



# Regional Capitals Alliance

WESTERN AUSTRALIA

Regional Capitals Alliance Western Australian  
Meeting

**Minutes**  
**16<sup>th</sup> June 2022**

## Contents

<b>1 OFFICIAL OPENING .....</b>	<b>3</b>
<b>2 RECORD OF ATTENDANCE .....</b>	<b>3</b>
<b>3 DECLARATIONS OF INTEREST .....</b>	<b>4</b>
<b>4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS .....</b>	<b>4</b>
<b>5 CORRESPONDENCE.....</b>	<b>7</b>
<b>6 TREASURER’S REPORT JUNE 2022 .....</b>	<b>23</b>
<b>7 EXECUTIVE OFFICER BI-MONTHLY REPORT (APRIL 2022 – MAY 2022) .....</b>	<b>28</b>
<b>8 FORMAL PRESENTATIONS .....</b>	<b>33</b>
<b>9 RCA UPDATE .....</b>	<b>35</b>
<b>10 ABORIGINAL CULTURAL HERITAGE BILL 2021 .....</b>	<b>36</b>
<b>11 PERFORMING ARTS AND ENTERTAINMENT CENTRE REVIEW (PAEC) .....</b>	<b>38</b>
<b>12 RCAWA HOUSING SOLUTIONS AND ACTION PLAN .....</b>	<b>41</b>
<b>13 RCAWA STRATEGIC PLANNING .....</b>	<b>45</b>
<b>14 AROUND-THE-GROUNDS .....</b>	<b>48</b>
<b>15 OTHER BUSINESS .....</b>	<b>49</b>

# 1 OFFICIAL OPENING

Meeting opened at: 1:00 p.m.

# 2 RECORD OF ATTENDANCE

## Attendees:

Attendee	Position	Method
Dennis Wellington	Mayor City of Albany (Chair)	Zoom
Andrew Sharpe	CEO City of Albany (Secretary)	Zoom
Sam Mastrolembo	CEO Shire of Broome	Zoom
Tresslyn Smith	Deputy Mayor City of Bunbury	Zoom
Malcolm Osborne	CEO City of Bunbury	Zoom
Grant Henley	Mayor City of Busselton	Zoom
Tony Nottle	A/CEO City of Busselton	Zoom
Ian Mickel	Shire President of Esperance	Zoom
Shane Burge	CEO Shire of Esperance	Zoom
Shane Van Styn	Mayor City of Greater-Geraldton (Treasurer)	Zoom
Ross McKim	CEO City of Greater Geraldton	Zoom
John Bowler	Mayor City of Kalgoorlie-Boulder	Zoom
Andrew Brien	CEO City of Kalgoorlie-Boulder	Zoom
Kelly Nunn	Deputy Mayor City of Karratha	Zoom
Chris Adams	CEO City of Karratha	Zoom
Chris Antonio	Shire President of Northam	Zoom
Jason Whiteaker	CEO Shire of Northam	Zoom
Kelly Nunn	A/CEO Town of Port Hedland	Zoom
Paul Rosair	Executive Officer, RCAWA	Zoom
Jane Lewis	Executive Assistant, RCAWA	Zoom

## Visitors:

Attendee	Position	Method
Karen Chappell	WALGA President	Zoom
Nic Sloan	WALGA CEO	Zoom
Simon Millman MLA	Parliamentary Secretary to the Minister for Health; Mental Health	Zoom
Ms Marije van Hemert	Senior Policy Adviser for Minister Sanderson	Zoom
Rachael Sweeney	RCA Executive Officer	Zoom

## Apologies:

Name	Position
Peter Long	Mayor City of Karratha
Jaysen de San Miguel	Mayor City of Bunbury
Harold Tracey	Shire President of Broome
Mike Archer	CEO City of Busselton
Peter Carter	Mayor Town of Port Hedland
Carl Askew	CEO Town of Port Hedland

### 3 DECLARATIONS OF INTEREST

Nil

### 4 CONFIRMATION OF MINUTES AND BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

Attachment: 1. Outstanding Business Arising Items and Actions Sheet

Link to Strategic Directions:		Budget Implications	
Partnership and collaboration		Nil	
Resolution		Action(s)	
That the Minutes of the Western Australian Regional Capitals Alliance Meeting held on Thursday, 7 <sup>th</sup> April 2022, be confirmed as a true and correct record of proceedings.		See Attachment 1 - Outstanding Business Arising Items and Actions	
<b>Moved:</b>	Grant Henley	<b>Responsible:</b>	See Attachment
<b>Seconded:</b>	Shane Van Styn	<b>Due date:</b>	As appropriate

**Attachment 1: Outstanding Business Arising Items and Actions Sheet**

DATE	ITEM	ACTION	STATUS	PRIORITY	COMMENTS
------	------	--------	--------	----------	----------

OS=Outstanding  
 I=In Progress  
 C=Complete  
 OG=ON GOING

1=Urgent  
 2=high  
 3=moderate  
 4=Low

\* = will be archived and will not show in future reports

Date	Item and Resolution / Action	Status	Priority:	Comments *= will be archived
<b>ADMINISTRATION</b>				
07/4/22	Item 8 – formal Presentations EA to send copy of the Land tenure Document to Anthony Kannis, DG DPLH	Complete	2	Sent 12/4/22
17/2/22	Item 14 – Special Electors Meetings <ul style="list-style-type: none"> <li>EO to consult with CEOs and write a collective letter to the Premier and Minister regarding concern over Local Government Special Electors meetings.</li> </ul>	Complete	2	Sent. See attachment 4
17/2/22	Item 16 – Regional Cities Program	In Progress	3	EO to contact new Minister for regional development.
<b>LOCAL GOVERNMENT REFORM</b>				
	No outstanding actions	Complete	2	
<b>ABORIGINALCULTURAL HERITAGE BILL</b>				
17/2/22	ITEM 10: Aboriginal Cultural Heritage Bill RCAWA to: <ul style="list-style-type: none"> <li>Seek to be engaged by the Department of Planning, Lands and Heritage (DPLH)</li> <li>Advocate for Regulations to allow for a single Aboriginal Cultural Heritage Plan to be applied to all land areas and activities within a city or shire boundary.</li> <li>Request DPLH to provide any cost modelling undertaken on consultation fees, permit fees and impact compensation</li> <li>Requests priority be given to the establishment of the Local Aboriginal Cultural Heritage Services (LACHS) in Regional Capitals jurisdictions.</li> </ul>	In Progress	3	7 <sup>th</sup> March 2022. Letter sent to Anthony Kannis,  4 <sup>th</sup> April 2022. EO and Duncan Ord met with Anthony Kannis and Vaughan Davies  7 <sup>th</sup> April. Anthony attended RCAWA April meeting.  3 <sup>rd</sup> June. EO and Duncan Ord met with Ben Harvey and Cesar Rodriguez

