGowan;</b> Premier; Treasurer; Minister for Public Sector Management; Federal-State Relations	10 April 2021	Letter sent – congratulations on election and meeting invite.	
<b>Mia Davies;</b> Leader of the Nationals WA	15 Jan 2021	Email sent and phone call received regarding Infrastructure Framework announcement. Letter received. Met with Josh Nyman at the Pivot in the Park Offices on two occasions.	
<b>Roger Cook;</b> Deputy Premier; Minister for Health; Medical Research; State Development, Jobs and Trade; Science	3 Dec 2020	EO spoke with the Minister and invited him to attend Alliance meeting and he informally accepted. Email with 2021 meeting dates to follow – EO to follow up.	
<b>Michael Barnes;</b> Under Treasurer	In progress	EO to contact the Under Treasurer and arrange meeting and RCAWA attendance.	

<b>David Templeman;</b> Minister for Tourism; Culture and the Arts; Heritage	10 Dec 2020	EO in regular contact to endeavour to get the Minister to future meeting. Meeting was booked with EO at the Pivot in the Park offices, however David apologised at the last minute.
<b>Paul Papalia;</b> Minister for Police; Road Safety; Defence Industry; Veterans Issues	In progress	EO in regular contact to endeavour to get the Minister to future meeting.
<b>John Carey</b> Minister for Housing; Local Government	In progress	Draft Letter prepared – Item 11 15 <sup>th</sup> April 2021
<b>Dr Antonio (Tony) De Paulo Buti;</b> Minister for Finance; Lands; Sports and Recreation; Citizenship and Multicultural Interests	In progress	
<b>Donald (Don) Punch</b> Minister for Disability Services; Fisheries; Innovation and ICT; Seniors and Ageing	March 2021	EO made contact with Minister to arrange a time to meet
<b>David Michael</b> Parliamentary Secretary to the Premier; Treasurer; Minister for Public Sector Management; Federal-State Relations	In progress	Refer EO report
<b>Rita Saffioti;</b> Minister for Transport; Planning; Ports	3 Dec 2020	EO spoke with the Minister and invited her to attend Alliance meeting and she informally accepted. Email with 2021 meeting dates to follow.
<b>David Honey;</b> Leader of the Opposition	28 Jan 2021	EO spoke with Dr Honey and provided an update on RCAWA matters leading up to the election. Subsequently, corresponded with him post-election.
<b>Nola Marino;</b> Assistant Minister for Regional Development and Territories	31 Jan 2021	Invitation letter sent, return phone call 31 Jan. Attending February 19 <sup>th</sup> meeting.
<b>Alannah MacTiernan;</b> Minister for Regional Development; Agriculture and Food; Hydrogen Industry.	10 Dec 2020	Attended 10 <sup>th</sup> Dec 2020
<b>Dean Smith</b> Senator Western Australia	31 Mar 2021	Meeting organised with EO 9 <sup>th</sup> April 2021
<b>INDUSTRY/ASSOC. STAKEHOLDERS</b>	<b>LATEST CONTACT</b>	<b>NOTES</b>
Chamber of Minerals and Energy	4 Dec 2020	EO met with Warren Pearce, CEO Association of Mining and Exploration Companies (AMEC). EO to follow up future meeting attendance with Paul Everingham, CEO CME.
Brendon Hammond	30 Jan 2021	EO made contact.
Mining companies – Rio, FMG, Hancock Prospecting	14 Dec 2020	Meeting held with Katherine Savage, Government Relations Manager, Hancock Prospecting at Pivot in the Park offices. EO contacted Andrew Forrest to update him on RCAWA matters and subsequently met with the FMG CIO, John Hartman from the Fortescue Tattarang Group.



CBH	In progress	
Airlines – Qantas, Virgin and Rex	In progress	
National Farmers Federation		
Kitty Prodonovich, CEO Regional Chamber of Commerce and Industry	15 Oct 2020	Attended 15 <sup>th</sup> October 2020 meeting
WALGA	16 Oct 2020 18 Feb 2020	Met with Jo Burgess Chair and CEO attended Feb 18 <sup>th</sup> , 2021 meeting
<b>2021 Meeting Dates</b>	<b>Location</b>	<b>Notes</b>
18 <sup>th</sup> and 19 <sup>th</sup> February 15 <sup>th</sup> April 17 <sup>th</sup> and 18 <sup>th</sup> June 5 <sup>th</sup> August 14 <sup>th</sup> October 9 <sup>th</sup> December AGM	Perth Zoom Broome Perth Zoom Perth	Level 11, City of Perth 459 Albany Highway, Victoria Park Organisation by Shire of Broome TBA 459 Albany Highway, Victoria Park TBA

**Link to strategic Direction:**

Partnership and collaboration  
 Advocacy  
 Representation

**Resolution:**

- That the information be received

**Moved:** Andrew Sharpe

**Second:** Grant Henley

## 14 FORMAL PRESENTATIONS

<b>Date of Report:</b>	<b>15<sup>th</sup> April 2021</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>10. Duncan Ord Meeting Agenda</b>

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### **Purpose:**

The Alliance to receive presentations from appropriate invited guests.

### **Background:**

Leading up to this meeting, Alliance members were canvassed about issues pertinent to the portfolios of the presenters: a consolidated list is provided in the discussion and has been forwarded to the relevant presenters as appropriate.

### **Discussion:**

#### **Thursday 15<sup>th</sup> April 2021**

#### **4.30 – 5.00 Presentation:**

- Duncan Ord, Director General, Department of Local Government, Sports and Cultural Industries

**Attachment 10: Duncan Ord Meeting Agenda**Agenda Thursday 15<sup>th</sup> April 2021

AGENDA	
ITEM	RESPONSIBLE
<b>INTRODUCTIONS</b>	Dennis Wellington
<b>OVERVIEW</b>  New Government, Ministers' and Departmental priorities across all portfolios, particularly as they apply to the regions	Duncan Ord
<b>LOCAL GOVERNMENT ACT REVIEW</b>  Status of the Government's response and/or implementation of recommendations from the Local Government Act Review	Duncan Ord
<b>QUESTIONS FROM THE FLOOR</b>  As required	Alliance Members
<b>ENGAGEMENT</b>  Best model for RCAWA to engage with DLGSCI	Dennis Wellington

## 15 OTHER BUSINESS

ITEM	RESPONSIBLE
Federal Election Strategy	Paul
Annual report and annual return	Paul / Shane
Broome trip	Paul /Sam

**Discussion:**

As required

**Recommendations:**

Nil

**MEETING CLOSED: 5.00 P.M.**