



# Regional Capitals Alliance

WESTERN AUSTRALIA

Regional Capitals Alliance Western Australian  
Meeting

**Minutes**  
**19<sup>th</sup> August 2022**

## Contents

<b>1 OFFICIAL OPENING .....</b>	<b>3</b>
<b>2 DECLARATIONS OF INTEREST.....</b>	<b>4</b>
<b>3 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....</b>	<b>4</b>
<b>5 CORRESPONDENCE.....</b>	<b>7</b>
<b>6 TREASURER’S REPORT JUNE 2022 .....</b>	<b>9</b>
<b>7 EXECUTIVE OFFICER BI-MONTHLY REPORT (JUNE 2022 – JULY 2022).....</b>	<b>14</b>
<b>8 FORMAL PRESENTATIONS .....</b>	<b>19</b>
<b>9 RCA UPDATE.....</b>	<b>20</b>
<b>10 MACWA.....</b>	<b>35</b>
<b>11 PERFORMING ARTS AND ENTERTAINMENT CENTRE REVIEW (PAEC).....</b>	<b>37</b>
<b>12 RCAWA HOUSING SOLUTIONS AND ACTION PLAN .....</b>	<b>40</b>
<b>13 RCAWA STRATEGIC PLANNING .....</b>	<b>42</b>
<b>14 AROUND-THE-GROUNDS.....</b>	<b>45</b>
<b>15 OTHER BUSINESS.....</b>	<b>46</b>

# 1 OFFICIAL OPENING

Meeting opened at:

## RECORD OF ATTENDANCE

### Attendees:

Attendee	Position	Method
Dennis Wellington	Mayor City of Albany (Chair)	In person
Sandie Smith	Deputy Mayor City of Albany	In person
Andrew Sharpe	CEO City of Albany (Secretary)	In person
James Watt	A/CEO Broome	In person
Jaysen de San Miguel	Mayor City of Bunbury	In person
Malcolm Osborne	CEO City of Bunbury	In person
Paul Carter	Deputy Mayor City of Busselton	In person
Ian Mickel	Shire President of Esperance	In person
Shane Burge	CEO Shire of Esperance	In person
Shane Van Styn	Mayor City of Greater-Geraldton (Treasurer)	In person
Ross McKim	CEO City of Greater Geraldton	In person
Andrew Brien	CEO City of Kalgoorlie-Boulder	In person
Chris Adams	CEO City of Karratha	In person
Chris Antonio	Shire President of Northam	In person
Jason Whiteaker	CEO Shire of Northam	In person
Peter Carter	Mayor Town of Port Hedland	In person
Tim Turner	Deputy Mayor Town of Port Hedland	In person
Carl Askew	CEO Town of Port Hedland	In person
Paul Rosair	Executive Officer, RCAWA	In person
Jane Lewis	Executive Assistant, RCAWA	In person

### Visitors:

Attendee	Position	Method
Greg Cash, Elysian Consulting	Principal Consultant	In person
Rebecca Brown	Director General Department of JTSI	In person
Di Bain	Chair, Tourism WA and Deputy Lord Mayor Perth	In person
Karen Chappell	President WALGA	Zoom
Nic Sloan	CEO WALGA	Zoom
Basil Zempilas	Lord Mayor Peth	In Person

### Apologies:

Name	Position
Peter Long	Mayor City of Karratha
Sam Mastrolembo	CEO Shire of Broome
Mike Archer	CEO City of Busselton
Harold Tracey	Shire President of Broome
Grant Henley	Mayor City of Busselton
John Bowler	Mayor City of Kalgoorlie-Boulder

## 2 DECLARATIONS OF INTEREST

Nil

## 3 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

Attachment: 1. Outstanding Business Arising Items and Actions Sheet

Link to Strategic Directions:		Budget Implications	
Partnership and collaboration		Nil	
Resolution		Action(s)	
<p><b>That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 16<sup>th</sup> June 2022, be confirmed as a true and correct record of proceedings.</b></p>		<p><b>See Attachment 1 - Outstanding Business Arising Items and Actions</b></p>	
<b>Moved:</b>	Andrew Sharpe	<b>Responsible:</b>	See Attachment
<b>Seconded:</b>	Malcolm Osborne	<b>Due date:</b>	As appropriate

**Attachment 1: Outstanding Business Arising Items and Actions Sheet**

DATE	ITEM	ACTION	STATUS OS=Outstanding I=In Progress C=Complete OG=ON GOING	PRIORITY 1=Urgent 2=high 3=moderate 4=low	COMMENTS * = will be archived and will not show in future reports
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Date	Item and Resolution / Action	Status	Priority:	Comments * = will be archived
<b>ADMINISTRATION</b>				
16/6/22	Item 6 – Treasurer’s Report <ul style="list-style-type: none"> <li>The Treasurer to present a budget based on existing fee structures in July. This budget will be reviewed in light of the strategic planning session in August.</li> </ul>	In Progress	2	Budgets presented in Item 6, 19 <sup>th</sup> August
17/2/22	Item 16 – Regional Cities Program	In Progress	3	EO contacted Lawrence Coleman – awaiting response
<b>LOCAL GOVERNMENT REFORM</b>				
	No outstanding actions	On Going	2	
<b>ABORIGINALCULTURAL HERITAGE BILL</b>				
16/6/22	Item 10 - Aboriginal Cultural Heritage Bill <ul style="list-style-type: none"> <li>Department will maintain contact with RCAWA and have agreed to attend a future meeting of the Alliance to discuss the draft regulations and management code.</li> <li>Members of the Alliance are encouraged to send officers to the consultation workshops.</li> <li>The Executive Officer will continue to review guidance material and draft regulations as they become available.</li> </ul>	In Progress	3	Last meeting was 3 <sup>rd</sup> June 2022.
17/2/22	ITEM 10 - Aboriginal Cultural Heritage Bill RCAWA to: <ul style="list-style-type: none"> <li>Seek to be engaged by the Department of Planning, Lands and Heritage (DPLH)</li> <li>Advocate for Regulations to allow for a single Aboriginal Cultural Heritage Plan to be applied to all land areas and activities within a city or shire boundary.</li> <li>Request DPLH to provide any cost modelling undertaken on consultation fees, permit fees and impact compensation</li> <li>Requests priority be given to the establishment of the Local Aboriginal Cultural Heritage Services (LACHS) in Regional Capitals jurisdictions.</li> </ul>	In Progress	3	7 <sup>th</sup> March 2022. Letter sent to Anthony Kannis,  4 <sup>th</sup> April 2022. EO and Duncan Ord met with Anthony Kannis and Vaughan Davies  7 <sup>th</sup> April. Anthony attended RCAWA April meeting. 3 <sup>rd</sup> June. EO and Duncan Ord met with Ben Harvey and Cesar Rodriguez

Date	Item and Resolution / Action	Status	Priority:	Comments * = will be archived
<b>REGIONAL PERFORMING ARTS AND ENTERTAINMENT CENTRES REVIEW</b>				
16/6/22	ITEM 11 - Performing Arts and Entertainment Centres Review <ul style="list-style-type: none"> <li>Draft report to be presented at the October RCAWA meeting</li> </ul>	In Progress	3	Greensted Consulting on track for delivery. See Item 11
<b>RCAWA HOUSING SOLUTIONS AND ACTION PLAN</b>				
16/6/22	Item 12 - RCAWA Housing Solutions and Action Plan <ul style="list-style-type: none"> <li>Executive Officer continues to work in consultation with Greg Cash and in accordance with the approved \$5k budget for the project</li> </ul>	In Progress	3	See Item 12
17/2/22	Item 12 - RCAWA Housing Solutions and Action Plan <ul style="list-style-type: none"> <li>Implementation of actions identified in the plan</li> </ul>	On Going	3	EO advised that he is being scheduled to present to the Ministerial housing sub-committee.
<b>BENCHMARKING</b>				
17/2/22	Item 15 – Other Business <ul style="list-style-type: none"> <li>EO to include provision of benchmarking data collection and initial high- level reporting within his new 2022/2024 contract proposal.</li> </ul>	Ongoing	3	Benchmarking Officer to begin sourcing data once budgets are finalised.
<b>MACWA</b>				
16/6/2022	Item 15 – Other Business <ul style="list-style-type: none"> <li>Alliance members to promote the awards within their own and surrounding LGs</li> </ul>	In Progress	3	Closing date 15th August. See item 10

## 5 CORRESPONDENCE

**Date of Report:** 19th August 2022  
**Report Author:** Executive Officer – Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s)** Attachment 2: Correspondence in: Laura Dwyer

Note, there has been numerous email correspondence between the Executive Officer, Executive Assistant and Ministerial offices, departmental staff and industry bodies which do not form part of this formal correspondence item as they are considered administrative in nature.