Date	Item and Resolution / Action	Status	Priority:	Comments * = will be archived
<b>REGIONAL PERFORMING ARTS AND ENTERTAINMENT CENTRES REVIEW</b>				
07/4/22	ITEM 11 - Regional Performing Arts and Entertainment Centres Review Executive Officer to facilitate the collection and presentation of EOI responses for an out of session evaluation by the selection panel.	In Progress	3	Selection panel assessed responses. Successful respondent notified and start-up meeting completed 3 <sup>rd</sup> June 2022
<b>RCAWA HOUSING SOLUTIONS AND ACTION PLAN</b>				
07/4/22	Item 12 RCAWA Housing Solutions and Action Plan <ul style="list-style-type: none"> <li>That the Executive Officer develop a scope of works for up to \$5,000 to continue the implementation of the Housing Solution and Action Plan</li> </ul>	On Going	2	Scope of works prepared, see item 12.
17/2/22	Implementation of actions identified in the plan	On Going	3	EO has been advised that he is being scheduled to present to the Ministerial sub-committee on housing.  5 <sup>th</sup> April EO met with Shelter WA on the to identify opportunities to collaborate.
<b>BENCHMARKING</b>				
17/2/22	Action: EO to include provision of benchmarking data collection and initial high- level reporting within his new 2022/2024 contract proposal. The Alliance members to decide at a later time whether or not to engage additional support for a more in-depth analysis of the information.	Ongoing	3	Benchmarking Officer to begin sourcing data once budgets are finalised.
<b>MACWA</b>				
9/12/2021	9. Other Business That the MACWA Awards for 2021 be advertised in February / March 2022	In Progress	3	Advertised, LGs contacted. Follow up emails required

## 5 CORRESPONDENCE

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Executive Officer – Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<p><b>Attachment 2: Regional Capitals Alliance WA - Federal Election Priorities</b></p> <p><b>Attachment 3: Anthony Kannis Land Tenure Framework</b></p> <p><b>Attachment 4: Hon John Carey Electors Special Meetings</b></p> <p><b>Attachment 5: DAP Response</b></p> <p><b>Attachment 6: Paul Papalia Meeting Request Response</b></p> <p><b>Attachment 7: DAP Response Acknowledgment</b></p> <p><b>Attachment 8: Aaron Malloy RCAWA Federal Election Priorities Response</b></p> <p><b>Attachment 9: Rowena Skinner RCAWA Federal Election Priorities Response</b></p> <p><b>Attachment 10: Kate Chaney RCAWA Federal Election Priorities Response</b></p>

Note, there has been numerous email correspondence between the Executive Officer, Executive Assistant and Ministerial offices, departmental staff and industry bodies which do not form part of this formal correspondence item as they are considered administrative in nature. Also, the Performing Arts and Entertainment Centre Review EOI responses have not been published but can be requested for viewing by RCAWA members.

### Correspondence Out:

**Date:** 11<sup>th</sup> April 2022  
**To:** WA Federal Candidates as listed – elected highlighted.  
**Re:** Regional Capitals Alliance WA - Federal Election Priorities

Amanda Hunt - Canning	Jeremiah Riley - Durack	<b>Tania Lawrence - Hasluck</b>
Bronwen English – Forrest	Tom French - Moore	Shanean Weldon - O’Connor
<b>Tracey Roberts - Pearce</b>	<b>Zaneta Mascarenhas - Swan</b>	<b>Sam Lim - Tangney</b>
Heather Lonsdale - Brand	Daniel Garlett - Burt	Cameron Pidgeon - Curtin
Bianca McNeair - Durack	Felicity Townsend - Fremantle	Brendan Strucke - Hasluck
Caroline Perks - Perth	Clint Uink - Swan	David Pike - Brand
Joshua McCurry - Burt	James Waldeck - Canning	Claire Hand - Cowan

Ladeisha Verhoeff - Curtin	Andrew Middleton - Durack	Helen Allan - Forrest
Stella Jinman - Fremantle	Will Scott - Hasluck	Helen Watkinson - Moore
Tracey Tirronen - O'Connor	Trevor Dalby - Pearce	Sonya Eberhart - Perth
Paul Hilton - Swan	Travis Mark - Tangney	Travis Carter - Burt
<b>Kate Chaney - Curtin</b>	Brenton Johannsen - Durack	Shane Mezger - Forrest
Steven McCreanor - Hasluck - LDP	Aaron Malloy - Pearce	Sue Lines - Senator
Glenn Sterle - Senator	<b>Madeline King - Brand</b>	<b>Matt Keogh - Burt</b>
<b>Anne Aly - Cowan</b>	<b>Josh Wilson - Fremantle</b>	Peter Hudson - Brand
David Goode - Burt	Andrew Hastie - Canning	Vince Connelly - Cowan
Celia Hammond - Curtin	Nola Marino - Forrest	Bill Koul - Fremantle
Ken Wyatt - Hasluck	Ian Goodenough - Moore	Rick Wilson - O'Connor
Linda Aitken - Pearce	David Dwyer - Perth	Kristy McSweeney - Swan
Ben Morton - Tangney	Ben Small - Senator	Dean Smith - Senator
Melissa Price - Minister	Michaelia Cash - Senator	Dorinda Cox - Senator
<b>Patrick Gorman - Perth</b>		

**Date:** 12<sup>th</sup> April 2022  
**To:** Anthony Kannis  
**Re:** Land Tenure Framework and offer of assistance

**Date:** 26<sup>th</sup> April 2022  
**To:** Hon John Carey MLA  
**Re:** Electors Special Meetings

**Date:** 5<sup>th</sup> May 2022  
**To:** Planning Reform@dplh.w.agov.au  
**Re:** DAP Response

**Correspondence In:**

**Date:** 4<sup>th</sup> April 2022  
**From:** Paul Papalia  
**Re:** RCAWA Meeting Request



**Date:** 3<sup>rd</sup> May 2022 (doc available by Member request)  
**From:** Doug James, Associate Director Mainsheet Capital  
**Re:** EOI Response

**Date:** 3<sup>rd</sup> May 2022 (doc available by Member request)  
**From:** Duncan Ord, Principal Greensted Consulting  
**Re:** EOI Response

**Date:** 3<sup>rd</sup> May 2022 (doc available by Member request)  
**From:** Rita Baroni, Operations Manager Culture Counts  
**Re:** EOI Response

**Date:** 5<sup>th</sup> May 2022  
**From:** Cassandra Barrow  
**Re:** DAP Response Acknowledgment

**Date:** 13<sup>th</sup> May 2022  
**From:** Aaron Malloy  
**Re:** RCAWA Federal Election Priorities Response

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
Resolution		Action(s)	
<b>That the correspondence be received.</b>		Follow up with successful elected candidates	
<b>Moved:</b>	Grant Henley	<b>Responsible:</b>	EO
<b>Seconded:</b>	Ian Mickel	<b>Due date:</b>	ASAP

**Attachment 2: Correspondence out – Regional Capitals Alliance WA - Federal Election  
Priorities**

Ref: FEC20042022



Enquiries: Paul Rosair; RCAWA Executive Officer  
0419930467; paul@naja.com.au

Name and address as appropriate

Date:

Dear

**Re: Regional Capitals Alliance WA Federal Election Priorities**

Firstly, congratulations you on your nomination for the 2022 Federal election, and we wish you well with your endeavours.

I am writing on behalf of the Regional Capitals Alliance of Western Australia (RCAWA); which is an alliance comprising of 10 regional cities and shires and representing half of the regional population of WA.

RCAWA is a peak body, advocating for strategic planning for growth and investment in regional capitals. Each of the capitals are considered to have high capability and prospects, positioning them as ideal locations in which to focus the attention of the government and industry to grow both the population base and economy of the state.

We believe that as a collaborative group we provide a unified voice for strategic commonalities on social and economic issues and a consistent regional investment strategy that supports sustainable regional growth and, as such, are well placed to assist the Federal Government to achieve their objectives and priorities in regional Western Australia. We also work in conjunction with, and support the strategic intent and activities of, the Australian Regional Capitals Alliance.

We seek your support of our Alliance and the projects and programs we are endeavouring to deliver for regional communities. If you would like to know more about the Alliance, please contact Paul Rosair; the RCAWA Executive Officer who can provide further information.

Finally, all the best for you in the upcoming election and we hope to maintain this dialogue independent of the result. Please find attached our agenda for growth, outlining our key priorities.

Kind regards,  
Dennis Wellington  
Chair RCAWA

### **Attachment 3: Correspondence out - Anthony Kannis: Land Tenure Framework**

Good afternoon Anthony,

On behalf of the Regional Capitals Alliance of WA, I would like to thank you for your attendance at the meeting on 7th April.

As promised, please find attached a copy of the RCAWA's endorsed Land Tenure Framework - Policy Position Paper (full and abridged copies), and the Aboriginal Cultural Heritage Act Issues Paper.

As discussed, the Alliance is very keen to actively participate in any way towards the development of the Cultural Heritage Act regulations.

With that in mind, the Executive Officer, Paul Rosair and consultant, Duncan Ord will be in touch with Vaughan Davies in due course to explore the best avenues for this engagement.

Kind regards, Jane

**Attachment 4: Correspondence out : Hon John Carey Electors Special Meetings**



Ref: ESM05042022  
Enquiries: Paul Rosair  
RCAWA Executive Officer

Hon John Carey MLA  
Minister for Housing; Lands;  
Homelessness; Local Government  
7<sup>th</sup> Floor  
Dumas House  
2 Havelock Street  
WEST PERTH WA 6005

26 April 2022

Dear Minister

**RE: ELECTORS SPECIAL MEETINGS**

I am writing to you on behalf of the Regional Capitals Alliance of Western Australia (RCAWA) in relation to concerns raised by members regarding the Local Government Act 1995 – Section 5.28 Electors' Special Meetings

This legislation outlines that:

1. A special meeting of the electors of a district is to be held on the request of not less than:
  - a. 100 electors or 5% of the number of electors – whichever is the lesser number;  
or
  - b. 1/3 of the number of council members
2. The request is to specify the matters to be discussed at the meeting and the form or content of the request is to be in accordance with regulations
3. The request is to be sent to the mayor or president
4. A special meeting is to be held on a day selected by the mayor or president but not more than 35 days after the day on which he or she received the request

Under the current provisions of the Act there are some perceived flaws, inconsistencies and ambiguities that the Alliance members feel should be resolved in light of recent experiences in dealing with both valid and vexatious Covid related elector's special meetings.