### Correspondence In:

**Date:** 22<sup>nd</sup> July 2022  
**From:** Laura Dwyer, Regional Procurement and Contract Manager WA Country Health Service - Goldfields  
**Re:** CUA Waste Service expansion to regional locations

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
Resolution		Action(s)	
<b>That the correspondence be received and the EO is directed on a response.</b>		Respond to Correspondence	
<b>Moved:</b>	Peter Carter	<b>Responsible:</b>	EO
<b>Seconded:</b>	Ross Mckimm	<b>Due date:</b>	ASAP

## Attachment 2: Correspondence In

Good afternoon Paul,

Emailing in regards to some work I am doing with Department of Finance (DoF) on expanding a Common Use Arrangement (CUA) for Waste Services to regional locations with hopes to expand the information to major regional centres involved in the Regional Cities Alliance WA for their input. Andrew Mann was good enough to provide me your details as I have also approached GVROC for their support and input.

Essentially with the expansion of the CUA Waste Disposal and Recycling Services CUAWAS2016 ([www.wa.gov.au](http://www.wa.gov.au)) to regional locations, this will allow state government agencies as well as local government and other institutions to utilise the agreement as a non-mandatory option according to the buying rules. This will provide opportunity for local governments in major regional centres to utilise these suppliers without having to go to tender for up to 10 years, particularly given there is a limitation on the number of suppliers that can provide these services.

Services that look to be captured in this agreement are as follows:

- Category A- total waste management services
- Category B- medical or clinical waste
- Category C- sanitary waste
- Category D- office paper recycling
- Category E- ICT equipment disposal (e-Waste)

Major regional centres such as Albany, Bunbury, Busselton, Margaret River, Geraldton, Karratha, Broome to name a few outside of the Goldfields-Esperance region could stand to benefit from expanding this CUA. I had approached DoF to consider the expansion of this agreement as for WACHS Goldfields our current contract with Cleanaway is due to expire this year and realised the broader benefits that could be found if expanded and would save great amounts of time not having to prepare request for tenders.

Happy to discuss further but DoF will be looking to obtain data on waste volumes and types that the locations are disposing of. I am also collecting information on potential waste education that can be delivered by suppliers to customers to reduce contamination of recyclables.

Look forward to hearing from you soon and let me know if you would like to discuss further to understand the project and the benefits that can be extended to your members.

Regards,

Laura Dwyer | Regional Procurement & Contract Manager  
WA Country Health Service - Goldfields  
Dugan St, KALGOORLIE WA 6430  
P (08) 9080 5863 | F (08) 9021 2945



## 6 TREASURER'S REPORT AUGUST 2022

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Author</b>	<b>Mayor – City of Greater Geraldton</b>
<b>Disclosure of Interests:</b>	<b>Nil</b>
<b>Attachments:</b>	<b>3. RCAWA June Profit and Loss Statement</b> <b>4. RCAWA June Balance Sheet</b> <b>5. RCAWA June Accounts Payable</b> <b>6. RCAWA July Profit and Loss Statement</b> <b>7. RCAWA July Balance Sheet</b> <b>8. RCAWA July Accounts Payable</b> <b>9. Draft Budget Options</b>

**Purpose:**

To inform the Alliance members of the RCAWA financial situation.

**Discussion:**

As required

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Partnership and collaboration		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>That the members receive and note the Treasurer's Report for the periods ending 30<sup>th</sup> June 2022 and 31<sup>st</sup> July 2022 and the accompanying financial documents.</b>		Adoption of Budget 1 as outlined in Attachment 9.	
<b>Budget 1 to be adopted</b>			
<b>Moved:</b>	Peter Carter	<b>Responsible:</b>	Shane Van Styn, Treasurer
<b>Seconded:</b>	Chris Antonio	<b>Due date:</b>	As appropriate

**Attachment 3: RCAWA June Profit and Loss Statement**

5:21 PM  
05/07/22  
Accrual Basis

**WA Regional Capitals Alliance Inc  
Profit & Loss Budget vs. Actual  
July 2021 through June 2022**

	<u>Jul 21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
Interest Received	4.72	50.00	-45.28
Membership Fee 2021/22	150,000.00	150,000.00	0.00
<b>Total Income</b>	<u>150,004.72</u>	<u>150,050.00</u>	<u>-45.28</u>
<b>Expense</b>			
Accountancy Fees	960.00	1,100.00	-140.00
Administration Costs	14,927.32	18,000.00	-3,072.68
Audit Fees	1,100.00	900.00	200.00
Bank Charges	138.67	200.00	-61.33
Donations	500.00	1,500.00	-1,000.00
Executive Support	81,931.80	86,350.00	-4,418.20
Meetings and Functions	0.00	2,000.00	-2,000.00
Projects	11,520.20	33,500.00	-21,979.80
Rent	3,249.96	3,250.00	-0.04
Travelling Expenses	2,834.49	3,250.00	-415.51
<b>Total Expense</b>	<u>117,162.44</u>	<u>150,050.00</u>	<u>-32,887.56</u>
<b>Net Income</b>	<u><u>32,842.28</u></u>	<u><u>0.00</u></u>	<u><u>32,842.28</u></u>

**Attachment 4: June Balance Sheet**

5:22 PM  
05/07/22  
Accrual Basis

**WA Regional Capitals Alliance Inc  
Balance Sheet  
As of June 30, 2022**

	<u>Jun 30, 22</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
WARCA Cheque Account	68,204.24
WARCA Savings Account	47,577.88
<b>Total Chequing/Savings</b>	<u>115,782.12</u>
<b>Total Current Assets</b>	<u>115,782.12</u>
<b>TOTAL ASSETS</b>	<u><u>115,782.12</u></u>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts Payable	
Trade Creditors	10,132.00
<b>Total Accounts Payable</b>	<u>10,132.00</u>
Other Current Liabilities	
Provision for Audit Fees	1,000.00
Tax Payable	-2,781.53
<b>Total Other Current Liabilities</b>	<u>-1,781.53</u>
<b>Total Current Liabilities</b>	<u>8,350.47</u>
<b>TOTAL LIABILITIES</b>	<u><u>8,350.47</u></u>
<b>NET ASSETS</b>	<u><u>107,431.65</u></u>
<b>EQUITY</b>	
Opening Bal Equity	136,570.00
Retained Earnings	-61,980.63
Net Income	32,842.28
<b>TOTAL EQUITY</b>	<u><u>107,431.65</u></u>

### Attachment 5: June Accounts Payable

5:23 PM  
05/07/22

#### WA Regional Capitals Alliance Inc A/P Ageing Summary As of June 30, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
NAJA Business Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Pam Weston's Bookkeeping	132.00	0.00	0.00	0.00	0.00	132.00
<b>TOTAL</b>	<b>10,132.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,132.00</b>

### Attachment 6: July Profit and Loss Statement

11:31 AM  
06/08/22  
Accrual Basis

#### WA Regional Capitals Alliance Inc Profit & Loss Budget vs. Actual July 2022

	Jul 22	Budget	\$ Over Budget
<b>Income</b>			
Interest Received	5.59	50.00	-44.41
Membership Fee 2021/22	0.00	100,000.00	-100,000.00
<b>Total Income</b>	<b>5.59</b>	<b>100,050.00</b>	<b>-100,044.41</b>
<b>Expense</b>			
Accountancy Fees	60.00	1,100.00	-1,040.00
Administration Costs	0.00	18,000.00	-18,000.00
Audit Fees	0.00	1,100.00	-1,100.00
Bank Charges	11.78	150.00	-138.22
Donations	0.00	1,000.00	-1,000.00
Executive Support	9,090.91	85,000.00	-75,909.09
Meetings and Functions	0.00	2,200.00	-2,200.00
Projects	0.00	35,000.00	-35,000.00
Rent	270.83	3,500.00	-3,229.17
Travelling Expenses	0.00	3,000.00	-3,000.00
<b>Total Expense</b>	<b>9,433.52</b>	<b>150,050.00</b>	<b>-140,616.48</b>
<b>Net Income</b>	<b>-9,427.93</b>	<b>-50,000.00</b>	<b>40,572.07</b>

**Attachment 7: July Balance Sheet**

11:32 AM  
06/08/22  
Accrual Basis

**WA Regional Capitals Alliance Inc  
Balance Sheet  
As of July 31, 2022**

	<u>Jul 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
WARCA Cheque Account	60,543.95
WARCA Savings Account	47,583.47
Total Chequing/Savings	<u>108,127.42</u>
Total Current Assets	<u>108,127.42</u>
<b>TOTAL ASSETS</b>	<b><u>108,127.42</u></b>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts Payable	
Trade Creditors	10,066.00
Total Accounts Payable	<u>10,066.00</u>
Other Current Liabilities	
Provision for Audit Fees	1,000.00
Tax Payable	-942.30
Total Other Current Liabilities	<u>57.70</u>
Total Current Liabilities	<u>10,123.70</u>
<b>TOTAL LIABILITIES</b>	<b><u>10,123.70</u></b>
<b>NET ASSETS</b>	<b><u>98,003.72</u></b>
<b>EQUITY</b>	
Opening Bal Equity	136,570.00
Retained Earnings	-29,138.35
Net Income	-9,427.93
<b>TOTAL EQUITY</b>	<b><u>98,003.72</u></b>