Specifically:

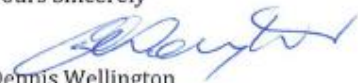
- There are currently no restrictions on the number of times these special meetings can be requested. Nor is there any restrictions on duplication of the subject matter, whether that be at a previous electors special meeting or a general Council meeting. This differs from matters raised by Elected members who can only have the matter dealt with once;
- The number of electors (100) would seem a small representation. While it may be appropriate for smaller Local Governments (LGs), Alliance members are of the opinion that a higher percentage of electors (potentially 5%) would be more reasonable for the size of their towns/cities;
- Regular Council meetings allow for deputations, public question time and community access sessions proving a platform where these matters can be raised;
- An annual electors meeting is already a mandatory requirement of LG's
- A Council does not have the right of refusal to hold special elector's meetings on issues not relevant to LGs or those that are outside their ability to resolve. This was particularly evident with the current call across the state on LGs to hold electors special meetings about vaccine mandates which is a State Government responsibility. Effectively the use of these meetings as lobbying forums could be viewed as a LG providing a platform or a public rally, using town/city funds, resources and time.

Given the Government is currently amending the Local Government Act, the Alliance members are requesting that the following amendments, or similar, are made to the electors special meeting legislation:

1. Duplication of subject matter topics shall not be permitted within a twelve-month period
2. The number of electors required to request an electors special meeting should be based on a percentage of the electorate population numbers and that a higher percentage (potentially 5%) would be appropriate
3. Councils should be able to exercise a right of refusal if the issues to be raised are either
  - a. Not relevant to the Local Government
  - b. Outside the Local Government sphere of influence

The Alliance would welcome your response and is happy to discuss in further detail if required.

Yours Sincerely

  
Dennis Wellington  
Chair

**Attachment 5: Correspondence out: DAP Response**

## RCAWA Development Assessment Panels (DAP) Reform Response

**Paul Rosair**

5 May  
2022,  
16:29

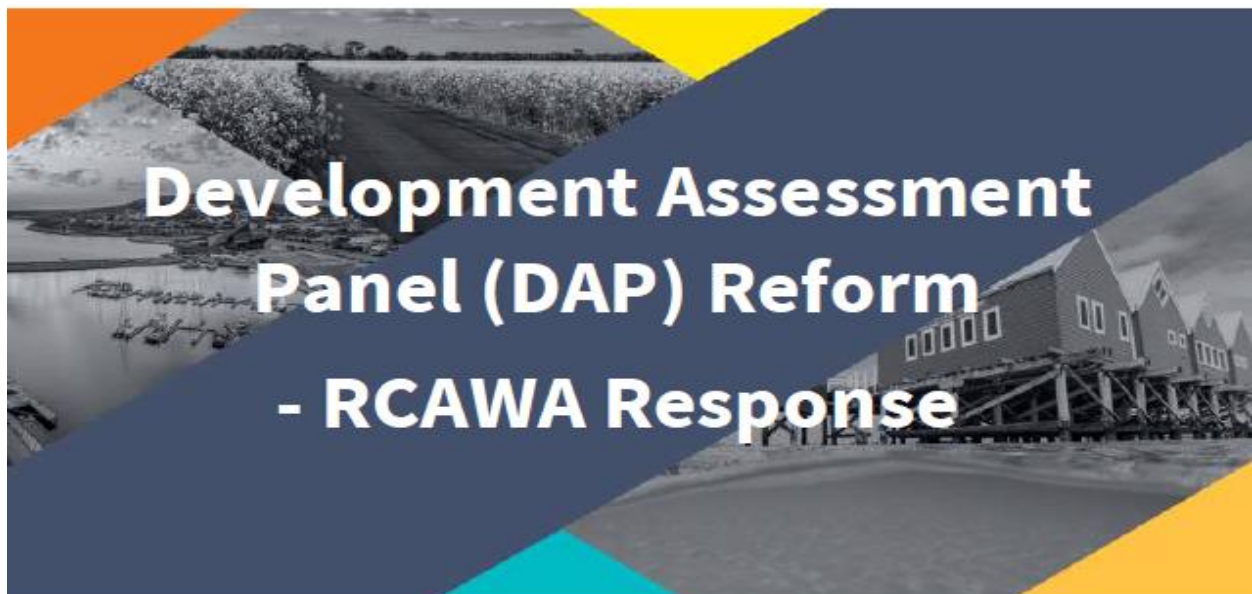
Hi Cameron,

On behalf of the Regional Capitals Alliance WA, thank you for providing us the opportunity to make a submission, and the extension on the timeframe, on the proposed DAP Reforms.

We have consulted with the alliance members, and in the main they are supportive of WALGA's position, however there are areas of concern that have been highlighted in our submission.

Please find attached said submission.

Kind regards, Paul





To: Department of Planning, Lands and Heritage  
Locked Bag 2506  
Perth WA 6001

Date: 5th May 2022

To Whom it May Concern,

**Re: Development Assessment Panel Regulations 2011 (Draft Regulations)**

The Regional Capitals Alliance WA (RCAWA) is pleased to provide feedback to the Department. Representing a large sector of Regional Western Australia, the Alliance have a significant interest in the proposed DAP reforms and have collated their responses into this document.

RCAWA acknowledges the ongoing efforts of DPLH in providing opportunities to interested parties to put forth their comments on critical issues. RCAWA appreciates the extended timeframe provided for our response, however, would suggest that extended response timeframes for organisations such as ours that require feedback from multiple sources be a standard for these types of review exercises. With limited timeframes it restricts the ability of Local Governments to compile Council verdict and to consolidate multiple responses into one submission.

The Regional Capitals Alliance Western Australia (RCAWA) is an association representing ten Capitals across WA which comprise more than 50% of the population of Regional WA. The Alliance leads the sustainable, strategic growth of Western Australia's regional capitals, with a focus on excellence and opportunity creation. We achieve this through Partnerships and Collaboration, Advocacy and Policy Influence and Representation.

The Alliance has adopted a strong, cohesive approach to lead change and implement projects that will drive the growth of regional centres as attractive places to live, work, visit and invest.

- ▲ RCAWA Executive Officer Paul Rosair 459 Albany Highway, Victoria Park 6100 WA
- ▲ RCAWA Members: Albany|Broome|Bunbury|Busselton|Esperance|Greater Geraldton|Kalgoorlie-Boulder|Karratha|Port Hedland|Northam

We note that the reform changes are endeavouring to deliver the following key elements:

- Reduction of panel numbers to three (3)
- Fixed term Presiding and Deputy Presiding Members
- Creation of Special Matters DAP
- Process and administrative reforms

This phase of the reform appears to primarily focus on more operational and structural matters surrounding the re-alignment of panel numbers and the ensuring of “Development assessment processes are streamlined and outcomes-focused” and “DAP processes are more consistent and transparent”.

Through the process of formulating this submission, RCAWA has been in close contact with WALGA, and in the main supports WALGAs general position in terms of the views put forward in their DAP response.

Areas of the reform in which the Alliance either does not agree with the position stated by WALGA, or innately feels strongly about the respective positions, have been highlighted and included in our response. In terms of the scenarios where the Alliances views align with WALGA’s, simpler explanation is provided.

Please find below our submission accordingly.

If desired, the Alliance offers an opportunity to personally brief you and/or your organisation on our position in relation to the draft items. This can be arranged by contacting our Executive Officer, Paul Rosair on 0419 930 467.

Finally, we once again appreciate the opportunity to comment on the proposed reform and look forward to a long-lasting relationship between the RCAWA and DLPH.

Kind Regards,



Mayor Dennis Wellington  
Chair  
Regional Capitals Alliance WA

- ▲ RCAWA Executive Officer Paul Rosair 459 Albany Highway, Victoria Park 6100 WA 2
- ▲ RCAWA Members: Albany|Broome|Bunbury|Busselton|Esperance|Greater Geraldton|Kalgoorlie-Boulder|Karratha|Port Hedland|Northam



## **RCAWA Comments:**

In providing comments, the RCAWA notes that consultation with WALGA was held and, unless noted separately, our views concur.

These comments are made on behalf of all 10 Alliance members, sharing a collective view. Individual members may have provided their individual thoughts in a separate submission which should be considered external to the views of RCAWA.

### **1. Establishment of a Special Matters DAP**

The major area of disagreement with the proposed reforms relates to the creation of a Special Matters DAP. The Alliance does not support this proposed inclusion for the following reasons.

It is not clear what public policy problem the SMDAP proposals are designed to address, or how the proposals will address that problem. The provided material to describe and support the proposals does not seek to address either of these factors.




The capacity for the Minister of the day to establish project and especially precinct criteria without Parliamentary oversight, or any statutory requirements for consultation with affected local governments or other stakeholders, is particularly problematic.

The time and effort involved in identifying Precincts through Regulations (and therefore providing for Parliamentary oversight) would not be significant and would significantly reduce risks of perceived or real threats to the integrity of the planning system that could be created by the proposed model.

Ministerial powers of the kind proposed have led to actual and perceived threats to the integrity of planning systems in other jurisdictions.

Consultation with local governments and other stakeholders should also be required prior to the introduction or modification of precinct designations.

This would provide for much greater engagement and transparency around the identification of precincts and reduce perception around political interference in the decision-making process.

- 
-  RCAWA Executive Officer Paul Rosair 459 Albany Highway, Victoria Park 6100 WA 3
  -  RCAWA Members: Albany|Broome|Bunbury|Busselton|Esperance|Greater Geraldton|Kalgoorlie-Boulder|Karratha|Port Hedland|Northam

Other key concerns with the proposed approach are:

- Local governments will have significant workload in providing a submission and in clearing and enforcing conditions and will also be able to add significant value to the process, but would not receive any fees income. In recognition of that, local governments should receive some of the fee's income.
- WAPC/DPLH staff, with the possible exception of precincts with significant volumes of development applications, will not be able to develop sufficient knowledge of local planning instruments or local context.
- Lack of professional representation under the SMDAP model. With only 1-2 the proposed 7 members being professional planners, it leaves potentially no members having significant understanding or experience of the applicable local planning schemes or local context.

## 2. Third-Party Appeal Rights for decisions made by Development Assessment Panels

The Alliance members of RCAWA do not support the implementation of a Third-Party appeals for DAPs.

It is believed that if this is implemented, it would likely cause unintended consequences and provide a gateway for other third-party appeals in general. Intense lobbying by elected members to challenge the decision of the DAP from vocal minorities could occur.

- 
- ▲ RCAWA Executive Officer Paul Rosair 459 Albany Highway, Victoria Park 6100 WA 4
  - ▲ RCAWA Members: Albany|Broome|Bunbury|Busselton|Esperance|Greater Geraldton|Kalgoorlie-Boulder|Karratha|Port Hedland|Northam

**Summary of RCAWA position on all Reform Proposals:**

Reform Proposal	Position
Reduction in number of District DAPs from five to three	Supported
Appointment of permanent specialist members	Supported
Centralisation of DAP secretariat functions within DPLH	Supported
The third specialist member will drawn from a pool	Supported
Minimum District DAP Mandatory Threshold Removed	Supported
District DAP opt-in threshold retained at \$2m	Not Supported
Creation of a Special Matters DAP	Not Supported
Third-Party Appeal Rights for decisions made by Development Assessment Panels	Not Supported

**Attachment 6: Correspondence in: Paul Papalia Meeting Request Response**

70-31674 - Meeting request - Regional Capitals Alliance External Inbox x

Papalia, Appts <Appts.Papalia@dpc.wa.gov.au>  
to me ▾

Good afternoon,

Thank you for the attached correspondence to the Hon Paul Papalia CSC MLA, Minister for Police; Road Safety; Defence Industry; Veterans Issues, seeking a meeting.

Unfortunately, due to heavy diary commitments, the Minister is unable to accept at this time.

The Minister sends his appreciation for the invitation and sends his sincerest apologies.