**Attachment 8: June Accounts Payable**

11:32 AM  
06/08/22

**WA Regional Capitals Alliance Inc  
A/P Ageing Summary  
As of July 31, 2022**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
NAJA Business Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Pam Weston's Bookkeeping	66.00	0.00	0.00	0.00	0.00	66.00
<b>TOTAL</b>	<b><u>10,066.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>10,066.00</u></b>

**Attachment 9: Draft Budget Options**

	<b>Budget 1</b>	<b>Budget 2</b>	<b>Budget 3</b>
<b>Income</b>			
Interest Received	50	50	50
Membership Fee 22/23	150,000	100,000	50,000
<b>Total Income</b>	150,050	100,050	50,050
<b>Expense</b>			
Accountancy Fees	1,100	1,100	1,100
Audit Fees	1,100	1,100	1,100
Bank Charges	150	150	150
Donations	1,000	1,000	1,000
Executive Support	100,000	100,000	100,000
Meetings and Functions	2,200	2,200	2,200
Projects – Current Commitments			
• Performing Arts and Entertainment Centre Review	27,150	27,150	27,150
• Aboriginal Cultural Heritage Bill	2,000	2,000	2,000
• Housing	5,000	5,000	5,000
• Strategic Plan Workshop Facilitation	2,950	2,950	2,950
• Strategic Plan	TBD 10,000	TBD 10,000	TBD 10,000
Rent	3,500	3,500	3,500
Travel Expenses	3,000	3,000	3,000
<b>Total Expense</b>	159,150	159,150	159,150
<b>Net Income</b>	9,100	(59,100)	(109,100)
<b>Carry over total equity 2021/21</b>	107,431.65	107,431.65	107,431.65
<b>Total Budget Surplus/Deficit Potential Project Fund</b>	116,531.65	48,331.65	(1,668.35)

## 7 EXECUTIVE OFFICER BI-MONTHLY REPORT (JUNE 2022 – JULY 2022)

**Date of Report:** 19th August 2022  
**Report Author:** Executive Officer – Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s):** 10. Executive Officer Bi-Monthly Report – June 2022 - July 2022

### Purpose:

To update RCAWA on the Executive Officer services provided for the period June 2022 – July 2022 inclusive.

### Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

### Discussion:

As required.

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		As per 2021/22 approved RCAWA budget.	
Resolution(s)		Action(s)	
<b>For information</b>		As per Outstanding Actions EO to contact the Federal Minister for Regional Development Office to invite them to a future RCAWA meeting.	
<b>Moved:</b>	Ian Mickel	<b>Responsible:</b>	Executive Officer
<b>Seconded:</b>	Peter Carter	<b>Due date:</b>	As required

## Attachment 10: Executive Officer Bi-Monthly Report – June/July 2022

### Overview

Following the extension of the Executive Officer’s contract, and the subsequent review of agenda formatting, a decision has been made to streamline this report in order to avoid information duplication: 1. All project work / activity to be listed and referenced to the appropriate Item number; 2. Stakeholders to be listed; 3. Time allocation to be tabled.

### 1. Project Work / Activity

Project / Activity	Status	Item
Local Government Reform	Pending outcome of response to the State Government Reform Paper	-
Aboriginal Cultural Heritage Bill	Ongoing meetings with Department and Duncan Ord re engaged to assist	15
Performing Arts and Entertainment Centres Review	Ongoing project management	11
Housing Solutions and Action Plan	Ongoing project management and stakeholder engagement	12
Benchmarking	Ongoing project management and data collection	-
MACWA	Ongoing stakeholder engagement	10
DAP	Pending State Government response	-
Regional Cities Program	Ongoing stakeholder engagement	-
Strategic Workshop Planning	Survey complete, facilitator engaged, workshop ready for delivery 18/8	13

## 2. Stakeholder Engagement

Stakeholders	Date	Purpose
<b>Duncan Ord:</b> Greensted Consulting	3/6/22	ACHA Co Design Meeting Prep
<b>Greg Cash:</b> Elysian Consulting	3/6/22	Housing Action Plan
<b>Ben Harvey;</b> Executive Director Heritage Projects DPLH <b>Cesar Rodriguez:</b> Manager Heritage Projects DPLH	3/6/22	ACHA Co Design Discussion
<b>Duncan Ord;</b> Greensted Consulting <b>Leisa Landre:</b> Greensted Consulting <b>Jane Lewis:</b> Redit Research	3/6/22 And 5/7/22	PAEC Review Startup and catchup
<b>Doug James:</b> Mainsheet Consulting	6/6/22	PAEC Review RFQ Feedback
<b>Michael Chappell:</b> Pracsys Consulting	6/6/22	PAEC Review RFQ Feedback
<b>Brian Sharp:</b> Independent Consultant <b>Josh Turner:</b> NAJA	8/6/22	Benchmarking Spreadsheet
<b>Tourism WA Event</b>	9/6/22	Industry update   2022-23 Plans and Priorities
<b>RCAWA CEO's</b>	10/6/22	RCAWA CEO Ringaround
<b>Simon Millman MLA:</b> Parliamentary Secretary to the Minister for Health; Mental Health	10/6/22	State government health priorities
<b>Andrew Sharpe:</b> RCAWA Secretary	23/6/22	General secretariat matters
<b>Duncan Ord:</b> Greensted Consulting	25/6/22	PAEC Review



Stakeholders	Date	Purpose
<b>Greg Cash:</b> Elysian Consulting	27/6/22	Housing Action Plan
<b>Chris Berry:</b> DLGCS	27/6/22	Grants commission, roads and asset preservation funding
<b>John Christie:</b> CEO city of Belmont	4/7/22	RCAWA Meeting Venue arrangements
<b>Kim Francesconi:</b> Senior Manager WA Partnerships and Industry · Tourism Western Australia	8/7/22	Tourism
<b>Julie Waylen:</b> CEO Diversity South	13/7/222	MACWA Award judging
<b>Andrew Sharpe:</b> RCAWA Secretary	14/7/22	General secretariat matters
<b>Lanie Chopping:</b> Director General DLGSC <b>Tim Fraser:</b> Executive Director DLGSC	26/7/22	<ul style="list-style-type: none"> <li>• Invite to meeting, Performing Arts And Entertainment Centre Review</li> <li>• Local Government Review</li> <li>• Benchmarking</li> <li>• Housing Solutions and Action Plan</li> <li>• Aboriginal Cultural Heritage Bill</li> </ul>
<b>RCAWA Mayors and CEOs</b>	June-July 2022	General RCAWA matters

### 3. Time Allocation

#### Historic Contract: May 2018 – April 2022

Name	Billed Hrs.	Actual Hrs.
Paul Rosair	1,600	1,630.00
Jane Lewis	660	660.25

#### Current Contract: May 2022 – April 2024

	Paul Rosair		Jane Lewis		Josh Turner	
	Contract	Actual	Contract	Actual	Contract	Actual
May 22	35	40	30	23	12	1
June 22	35	34.5	30	31.5	12	30
July 22	35	32	30	51.5	12	2
Aug 22	35		30		12	
Sept 22	35		30		12	
Oct 22	35		30		12	
Nov 22	35		30		12	
Dec 22	25		15		10	
Jan 23	25		15		10	
Feb 23	35		30		12	
Mar 23	35		30		12	
Apr 23	35		30		12	
May 23	35		30		12	
June 23	35		30		12	
July 23	35		30		12	
Aug 23	35		30		12	
Sept 23	35		30		12	
Oct 23	35		30		12	
Nov 23	35		30		12	
Dec 23	25		15		10	
Jan 24	25		15		10	
Feb 24	35		30		12	
Mar 24	35		30		12	
Apr 24	35		30		12	
<b>TOTALS</b>	<b>105</b>	<b>106.5</b>	<b>90</b>	<b>106</b>	<b>36</b>	<b>33</b>
<b>OVERALL</b>	<b>CONTRACT: 231 ACTUAL: 244.5</b>					

## 8 FORMAL PRESENTATIONS

**Date of Report:** 19th August 2022  
**Report Author:** Executive Officer, Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

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### Purpose:

The Alliance to receive presentations from key stakeholders.

### Background:

Leading up to this meeting, Alliance members were canvassed about issues pertinent to the portfolios of the presenters: a consolidated list is provided in the discussion and has been forwarded to the relevant presenters as appropriate.

### Discussion:

Time	Name	Position	Topics for discussion
10:00 -10:20	Greg Cash	Principal Consultant, Elysian Consulting	Housing Project
11.15 -11.45	Rebecca Brown  Di Bain	Director General Department of JTSI  Chair, Tourism WA and Deputy Lord Mayor Perth	Tourism WA Priorities
11.55 – 12.15	Karren Chappel Nic Sloan	President WALGA CEO WALGA	EBA Agreements WALGA Review

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
Resolution(s)		Action(s)	
For information only			
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	

## 9 RCA UPDATE

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Report Author:</b>	<b>Grant Henley, Mayor City of Busselton</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>11. RCA Workshop Report 19 July 2022</b> <b>12. Stakeholder Engagement Register – August 2022</b>

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### **Purpose:**

To provide an overview of items and issues from RCA which pertain to RCAWA business and to canvass Alliance members as to matters which they believe are warranted to raise with RCA.

### **Discussion:**

Rachael Sweeney, RCA Executive Officer unavailable to attend this meeting – Information received for inclusion was received after the meeting, but has been included in these minutes.

### Key Points to report:

1. Had a planning day which confirmed our agenda with the inclusion of housing and economic diversification (renewables)
2. Have done an initial round of meetings with Federal MPs where it is clear that they are on a reset. Expect re-badging on BBRF.
3. Election commitments in October Budget - new programs in May budget
4. Thinking through policy settings - particularly RDA and 'regional partnerships'
5. Heading to Canberra in September for delegation 2.

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Partnership and collaboration Representation		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>For information only</b>			
<b>Moved:</b>	-	<b>Responsible:</b>	Executive Officer
<b>Seconded:</b>	-	<b>Due date:</b>	As required

## Attachment 11: RCA Workshop Report 19 July 2022



### Workshop Report 19 July 2022

#### Introduction

Regional Capitals Australia (RCA) is an alliance of local governments representing regional cities around the nation, comprised of Mayors and CEOs from the following municipal councils:

- Albury City Council;
- Alice Springs Town Council;
- Ballarat City Council;
- Broken Hill City Council;
- City of Bunbury
- City of Busselton;
- City of Greater Geraldton;
- City of Kalgoorlie-Boulder;
- City of Karratha;
- City of Wagga Wagga;
- Coffs Harbour City Council;
- Dubbo Regional Council;
- Fraser Coast Regional Council;
- Greater Geelong City Council;
- Griffith City Council;
- Latrobe City Council;
- Shire of Broome;
- Tamworth Regional Council;
- Town of Port Hedland; and
- Warrnambool City Council.

#### About this Document

The purpose of this document is to provide an overview of the Regional Capitals Australia's 2022 Planning Workshop.

#### Setting the Scene

To set the scene for the planning workshop, RCA members received a presentation from Ms Rachael Sweeney – RCA Secretariat.

#### RCA Policy

Ms Rachael Sweeney – RCA Secretariat provided an overview of RCA policy priorities and decision-making process, which included:

- An overview of the day;
- Election outcomes;
- Overview of the new Governments agenda and stated budget priorities (what is currently known);
- Cycles of Government;
- RCA's position in the national regional advocacy space.
- Overview of the policy positions.



### Planning Day

As part of the RCA planning process, the planning day was held virtually on Tuesday, 19 July 2022 to:

1. Discussion on how RCA could contribute to the new Government's reset;
2. Review of RCA's current policy priorities; and
3. Review of RCA's membership criteria.

### Workshop Attendees

The following Mayors and CEOs participated in discussion on the day:

#### Attendees

- Cr Daniel Moloney – Mayor, City of Ballarat (Chair)
- Mr Evan King – CEO, City of Ballarat
- Cr Grant Henley – Mayor, City of Busselton (Deputy Chair)
- Mr Mike Archer – CEO, City of Busselton
- Cr Kylie King – Mayor, Albury City Council (Secretary)
- Ms Tracey Squire – Acting CEO, Albury City Council
- Mayor Shane van Styn – Mayor, City of Greater Geraldton (Treasurer)
- Mr Ross McKim – CEO, City of Greater Geraldton
- Cr Doug Curran – Mayor, Griffith City Council (NSW Representative)
- Mr Brett Stonestreet – GM, Griffith City Council
- Cr Matt Paterson – Mayor, Alice Springs Town Council (NT Representative)
- Mr Ken Diehm – CEO, Fraser Coast Regional Council
- Cr Paul Amos – Mayor, Coffs Harbour City Council
- Mayor John Bowler – Mayor, City of Kalgoorlie-Boulder
- Mr Andrew Brien – CEO, City of Kalgoorlie-Boulder
- Mayor Jaysen de San Miguel – Mayor, City of Bunbury
- Mr Mal Osborne – CEO, City of Bunbury
- Mr Steven Piasente – CEO, Latrobe City Council
- Cr Peter Long – Mayor, City of Karratha
- Mr Chris Adams – CEO, City of Karratha
- Mr Martin Cutter – CEO, Greater Geelong City Council
- Cr Russell Webb – Mayor, Tamworth Regional Council
- Mr Peter Thompson – General Manager, Wagga Wagga City Council

#### Apologies

- Mr Robert Jennings – CEO, Alice Springs Town Council
- Cr Peter Murrphy – Mayor, Greater Geelong City Council
- Mr Chris Adams – CEO, City of Karratha
- Cr Peter Carter – Mayor, Town of Port Hedland
- Mr Carl Askew – CEO, Town of Port Hedland
- Cr Kellie O'Callaghan – Mayor, Latrobe City Council



- Mr Paul Bennett – General Manager, Tamworth Regional Council
- Cr Vicki Jellie – Mayor, Warrnambool City Council
- Ms Natalia Cowley – CEO, Coffs Harbour City Council
- Cr Harold Tracey – Mayor, Shire of Broome
- Mr Sam Mastrolembo – CEO, Shire of Broome

DRAFT





**Workshop 1 – How will RCA contribute to the new Government’s reset?**

To establish a shared understanding of how RCA can contribute to the Albanese Government reset, members were asked:

- *Should RCA contribute to this reset?*
- *What do we bring to the table to contribute?*
- *How should this contribution be positioned?*

Members were divided into three groups to discuss the question. Bringing all groups back together it was clear there was shared support for engaging with the Albanese Government and common areas identified where participants wanted to engage with the Federal Government. This has been summarised through the below table. The following responses were recorded from each team. The areas of shared concern are highlighted in orange.

Group 1	Group 2	Group 3
<b>Agreement RCA should contribute to the New Government reset.</b>		
There was broad agreement that RCA should take a leadership role on any regional reset to demonstrate leadership across each group.		
Opportunity for <b>advocacy input</b> through by engaging with relevant Ministers early to make sure there is an understanding of regional capitals before decisions are made.	Opportunity for <b>advocacy input</b> to continue to build the profile of RCA as a go to alliance on key regional issues by highlighting RCA's long held and tested policies.	RCA has an opportunity for <b>advocacy input</b> by focusing on: <ul style="list-style-type: none"> <li>• Program funding for regional development around regional capital infrastructure;</li> <li>• Regional partnership program; and</li> <li>• Inform Government's population growth agenda and RCA should contribute.</li> </ul>
<b>Work cooperatively with other</b>		<b>Creating connection to leaders and</b>



Group 1	Group 2	Group 3
<b>organisations</b> to create momentum for regional issues.  Organisations included: Regional Australia Institute, National Farmers Federation, and Business Council of Australia.		<b>stakeholders</b> within regional capitals to engage with Gov. in policy and program stages.
Provide <b>targeted, localised and accurate</b> information that is not available at a federal level.  Provide the Government with <b>solutions</b> to national issues. Draw on the knowledge base of the membership.	RCA to look at shared experiences and firm up policy and recommendations / <b>solutions</b> .	Highlighting RCA's 10-year history and <b>collective resources for research</b> . RCA members are data hubs which can share accurate data on key issues.  Opportunity to provide information to make projects more <b>efficient</b> : <ul style="list-style-type: none"> <li>○ How can RCA leverage funding?</li> <li>○ What is value for money in infrastructure projects?</li> </ul>
<b>Need to undertake a fact-finding mission</b> to enable the provision of information to collective regional capital issues.	Find the alignment with government through initial <b>fact-finding</b> as part of the first year reset that government will undertake.	

**Workshop 1 – Key Areas of Agreement in response to questions posed:**

- **Should RCA contribute to this reset?** Yes, members agreed that RCA should be providing leadership and actively contributing to the Government's reset. However it was a need to undertake a 'fact finding' mission to understand where the government would begin their reset.





• **What do we bring to the table to contribute?**

- There was agreement that solution focused, localised experience and data was invaluable to the development of policy and that regional cities could use this to inform and challenge government’s thinking; *and*
- There was also agreement that working in partnership with other like-minded bodies to achieve regional policy was key to successful outcomes.

**How should this contribution be positioned?** There was agreement that RCA has a 10 years experience in engaging with governments on regional issues and this experience should be used to highlight the benefits of working with the alliance using clear evidence and a collaborative approach.

DRAFT



**Workshop 2 – Are RCA’s Current Policies Correct ?**

To establish a shared understanding of RCA policy positions, members were asked: *Are RCA’s current policy settings correct?*

Bringing all groups back together it was clear that the current settings were still highly relevant however there were some key areas that were missing from RCA policy framework.