Many thanks,  
Chloe



CHLOE GLIDDON Appointments Secretary

Office of the Hon. Paul Papalia CSC MLA  
Minister for Police; Road Safety; Defence Industry; Veterans Issues  
Member for Warnbro

+61 8 6552 5600  
[10<sup>th</sup> Floor, Dumas House, 2 Havelock Street WEST PERTH WA 6005](#)  
[Minister.Papalia@dpc.wa.gov.au](mailto:Minister.Papalia@dpc.wa.gov.au)

## Attachment 7: DAP Response Acknowledgement

Good evening Paul,

Many thanks for sending through this feedback. This email confirms receipt.

From here, the Department will review your feedback and the team will be in touch if we need further clarification or have any queries.

A response to the feedback received will also be published on the Department's website in the near future. As a submitter, you will receive an email notification when this is available.

Thank you again for taking the time to provide feedback to the Planning Reform team.

Kind regards,  
Cassie

**Cassandra Barrow** | Stakeholder Engagement Coordinator | Reform, Design and State Assessment  
140 William St, Perth WA 6000  
6551 9360 |  
[www.dplh.wa.gov.au](http://www.dplh.wa.gov.au)

## Attachment 8: Aaron Malloy RCAWA Federal Election Priorities Response

**From:** Aaron Malloy <[pearce@wa.onenation.org.au](mailto:pearce@wa.onenation.org.au)>  
**Date:** 13 May 2022 at 11:00:00 am AWST  
**To:** Paul Rosair <[paul@naja.com.au](mailto:paul@naja.com.au)>  
**Subject:** RE: Regional Capitals Alliance WA - Federal Election Priorities

Good morning Paul,

Thank you for your email.

I would like the opportunity to talk about your plans in greater detail.

I look forward to discussing it more with your group into the future.

Many thanks,

*Aaron Malloy*

*Federal One Nation candidate for Pearce Western Australia*

*Edge Entertainment Australia*

Ph: 0409 205 928

## Attachment 9: Rowena Skinner RCAWA Federal Election Priorities Response

From: Rowena Skinner <[office@wa.greens.org.au](mailto:office@wa.greens.org.au)>  
Date: 17 May 2022 at 2:39:18 pm AWST  
To: Paul Rosair <[paul@naja.com.au](mailto:paul@naja.com.au)>  
Subject: RE: Regional Capitals Alliance WA - Federal Election Priorities

Hi Paul,  
I will pass your email onto Bianca.  
Some of our policies that may help address some of the priorities you have.

Boosting local manufacturing: <https://greens.org.au/platform/economy#manufacturing>

Housing: <https://greens.org.au/platform/services#housing>.

Free TAFE: <https://greens.org.au/platform/education>

For coal and gas communities: <https://greens.org.au/platform/climate#create-jobs>

<https://greens.org.au/platform/world#refuge> For our policy on refugees and granting permanent visas so that migrants and refugees can work and contribute to the community.

thanks,

Rowena.

Rowena Skinner  
Office Manager  
Office Open Mon-Thur 10-4  
The Greens (WA) Inc.  
Office 91/215 Stirling St. Perth (note this is our new address)  
Ph 08 6365 2131  
[office@wa.greens.org.au](mailto:office@wa.greens.org.au)  
[www.wa.greens.org.au](http://www.wa.greens.org.au)  
ABN 41 747 355 722

"Injustice anywhere is a threat to justice everywhere." - Martin Luther King, Jr.



**Attachment 10: Kate Chaney RCAWA Federal Election Priorities Response**

From: Kate Chaney Independent <[hello@katechaney.com.au](mailto:hello@katechaney.com.au)>  
Date: 20 May 2022 at 2:52:19 pm AWST  
To: Paul Rosair <[paul@naja.com.au](mailto:paul@naja.com.au)>  
Subject: Re: Regional Capitals Alliance WA - Federal Election Priorities

Thank you Paul for your email and for your insights.  
If Kate is successful in this election she will be consulting with the broader sector expertise in Curtin.

For and on behalf of Kate Chaney

**Authorised by Kate Chaney**  
*Independent Candidate for Curtin*

1/50 Subiaco Square Road  
Subiaco 6008 WA

[hello@katechaney.com.au](mailto:hello@katechaney.com.au)  
[www.katechaney.com.au](http://www.katechaney.com.au)



## 6 TREASURER'S REPORT JUNE 2022

<b>Date of Report:</b>	16th June 2022
<b>Author</b>	Mayor – City of Greater Geraldton
<b>Disclosure of Interests:</b>	Nil
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>11. RCAWA April Profit and Loss Statement</li> <li>12. RCAWA April Balance Sheet</li> <li>13. RCAWA April Accounts Payable</li> <li>14. RCAWA April Accounts Receivable</li> <li>15. RCAWA May Profit and Loss Statement</li> <li>16. RCAWA May Balance Sheet</li> <li>17. RCAWA May Accounts Payable</li> <li>18. RCAWA May Accounts Receivable</li> </ol>

### Purpose:

To inform the Alliance members of the RCAWA financial situation.

### Discussion:

As required

Link to Strategic Directions:		Budget Implications	
Partnership and collaboration		Nil	
Resolution		Action(s)	
<p><b>That the members receive and note the Treasurer's Report for the periods ending 30<sup>th</sup> April 2022 and 31<sup>st</sup> May 2022 and the accompanying financial documents.</b></p> <p><b>The Treasurer to present a budget based on existing fee structures in July. This budget will be reviewed in light of the strategic planning session in August.</b></p>		Preparation of preliminary budget	
<b>Moved:</b>	Shane Van Styn	<b>Responsible:</b>	Shane Van Styn
<b>Seconded:</b>	Tresslyn Smith	<b>Due date:</b>	July