They have been summarised as follows:

Key Area	Supported	Advocacy Ready	Detail for Action
<b>Current Areas of Policy</b>			
Population Policy	✓	✓	Focused advocacy on immigration in light of skills debate.
Social and Growth Regional Infrastructure	✓	✓	Focused advocacy on benefits of investment and need to re-establish fund/s if current funding programs are not committed to.
Road, Rail and Airport Infrastructure	✓	✓	Focused advocacy on benefits of investment into airport, road and rail infrastructure. Need to establish funding streams if current programs are not committed to.  Ensure that the Local Roads and Community Infrastructure Fund features in the October Budget as committed.
Education	✓	✓	Ensuring choices and equitable access in regional



Key Area	Supported	Advocacy Ready	Detail for Action
education. Ensure support for regional education programs remains.			
<b>New Policy Areas – Priority Development</b>			
Housing	✓	X	<ul style="list-style-type: none"> <li>– New position development;</li> <li>– Address housing issues around social housing, rental availability, key worker housing, skills housing, short term rentals and worker Camps.</li> </ul>
Economic Diversification	✓	X	<ul style="list-style-type: none"> <li>– Diversification of economic opportunities (from traditional mining and agriculture opportunities) into renewables with a view to meeting emissions reduction targets.</li> <li>– There are issues associated with tourism recovery and this should be highlighted as part of regional development objectives.</li> <li>– The opportunities for regional manufacturing (from both a domestic and international investment point of view) should be highlighted as part of regional development objectives.</li> </ul>

**Action: Formulate policy positions housing and on economic diversification to add to RCA' current policy framework.**



### Workshop 3 – Are RCA’s membership settings correct to best deliver on our agenda?

As RCA has reached a new milestone of 10 years in operation – there was agreement to discuss the current membership structure to see if there are improvements or additions to the current structure that could be made.

Issue	Discussion	Recommendations
<b>Leadership of RCA</b>	<p>There was broad agreement that elected leaders need to continue to lead the organisation.</p> <p>There is strength in this model when advocating to federally elected representatives.</p>	No action required.
<b>Membership</b>	There was agreement that the task of focusing on increasing membership across South Australia, Tasmania and Queensland should be a priority task.	Identify opportunities for RCA to engage with regional city focus state based organisations in low membership states.
<b>Value Proposition</b>	There was broad agreement that the task of further refining RCA’s value proposition was key to attracting new membership.	Further refine RCA’s value proposition.

#### Next Steps

The following actions were identified:

1. Table Workshop report at next board meeting;
2. Undertake fact-finding mission on government’s agenda as part of August 22 delegation; and
3. Develop action plan post delegation.

#### For more information:

Rachael Sweeney

Secretariat

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**Attachment 12: Stakeholder Engagement Register 2022**



**Stakeholder Engagement Register – August 2022**

Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
TBA	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the 2022 Federal election result</li> </ul>	<ul style="list-style-type: none"> <li>Mr Dan Lloyd</li> </ul>	<ul style="list-style-type: none"> <li>Senior Advisor Office of the Hon Michelle Rowland MP Minister for Communications</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Continue to engage with the Minister's Office on RCA priorities
TBA	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA education priorities</li> </ul>	<ul style="list-style-type: none"> <li>the Hon Fiona Nash</li> </ul>	<ul style="list-style-type: none"> <li>Regional Education Commissioner</li> </ul>	<ul style="list-style-type: none"> <li>TBA</li> </ul>	Continue to engage with the Commissioner's Office on RCA priorities
3 August 2022	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the 2022 Federal election result</li> </ul>	<ul style="list-style-type: none"> <li>Senator The Hon Anthony Chisholm</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Minister for Education, Assistant Minister for Regional Development and Senator for Queensland</li> </ul>	<ul style="list-style-type: none"> <li>Overview of RCA policy priorities</li> <li>Continuing role for the university centres</li> <li>Continuing role for the Regional Education Commissioner</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
3 August 2022	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the</li> </ul>	<ul style="list-style-type: none"> <li>Mr James McLean-Dreyfus</li> </ul>	<ul style="list-style-type: none"> <li>Advisor Office of The Hon Julie Collins Minister for Housing, Minister for</li> </ul>	<ul style="list-style-type: none"> <li>Highlight housing issues in regional capitals cities – opportunities for investment</li> </ul>	Continue to engage with the Minister's Office on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
		2022 Federal election result		Homelessness and Minister for Small Business	<ul style="list-style-type: none"> <li>Inclusion in consultation for Housing and Homelessness Plan</li> <li>Inclusion in consultation for the roll out of the \$10 billion housing initiative</li> </ul>	
3 August 2022	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the 2022 Federal election result</li> </ul>	<ul style="list-style-type: none"> <li>Dr Rachel Bacon</li> </ul>	<ul style="list-style-type: none"> <li>Deputy Secretary, Department of Infrastructure, Transport, Regional Development and Communications</li> </ul>	<ul style="list-style-type: none"> <li>Highlight priorities of RCA in relation to: population growth, regional infrastructure, partnerships (deals), airport funding, Local Roads and Community Infrastructure.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
3 August 2022	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RAI regionalism event</li> </ul>	<ul style="list-style-type: none"> <li>Ms Liz Ritchie – CEO, Regional Australia Institute</li> <li>Ms Sarah McCosker – Senior Policy</li> </ul>	<ul style="list-style-type: none"> <li>Regional Australia Institute</li> </ul>	<ul style="list-style-type: none"> <li>Regional Policy Framework and speaking opportunity at the regionalism conference.</li> </ul>	Continue to engage with the RAI on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
			<p>Officer, Regional Australia Institute</p> <ul style="list-style-type: none"> <li>Ms Simone Pregello – Strategy and Campaign Manager, Regional Australia Institute</li> </ul>			
<b>3 August 2022</b>	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the 2022 Federal election result</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Catherine King MP</li> </ul>	<ul style="list-style-type: none"> <li>Minister for Infrastructure, Transport, Regional Development and Local Government</li> </ul>	<ul style="list-style-type: none"> <li>Status of government review into regional programs</li> <li>Importance of regional infrastructure investment</li> <li>Budget priorities for October and May</li> <li>Opportunities for contribution into government agenda (guidelines and programs).</li> </ul>	Continue to engage with the Minister's Office on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
<b>3 August 2022</b>	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and following the 2022 Federal election result</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Kirsty McBain MP</li> </ul>	<ul style="list-style-type: none"> <li>Minister for Regional Development, Local Government and Territories</li> </ul>	<ul style="list-style-type: none"> <li>Overview of RCA</li> <li>Engagement opportunities</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>18 March 2022</b>	Secretariat Meeting	<ul style="list-style-type: none"> <li>Early feedback on RAI Regionalism Paper</li> </ul>	<ul style="list-style-type: none"> <li>Shyla Vohra Policy Director</li> </ul>	<ul style="list-style-type: none"> <li>Policy Director – Regional Australia Institute</li> </ul>	<ul style="list-style-type: none"> <li>Feedback on early draft of Regionalism Consultation paper</li> <li>Provide a quote from RCA chair for inclusion.</li> </ul>	Respond to Regionalism paper.
<b>4 March 2022</b>	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election</li> </ul>	<ul style="list-style-type: none"> <li>Mr Andrew Giles MP</li> </ul>	<ul style="list-style-type: none"> <li>Shadow Minister for Cities and Urban Infrastructure, Shadow Minister for Multicultural Affairs, Shadow Minister Assisting for Immigration and Citizenship and Member for Scullin</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration.</li> <li>Noted Local Government's focus on funding regional facilities (airports, arts centres etc)</li> </ul>	Continue to engage with the Shadow Minister's Office on RCA priorities





Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
<b>2 March 2022</b>	RCA Chair and Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election</li> </ul>	<ul style="list-style-type: none"> <li>Mr Ross McDonald; and</li> <li>Mr David Gavin.</li> </ul>	<ul style="list-style-type: none"> <li>Senior Advisers, Office of the Hon Alex Hawke MP Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration</li> <li>Noted the government's focus on DAMAs and regional skills</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>21 February 2022</b>	RCA Chair and Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election</li> </ul>	<ul style="list-style-type: none"> <li>Mr Michael Quinlivan</li> </ul>	<ul style="list-style-type: none"> <li>Chief of Staff, Office of Dr Jim Chalmers MP Shadow Treasurer</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities</li> </ul>	Continue to engage with the Shadow Minister's Office on RCA priorities
<b>10 February 2022</b>	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Jason Clare MP</li> </ul>	<ul style="list-style-type: none"> <li>Shadow Minister for Regional Services, Territories and Local Government and</li> <li>Shadow Minister for housing and Homelessness</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities;</li> <li>Opportunities for collaboration;</li> <li>Role for LG at national cabinet; and</li> <li>Emergency response.</li> </ul>	Continue to engage with the Shadow Minister's Office on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
<b>10 February 2022</b>	RCA Board Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Kevin Hogan MP</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Minister to the Deputy Prime Minister and</li> <li>Assistant Minister for Local Government</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities;</li> <li>Opportunities for collaboration; and</li> <li>Noted the focus on regional growth as one of the government's key focus.</li> </ul>	Continue to engage with the Assistant Minister's Office on RCA priorities
<b>8 February 2022</b>	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Catherine King MP</li> </ul>	<ul style="list-style-type: none"> <li>Shadow Minister for Infrastructure, Transport and Regional Development</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional priorities; and</li> <li>Opportunities for collaboration</li> <li>Ongoing focus on government waste in relation to regional infrastructure funding.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>8 February 2022</b>	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Gerard McManus; and</li> <li>Mr Tristan Prasser.</li> </ul>	<ul style="list-style-type: none"> <li>Advisor, Office of Minister Mckenzie; and</li> <li>Assistant Advisor, Office of Minister Mckenzie</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional priorities; and</li> <li>Government's position on investing in regional cities (between 20-35) as part of regionalism strategy</li> </ul>	Continue to engage with the Minister's Office on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
3 February 2022	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Ramzi Jabbour; and</li> <li>Ms Megan Scott.</li> </ul>	<ul style="list-style-type: none"> <li>Acting Chief of Staff, Office of the Deputy Prime Minister; and</li> <li>Advisor Aviation, Water Infrastructure and Regional Development, Office of the Deputy Prime Minister</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional priorities; and</li> <li>Government's position on investing in regional cities (between 20-35) as part of regionalism strategy</li> </ul>	Continue to engage with the Deputy Prime Minister Office on RCA priorities
2 February 2022	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Gerard McManus.</li> </ul>	<ul style="list-style-type: none"> <li>Advisor, Office of Minister Mckenzie.</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional priorities ahead of meeting.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities.
25 January 2022	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022-23 Federal Budget and the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Gerard McManus.</li> </ul>	<ul style="list-style-type: none"> <li>Advisor, Office of Minister Mckenzie.</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional budget priorities.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities.
11 January 2022	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities as they relate to Infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>Ms Romilly Madew</li> </ul>	<ul style="list-style-type: none"> <li>CEO, Infrastructure Australia</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure Australia priorities; and</li> <li>Upcoming reports.</li> </ul>	Continue to engage with IA on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
		Australia regional priorities.				
28 October 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss the Memorandum of Understanding between RCA and RUN.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Alex Webb</li> </ul>	<ul style="list-style-type: none"> <li>CEO, Regional Universities Network</li> </ul>	<ul style="list-style-type: none"> <li>Renewing the MoU between RCA and RUN; and</li> <li>Opportunities for Collaboration.</li> </ul>	Continue to engage with RUN on RCA priorities
27 October 2021	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA immigration priorities.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Alex Hawke MP</li> </ul>	<ul style="list-style-type: none"> <li>Minister for Immigration, Citizenship, Migrant Services and Multicultural Affairs</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional immigration priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
21 October 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA infrastructure priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Nick Beaver</li> </ul>	<ul style="list-style-type: none"> <li>Media Advisor to the Hon Catherine King MP.</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Shadow Minister's Office on RCA priorities
26 October 2021	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Catherine King MP</li> </ul>	<ul style="list-style-type: none"> <li>Shadow Minister for Infrastructure, Transport and Regional Development</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
18 October 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA population and regionalism</li> </ul>	<ul style="list-style-type: none"> <li>Mr Ash Salarini</li> </ul>	<ul style="list-style-type: none"> <li>Chief Economist, National Farmers Federation</li> </ul>	<ul style="list-style-type: none"> <li>RCA regionalism and infrastructure priorities; and</li> </ul>	Continue to engage with the National Farmers



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
		priorities.			<ul style="list-style-type: none"> <li>Opportunities for collaboration.</li> </ul>	Federation on RCA priorities
<b>11 October 2021</b>	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Tristan Prasser.</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Advisor, Office of Minister Mckenzie</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>7 September 2021</b>	Whole Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Senator Bridget Mckenzie</li> </ul>	<ul style="list-style-type: none"> <li>Minister for Emergency Management and National Recovery and Resilience Minister for Regionalisation, Regional Communications and Regional Education and Leader of The Nationals in the Senate</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>27 August 2021</b>	RCA Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA immigration and art priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Ms Lexi Sekules</li> </ul>	<ul style="list-style-type: none"> <li>Advisor to Arts Minister, Office of the Minister for Communications, Urban Infrastructure,</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
				Cities and the Arts		
<b>4 August 2021</b>	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities ahead of the 2022 Federal election.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Kevin Hogan MP</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Minister to the Deputy Prime Minister</li> <li>Assistant Minister for Local Government</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Minister's Office on RCA priorities
<b>3 August 2021</b>	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities as they relate to Infrastructure Australia regional priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Ms Romilly Madew</li> </ul>	<ul style="list-style-type: none"> <li>CEO, Infrastructure Australia</li> </ul>	<ul style="list-style-type: none"> <li>2021 Australia Infrastructure Plan; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with IA on RCA priorities
<b>3 August 2021</b>	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities; and</li> <li>To discuss the RAI regionalism campaign.</li> </ul>	<ul style="list-style-type: none"> <li>Ms Liz Ritchie</li> </ul>	<ul style="list-style-type: none"> <li>CEO, Regional Australia Institute</li> </ul>	<ul style="list-style-type: none"> <li>RCA regionalism and infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with RAI on RCA priorities
<b>3 August 2021</b>	RCA Board Meeting	<ul style="list-style-type: none"> <li>To discuss RCA population and regionalism priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Tony Mahar</li> <li>Mr Ash Salardini</li> </ul>	<ul style="list-style-type: none"> <li>CEO, National Farmers Federation; and</li> <li>Chief Economist, National Farmers Federation</li> </ul>	<ul style="list-style-type: none"> <li>RCA regionalism and infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the National Farmers Federation on RCA priorities





Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
1 August 2021	RCA Whole Board Delegation	<ul style="list-style-type: none"> <li>To discuss RCA priorities.</li> </ul>	<ul style="list-style-type: none"> <li>The Hon Michael McCormack MP</li> </ul>	<ul style="list-style-type: none"> <li>Former Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development and Former Leader of the Nationals</li> </ul>	<ul style="list-style-type: none"> <li>RCA policy priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Former Minister's Office on RCA priorities
22 June 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA population and regionalism priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Ash Salardini</li> </ul>	<ul style="list-style-type: none"> <li>Chief Economist, National Farmers Federation</li> </ul>	<ul style="list-style-type: none"> <li>RCA regionalism and infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the National Farmers Federation on RCA priorities
30 March 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities as they relate to Infrastructure Australia regional priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Matthew Blayden;</li> <li>Mr David Tucker; and</li> <li>Barnet Hamish.</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure Assessment Team, Infrastructure Australia</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure Australia priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with IA on RCA priorities
29 March 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities</li> </ul>	<ul style="list-style-type: none"> <li>Mr John Pritchard; and</li> <li>Ms Bethune Carmichael.</li> </ul>	<ul style="list-style-type: none"> <li>National Policy Director, ALGA; and</li> <li>Policy Advisor, ALGA.</li> </ul>	<ul style="list-style-type: none"> <li>RCA regional development priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Forum on RCA priorities



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
16 March 2021	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities; and</li> <li>Immigration Visa requirements for regional cities.</li> </ul>	<ul style="list-style-type: none"> <li>Ms Victoria Anderson; and</li> <li>Mr Adi Smith</li> </ul>	<ul style="list-style-type: none"> <li>First Assistant Secretary – Centre for Population; and</li> <li>Director for Policy, Insights and Engagement – Centre for Population</li> </ul>	<ul style="list-style-type: none"> <li>RCA infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Centre for Population on RCA priorities
15 March 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA population and regionalism priorities.</li> </ul>	<ul style="list-style-type: none"> <li>Mr Tony Mahar</li> </ul>	<ul style="list-style-type: none"> <li>CEO, National Farmers Federation</li> </ul>	<ul style="list-style-type: none"> <li>RCA regionalism and infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the National Farmers Federation on RCA priorities
15 February 2021	Secretariat Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities</li> </ul>	<ul style="list-style-type: none"> <li>Mr Michael Buckland</li> </ul>	<ul style="list-style-type: none"> <li>CEO, McKell Institute</li> </ul>	<ul style="list-style-type: none"> <li>RCA infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the McKell Institute on RCA priorities
5 February 2020	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>To discuss RCA priorities</li> </ul>	<ul style="list-style-type: none"> <li>Senator Don Farrell</li> </ul>	<ul style="list-style-type: none"> <li>Shadow Minister for Sport</li> <li>Shadow Minister assisting the Leader of the opposition</li> <li>Shadow Minister for Tourism</li> </ul>	<ul style="list-style-type: none"> <li>RCA infrastructure priorities; and</li> <li>Opportunities for collaboration.</li> </ul>	Continue to engage with the Shadow Minister on RCA priorities
5 February	RCA	<ul style="list-style-type: none"> <li>To discuss RCA</li> </ul>	<ul style="list-style-type: none"> <li>Dr Jim</li> </ul>	<ul style="list-style-type: none"> <li>Shadow</li> </ul>	<ul style="list-style-type: none"> <li>RCA infrastructure</li> </ul>	Continue to



Date of meeting	Stakeholder Meeting	Topic/ purpose	Meeting with	Title/ office	Key points	Next steps
2020	Delegation Meeting	priorities	Chalmers	Treasurer	priorities; and <ul style="list-style-type: none"> <li>• Opportunities for collaboration.</li> </ul>	engage with the Shadow Treasurer on RCA priorities
18 June 2020	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>• To discuss RCA priorities</li> </ul>	<ul style="list-style-type: none"> <li>• The Hon Nola Marino MP</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Minister for Regional Development and Territories</li> </ul>	<ul style="list-style-type: none"> <li>• RCA infrastructure priorities; and</li> <li>• Opportunities for collaboration.</li> </ul>	Continue to engage with the Assistant Minister on RCA priorities
5 February 2020	RCA Delegation Meeting	<ul style="list-style-type: none"> <li>• To discuss RCA priorities</li> </ul>	<ul style="list-style-type: none"> <li>• The Hon Nola Marino MP</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Minister for Regional Development and Territories</li> </ul>	<ul style="list-style-type: none"> <li>• RCA infrastructure priorities; and</li> <li>• Opportunities for collaboration.</li> </ul>	Continue to engage with the Assistant Minister on RCA priorities
6 August 2020	Secretariat Meeting	<ul style="list-style-type: none"> <li>• To discuss RCA population policy priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Ms Sarah Jones</li> </ul>	<ul style="list-style-type: none"> <li>• Journalist, The Australian</li> </ul>		Continue to engage with the Australian on RCA priorities

## 10 MACWA

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Report Author:</b>	<b>Paul Rosair, Executive Officer and Duncan Ord, Greensted Consulting,</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>NIL</b>

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### **Purpose:**

To update the Alliance on the progress of the 2022 MACWA Awards.