**Attachment 11: RCAWA April Profit and Loss Statement**

		<b>WA Regional Capitals Alliance Inc Profit &amp; Loss Budget vs. Actual July 2021 through April 2022</b>		
		<u>Jul 21 - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>				
Interest Received		3.93	50.00	-46.07
Membership Fee 2021/22		150,000.00	150,000.00	0.00
<b>Total Income</b>		<u>150,003.93</u>	<u>150,050.00</u>	<u>-46.07</u>
<b>Expense</b>				
Accountancy Fees		750.00	1,100.00	-350.00
Administration Costs		14,777.32	18,000.00	-3,222.68
Audit Fees		100.00	900.00	-800.00
Bank Charges		116.37	200.00	-83.63
Donations		500.00	1,500.00	-1,000.00
Executive Support		63,749.98	86,350.00	-22,600.02
Meetings and Functions		0.00	2,000.00	-2,000.00
Projects		11,520.20	33,500.00	-21,979.80
Rent		2,708.30	3,250.00	-541.70
Travelling Expenses		2,834.49	3,250.00	-415.51
<b>Total Expense</b>		<u>97,056.66</u>	<u>150,050.00</u>	<u>-52,993.34</u>
<b>Net Income</b>		<u><u>52,947.27</u></u>	<u><u>0.00</u></u>	<u><u>52,947.27</u></u>

**Attachment 12: April Balance Sheet**

		<u>Apr 30, 22</u>
<b>ASSETS</b>		
Current Assets		
Chequing/Savings		
WARCA Cheque Account		85,855.77
WARCA Savings Account		47,577.09
<b>Total Chequing/Savings</b>		<u>133,432.86</u>
Accounts Receivable		
Trade Receivables		76.00
<b>Total Accounts Receivable</b>		<u>76.00</u>
<b>Total Current Assets</b>		<u>133,508.86</u>
<b>TOTAL ASSETS</b>		<u><u>133,508.86</u></u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable		
Trade Creditors		9,303.51
<b>Total Accounts Payable</b>		<u>9,303.51</u>
Other Current Liabilities		
Tax Payable		-3,331.29
<b>Total Other Current Liabilities</b>		<u>-3,331.29</u>
<b>Total Current Liabilities</b>		<u>5,972.22</u>
<b>TOTAL LIABILITIES</b>		<u><u>5,972.22</u></u>
<b>NET ASSETS</b>		<u><u>127,536.64</u></u>
<b>EQUITY</b>		
Opening Bal Equity		136,570.00
Retained Earnings		-61,980.63
Net Income		52,947.27
<b>TOTAL EQUITY</b>		<u><u>127,536.64</u></u>



**Attachment 13: April Accounts Payable**

4:37 PM  
03/05/22

**WA Regional Capitals Alliance Inc  
A/P Ageing Summary  
As of April 30, 2022**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
NAJA Business Consulting Services	9,237.51	0.00	0.00	0.00	0.00	9,237.51
Pam Weston's Bookkeeping	66.00	0.00	0.00	0.00	0.00	66.00
<b>TOTAL</b>	<b>9,303.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,303.51</b>

**Attachment 14: April Accounts Receivable**

4:37 PM  
03/05/22

**WA Regional Capitals Alliance Inc  
A/R Ageing Summary  
As of April 30, 2022**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Peter Carter	0.00	0.00	0.00	0.00	76.00	76.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76.00</b>	<b>76.00</b>

**Attachment 15: May Profit and Loss Statement**

<p>1:13 PM 02/06/22 Accrual Basis</p>			
<p><b>WA Regional Capitals Alliance Inc Profit &amp; Loss Budget vs. Actual July 2021 through May 2022</b></p>			
	Jul 21 - May 22	Budget	\$ Over Budget
<b>Income</b>			
Interest Received	4.32	50.00	-45.68
Membership Fee 2021/22	150,000.00	150,000.00	0.00
<b>Total Income</b>	<b>150,004.32</b>	<b>150,050.00</b>	<b>-45.68</b>
<b>Expense</b>			
Accountancy Fees	840.00	1,100.00	-260.00
Administration Costs	14,927.32	18,000.00	-3,072.68
Audit Fees	100.00	900.00	-800.00
Bank Charges	126.37	200.00	-73.63
Donations	500.00	1,500.00	-1,000.00
Executive Support	72,840.89	86,350.00	-13,509.11
Meetings and Functions	0.00	2,000.00	-2,000.00
Projects	11,520.20	33,500.00	-21,979.80
Rent	2,979.13	3,250.00	-270.87
Travelling Expenses	2,834.49	3,250.00	-415.51
<b>Total Expense</b>	<b>106,668.40</b>	<b>150,050.00</b>	<b>-43,381.60</b>
<b>Net Income</b>	<b>43,335.92</b>	<b>0.00</b>	<b>43,335.92</b>

**Attachment 16: May Balance Sheet**

<p>1:14 PM 02/06/22 Accrual Basis</p>		May 31, 22
<b>WA Regional Capitals Alliance Inc Balance Sheet As of May 31, 2022</b>		
<b>ASSETS</b>		
Current Assets		
Chequing/Savings		76,244.35
WARCA Cheque Account		47,577.48
WARCA Savings Account		123,821.83
<b>Total Chequing/Savings</b>		<b>123,821.83</b>
Accounts Receivable		76.00
Trade Receivables		76.00
<b>Total Accounts Receivable</b>		<b>76.00</b>
<b>Total Current Assets</b>		<b>123,897.83</b>
<b>TOTAL ASSETS</b>		<b>123,897.83</b>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable		10,264.00
Trade Creditors		10,264.00
<b>Total Accounts Payable</b>		<b>10,264.00</b>
Other Current Liabilities		-4,291.46
Tax Payable		-4,291.46
<b>Total Other Current Liabilities</b>		<b>-4,291.46</b>
<b>Total Current Liabilities</b>		<b>5,972.54</b>
<b>TOTAL LIABILITIES</b>		<b>5,972.54</b>
<b>NET ASSETS</b>		<b>117,925.29</b>
<b>EQUITY</b>		
Opening Bal Equity		136,570.00
Retained Earnings		-61,980.63
Net Income		43,335.92
<b>TOTAL EQUITY</b>		<b>117,925.29</b>