### **Background:**

The Most Accessible Communities WA (MACWA) Awards are a celebration of the work carried out by Local Governments to facilitate accessibility and inclusion in their community. The aim of the awards is to drive and recognise best practice, acknowledge relationships between LGs and people with disability and provide opportunities for collaboration and awareness-raising with decision makers in these sectors.

The Regional Capitals Alliance of WA (RCAWA) is proud to provide background administration and support since the inaugural awards in 2017- 2018. In 2019, the decision was made to postpone the awards, so as not to add extra pressure to LGs already under duress dealing with the pandemic. This gave time for a revamp of the structure, with the nomination format being simplified into three categories: digital/technology; infrastructure and leadership and then an overall winner. In 2021 there were 26 nominations across the categories; the best response since the inception of the awards. Judging was carried out by an esteemed panel consisting of:

- Melissa Northcott; MACWA ambassador, Ability Centre Australasia Ltd Board Director, City of Armadale Elected Member 2019-2023, Member Local Government Access Inclusion Groups, Cecil Andrews College Patron and School Board Member, PATCHES Therapy Services Project Advisor, Disability Services Commission Board Member 2014-2020
- Julie Waylen; State Manager National Disability Services
- Bruce Langoulant AM; Chair Disability Services Commission Board, Chairperson of the Meningitis Centre Australia, Asia Pacific Region Leader of the International Confederation of Meningitis Organisations.
- Nic Sloan; CEO WALGA
- Mike Rowe; Director General, Department of Communities
- Amanda Mace; General Manager Web Key IT Pty Ltd

A report was provided to Richard Struik from the Department of Communities at his request, to be included in the Minister's DAIP Report to Parliament.

## Discussion

Sponsorship for 2022 of \$500 has been generously donated by Alyka, IdeatoLife, NAJA Business Consulting Services, with RCAWA sponsoring the overall winner in terms and WALGA providing the framed certificate. All of the 2021 judges have agreed to participate again. All local governments in Western Australia have been contacted at least twice via email by RCAWA support, and the ambassador, Melissa Northcott has contacted many councils separately. At the time of writing this brief, only 6 responses have been received, however many nominations were received on the closing date last year, so the hope is that more nominations will be submitted after the writing of this agenda.

Link to Strategic Directions:		Budget Implications	
Advocacy and Policy Influence		Up to \$2,000 from the special project budget	
Resolution(s)		Action(s)	
<b>For information only</b>		nil	
<b>Moved:</b>	Malcolm Osborne	<b>Responsible:</b>	
<b>Seconded:</b>	Peter Carter	<b>Due date:</b>	

# 11 PERFORMING ARTS AND ENTERTAINMENT CENTRE REVIEW (PAEC)

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Report Author:</b>	<b>Paul Rosair, Executive Officer, Duncan Ord, Greensted Consulting</b>
<b>Disclosure of Interest:</b>	<b>Paul Rosair, Jane Lewis</b>
<b>Attachment(s)</b>	<b>Nil</b>

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## **Purpose:**

To update the Alliance on the review of the operational performance and future direction of Regional Cities Performing Arts Centres.

## **Background:**

The Regional cities Performing arts centres play a critical role in supporting the vibrancy of the community, those who live within the city and those for whom the city is a services centre. The COVID pandemic has significantly impacted the Arts sector and placed significant financial pressure on the viability of Performing arts infrastructure throughout Australia.

The Alliance has appointed Greensted Services to undertake a review of the operating model of these centres and to make recommendations to assist COVID impact recovery, identify potential operational improvements and options for potential negotiations with the State Government for increased financial support as part of ongoing Regional Arts funding arrangements.

## **Status of the review**

The decision to commission the review has been welcomed by key stakeholders including the State Government, Department for Local Government and Cultural Industries (DLGSC), Lotterywest, Circuit west, WALGA, Performing Arts Centres Australia, State Arts organisations, and corporate sponsors of the Arts.

Greensted has held initial discussions with each Alliance council and venue management team. Operational data collection and user surveys are underway and will be completed by the end of August.

Greensted has completed interviews with most key stakeholders including State funded performing arts organisations, festivals, funding bodies, peak bodies and people representing Aboriginal, multicultural and disability interests.

The literature review indicates that Western Australia has a similar regional arts environment to Queensland and South Australia but less developed touring circuits, infrastructure shortcomings that limits the effectiveness of touring and a lack of formalised funding arrangements between the State and Local Government.

In South Australia the regional cities have populations of less than 50,000 and the State Government funds and operates the major regional venues. In Queensland populations in most regional cities are in excess of 70,000 and regional performing arts infrastructure is of a high standard creating economically viable touring circuits. State arts organisations are well funded to include touring obligations and regionally based arts organisations are funded to tour regionally and to the capital.

Venues in population centres above 100,000 are potentially capable of operating with only capital and capital maintenance support funding but WA regional cities populations are well short of that size and subsidisation of even modest sized centres falls disproportionately onto smaller regional city councils.

Key themes that have emerged from the consultation process include.

- The need to regularise the provision of State support for capital contributions to regional cultural infrastructure inclusive of capital improvements, mid cycle refits for existing centres and new builds in cities currently without appropriate infrastructure.
- Reform of State and federal touring funding programs to improve the efficiency of the touring circuits. These reforms should address current inequities in the distribution of support and better recognise travel and logistic costs in more remote regions of WA.
- Potential to significantly increase activation of the venues by State funded arts organisations designated with regional touring responsibilities.
- Improved revenue generation through coordinated marketing services.
- Potential to expand local production capacity which would increase net value of the arts centre, local employment and attract increased funding and sponsorship.
- Need to address skill shortages and increase base staffing levels of smaller venues. Such a program to be included in a bid for inclusion within the Regional Arts and Culture Investment Program.
- Potential for a different operating model for some centres to reduce risk and cost to the council and increase arts and community outcomes.
- Opportunities to increase Indigenous recognition and participation.
- Potential to increase corporate support for regional touring and related community development programs.

### **Next Steps**

Greensted will begin analysis of performance late in August to assess the impact of Covid and the extent of recovery towards business as usual. Further discussions will be undertaken with venue managers, funding bodies, Regional Arts WA and Circuit west.

Greensted will work with the Executive Officer on the development of options prior to a draft report being finalised for comment by each council administration by end of September.

Duncan Ord will present at the next Alliance meeting on preliminary findings.

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and Policy Influence Partnership and collaboration		\$29,535 Inc. GST. to be allocated from the 2021/22 approved RCAWA projects budget.	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>For information only.</b>		EO to liaise with Greensted Consulting.	
<b>Moved:</b>	Malcolm Osborne	<b>Responsible:</b>	EO
<b>Seconded:</b>	Peter Carter	<b>Due date:</b>	Draft report to be presented at the October RCAWA meeting

# 12 RCAWA HOUSING SOLUTIONS AND ACTION PLAN

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair and Greg Cash, Elysian Consulting</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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## **Purpose:**

To determine the priorities of Alliance members on proposed implementation actions arising from the Housing Solutions and Action Plan.

## **Background:**

During 2021, the Alliance commissioned the development of a Housing Solutions and Action Plan to identify options and actions that could be taken by Regional Capitals Alliance members to address housing availability issues across regional WA.

The Plan identified a practical approach to how the Alliance could work with Governments and others to implement short- and longer-term actions to improve housing availability in regional WA. The Plan was endorsed by the Alliance in late 2021.

In addition, the Alliance committed funds to progress initial actions, to create momentum and to commence implementation of the Plan during 2022.

## **Current Situation**

With the Western Australian economy continuing to perform well, the housing availability challenge in Regional WA has become further entrenched with significant constraints to new housing supply. Current constraints across the national housing market are unlikely to be resolved in the short term however it is critical that the regional markets are supported to take advantage of any easing of conditions that will inevitably occur.

To ensure Alliance members are well placed to support their local markets, a number of immediate implementation actions were proposed to progress the Housing Solutions and Action Plan.



The proposed actions focused on:

- **Action 1: Advocating for a Commitment to ongoing Regional Land Supply Funding**
- **Action 2: Unlocking potential in underutilised Regional Land Availability**
- **Action 3: Undertaking a Housing Partnerships Expression of Interest**
- **Action 4: Conducting Regional Capitals Housing Supply Roadshow events across Regional WA**
- **Action 5: Jointly Hosting/Sponsoring a Regional Housing Industry Breakfast/Lunch Event**
- **Action 6: Advocating for improved Regional Housing Data and Planning**

These actions were endorsed for action by the Alliance at its June 2022 meeting.

### Proposed Discussion:

While these actions were only recently endorsed, there has been a number of recent decisions made by the State Government, a change in the Federal Government and shifts in policy direction that may create further opportunity or focus from the Alliance.

It is therefore proposed that the Alliance have a brief facilitated discussion on these actions to determine the priorities and focus for the implementation of these actions relative to Alliance members and the group as a collective.

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		As per project budget	
Resolution(s)		Action(s)	
<b>Formation of a CEO working group to scope a housing project</b>		Executive Officer to facilitate a working group as per resolution	
<b>Moved:</b>	Ian Mickel	<b>Responsible:</b>	EO and Greg Cash
<b>Seconded:</b>	Peter Carter	<b>Due date:</b>	As required

## 13 RCAWA STRATEGIC PLANNING

<b>Date of Report:</b>	<b>19th August 2022</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

To advise the Alliance members of the progress of focus areas, stakeholder engagement and actions arising from previous strategic planning sessions; and to advise of a future change in reporting for this item.

### **Background:**

In 2017 a high-level Strategic Plan was developed to guide the Alliance actions from 2017/18 - 2021/22. It outlined the vision, focus and priorities and explained “what we do” and “how we work”. This Strategic Plan has been circulated to nearly every Minister and Director General in WA, a number of Federal Ministers and Politicians and has been discussed with a myriad of Government Agencies, industry bodies and associations. Following on from this, a Strategic Planning workshop was held on 7<sup>th</sup> August 2020 in which members made decisions regarding key stakeholders and focus areas going forward. Subsequently, another workshop was held in February 2021 at the City of Perth to refine priorities.

### **Discussion:**

A Strategic Planning Workshop, facilitated by Kelly Hick was conducted on 18<sup>th</sup> August. The purpose of this was to reassess the strategic direction of the Alliance for the Strategic Plan for the next five years, make commentary on the content of the new Strategic Plan, and to prioritise strategic topics and stakeholders going forward.

The Executive Officer and Assistant will collate the information collected from the workshop, and prepare a draft Strategic Plan to be presented for review at the December meeting. They will also review the reporting of the topics, outstanding actions and stakeholder engagement for future agendas.

In 2017 (excerpt below) the Alliance agreed to engage external resources (Creative IQ) to assist the Executive Officer in the development of the original 2017-2022 Strategic Plan. Given that the Executive Officer and Executive Assistant’s time, under contract, has been fully committed to other tasks and activities, including the annual report (which is now incorporated into the new contractual arrangements), the Alliance needs to consider additional funding for the development of the 2023 – 2028 RCAWA Strategic Plan.

Given the original cost of developing the Plan was \$6,325 ex GST four years ago, it has been estimated that a budget of between \$8K - \$10K be set aside for external resources to assist with the development of the Plan and publishing costs.

The Executive Officer can work with the Secretary to engage suitable external resources to assist him with the Plan if the Alliance is supportive of this approach.



WARCA | Strategic Plan - Quotation | May 2017

## 5. Pricing

As part of the WARCA EO role, Paul Rosair will undertake the Engagement and Review Phases of this project within his standard engagement terms, with an estimation that each of these phases will represent 8-hours work.

The additional services in terms of developing the Strategic Plan content and graphic design/desktop publishing work are outside of the scope of the EO role. These remaining elements of the project can be provided for \$6,325, ex GST.

\*This table is now under review.

FOCUS AREAS	ACTION TAKEN/REQUIRED		NOTES/ KEY STAKEHOLDERS
Research	Current projects: <ul style="list-style-type: none"> <li>Housing Solution and Action Plan – Implementation scope in progress</li> <li>PAEC review – Consultant engaged and project commenced</li> <li>Impact of AHCA regulations</li> </ul>		Alliance members, EO, Greg Cash, Duncan Ord and Department staff
Benchmarking and baselining	Ongoing.		Executive Officer
MACWA	Nominations closed 15 <sup>th</sup> August		WALGA, Department of Communities, RCAWA
STATE GOVERNMENT STAKEHOLDERS	LATEST CONTACT	NOTES	
<b>Hon Mark McGowan;</b> Premier; Treasurer; Minister for Public Sector Management; Federal-State Relations	15 March 2022	Letter sent –meeting invite.	
<b>Hon Amber-Jade Sanderson BA MLA;</b> Minister for Health; Mental health	15 March 2022	Meeting with Parliamentary Secretary on 10 <sup>th</sup> June 2022	
<b>Hon Don Punch MLA</b> Minister for Disability Services; Fisheries; Innovation and ICT; Seniors and Ageing	15 March 2022	Letter sent –meeting invite. Meeting 4 <sup>th</sup> April 2022	
<b>Michael Barnes PSM;</b> Under Treasurer	15 March 2022	Letter sent –meeting invite.	

<b>Hon Paul Papalia CSC MLA;</b> Minister for Police; Road Safety; Defence Industry; Veterans	15 March 2022	Letter sent –meeting invite.
<b>Hon. Dr Antonio (Tony) De Paulo Buti MLA;</b> Minister for Finance; Lands; Sports and Recreation; Citizenship and Multicultural Interests	15 March 2022	Letter sent –meeting invite.
<b>Hon. Rita Saffioti MLA;</b> Minister for Transport; Planning; Ports	15 March 2022	Letter sent –meeting invite.
<b>INDUSTRY/ASSOC. STAKEHOLDERS</b>	<b>LATEST CONTACT</b>	<b>NOTES</b>
Chamber of Minerals and Energy	4 Dec 2020	EO met with Warren Pearce, CEO Association of Mining and Exploration Companies (AMEC). EO to follow up future meeting attendance with Paul Everingham, CEO
Mining companies – Rio, FMG, Hancock Prospecting	14 Dec 2020	Meeting held with Katherine Savage, Government Relations Manager, Hancock Prospecting. EO contacted Andrew Forrest to update him on RCAWA matters and subsequently met with the FMG CIO, John Hartman from the Fortescue Tattarang Group.
CBH	In progress	
Airlines – Qantas, Virgin & Rex	In progress	
Brendon Hammond	30 Jan 2021	EO has made contact.
<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>
Advocacy and policy Influence Partnership and collaboration Representation		\$8K - \$10K
<b>Resolution(s)</b>		<b>Action(s)</b>
<b>That the Executive Officer work with the Secretary to engage suitable external resources to assist in the development of a new Strategic Plan.</b>		EO to engage consultant
<b>Moved:</b>	Ian Mickel	<b>Responsible:</b> EO
<b>Seconded:</b>	Jaysen de San Miguel	<b>Due date:</b> Draft Strategic Plan December meeting

## 14 AROUND-THE-GROUNDS

**Date of Report:** 19th August 2022  
**Report Author:** Executive Officer, Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

### Purpose:

For Alliance members to share information that may have an impact on other regional capitals either in the form of a collaborative opportunity, a win or a warning.

### Background:

At the 18<sup>th</sup> February 2021, Alliance members showed an interest in incorporating an around-the-grounds item into future meetings. A Recommendation was passed at the April meeting that the format of the around-the-grounds item will be 2-3 minutes per capital per meeting for a maximum total of 30 minutes. If members wish to pursue a topic in more detail, they can pursue it out of session or raise it as an agenda item for the next meeting.

### Discussion:

As required.

Link to Strategic Directions:		Budget Implications	
Partnership and collaboration		Nil	
Resolution		Action(s)	
For information only		As required	
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	

## 15 OTHER BUSINESS

ITEM	INFORMATION	ACTIONS REQUIRED
<b>EBA Issues</b>	Andrew Sharpe to speak to this item	Nil
<b>WALGA Review</b>	Andrew Sharpe to speak to this item	Nil
<b>Aboriginal Cultural Heritage Bill 2021</b>	Executive Officer to speak to this item	Nil
<b>Benchmarking</b>	Executive Officer to speak to this item	Provision of Contact Officers names from each Council
<b>2022 Meeting Dates</b>	<b>Location</b>	<b>Notes</b>
20 <sup>th</sup> and 21 <sup>st</sup> October 15 <sup>th</sup> December	<b>Busselton</b> <b>Zoom</b>	<b>Regional meeting and tour</b> <b>General meeting and AGM</b>

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
Resolution		Action(s)	
<b>Information Only</b>		Actions as required above	
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	

**MEETING CLOSED:**