**Attachment 17: May Accounts Payable**

1:15 PM 02/06/22		WA Regional Capitals Alliance Inc A/P Ageing Summary As of May 31, 2022					
	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
NAJA Business Consulting Services	10,000.00	0.00	0.00	0.00	0.00	10,000.00	
Norris & Hyde IT	165.00	0.00	0.00	0.00	0.00	165.00	
Pam Weston's Bookkeeping	99.00	0.00	0.00	0.00	0.00	99.00	
<b>TOTAL</b>	<b>10,264.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,264.00</b>	

**Attachment 18: May Accounts Receivable**

1:15 PM 02/06/22		WA Regional Capitals Alliance Inc A/R Ageing Summary As of May 31, 2022					
	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
Peter Carter	0.00	0.00	0.00	0.00	76.00	76.00	
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>76.00</b>	<b>76.00</b>	

## 7 EXECUTIVE OFFICER BI-MONTHLY REPORT (APRIL 2022 – MAY 2022)

**Date of Report:** 16th June 2022  
**Report Author:** Executive Officer – Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s):** 19. Executive Officer Bi-Monthly Report –  
 April 2022 - May 2022

### Purpose:

To update RCAWA on the Executive Officer services provided for the period April 2022 - May 2022 inclusive.

### Background:

The attached report provides information about the services provided, activities undertaken and time allocation over the past two months.

### Discussion:

As required.

Link to Strategic Directions:		Budget Implications	
Advocacy and policy Influence Partnership and collaboration Representation		As per 2021/22 approved RCAWA budget.	
Resolution(s)		Action(s)	
For information		As per Outstanding Actions	
<b>Moved:</b>	-	<b>Responsible:</b>	Executive Officer
<b>Seconded:</b>	-	<b>Due date:</b>	As required

## Attachment 19: Executive Officer Bi-Monthly Report – Apr/May 2022

### Overview

Following the extension of the Executive Officer’s contract, and the subsequent review of agenda formatting, a decision has been made to streamline this report in order to avoid information duplication: 1. All project work / activity to be listed and referenced to the appropriate Item number; 2. Stakeholders to be listed; 3. Time allocation to be tabled.

### 1. Project Work / Activity

Project / Activity	Status	Item
Local Government Reform	Pending outcome of response to the State Government Reform Paper	-
Aboriginal Cultural Heritage Bill	Ongoing meetings with Department and Duncan Ord re engaged to assist	10
Performing Arts and Entertainment Centres Review	Finalisation of EOI process Ongoing project management	11
Housing Solutions and Action Plan	Ongoing project management and stakeholder engagement New terms of reference developed	12
Benchmarking	Ongoing project management and data collection	-
MACWA	Ongoing stakeholder engagement	-
DAP	Pending State Government response	5
Regional Cities Program	Ongoing stakeholder engagement	-
Post Federal Election	Ongoing stakeholder engagement	15

## 2. Stakeholder Engagement

Stakeholders	Date	Purpose
<b>RCAWA CEOs</b>	1/4/22	RCAWA CEO Ringaround
<b>Kell McManus; WALGA</b>	1/4/22 11/4/22	Housing Action Plan
<b>Mike Rowe;</b> Director General Dept of Communities	1/4/22	Housing Action Plan, Aged Care
<b>Tim Lane;</b> Manager Strategy and Association Governance WALGA	4/4/22	WALGA Governance Review
<b>Duncan Ord;</b> Greensted Consulting	4/4/22	Aboriginal Cultural Heritage Act
<b>Anthon Kannis,</b> DPLH <b>Ben Harvey,</b> DPLH <b>Cameron Bulstrode,</b> DPLH <b>Vaughan Davies;</b> DPLH	4/4/22	Aboriginal Cultural Heritage Act and DAP submission
<b>Minister Don Punch</b>	4/4/22	MACWA, Aging in the Bush
<b>Greg Cash;</b> Elysian Consulting <b>Michelle Mackenzie;</b> CEO Shelter WA <b>Rhiannon Bristow-Stagg;</b> Projects Shelter WA	5/4/22	Housing Action Plan strategy implementation
<b>Corne Lombard,</b> EA City of Busselton	8/4/22	RCAWA Busselton Meeting
<b>Greg Cash;</b> Elysian Consulting	11/4/22	Housing Action Plan
<b>Gerrard Moody;</b> Mainsheet Capital	27/4/22	PEAC Review EOI Enquiry
<b>Tony Brown;</b> WALGA	2/5/22	WALGA Governance Review and MACWA Awards support

Stakeholders	Date	Purpose
<b>Cesar Rodriguez;</b> Manager Heritage Projects DPLH <b>Duncan Ord;</b> Greensted Consulting	23/5/22	Aboriginal Cultural Heritage Act
<b>Mike Archer,</b> CEO City of Busselton <b>Corne Lombard,</b> EA City of Busselton	23/5/22	RCAWA Busselton Meeting
<b>Andrew Sharpe;</b> CEO City of Albany <b>Malcolm Osborne;</b> CEO City of Bunbury <b>Mike Archer,</b> CEO City of Busselton	23/5/22	PEAC Review EOI Facilitation
<b>Mainsheet Capital</b> <b>Culture Counts</b> <b>Greensted Consulting</b>	24/5/22	PEAC Review EOI – convey outcome of evaluation to all parties
<b>RCAWA Secretariat and Members</b>	All Months	Regular contact with most alliance members on a range of matters

### 3. Time Allocation

#### Historic Contract: May 2018 – April 2022

Name	Billed Hrs.	Actual Hrs.
Paul Rosair	1,600	1,630.00
Jane Lewis	660	660.25

### Current Contract: May 2022 – April 2024

	Paul Rosair		Jane Lewis		Josh Turner	
	Contract	Actual	Contract	Actual	Contract	Actual
May 22	35	40	30	23	12	1
June 22	35		30		12	
July 22	35		30		12	
Aug 22	35		30		12	
Sept 22	35		30		12	
Oct 22	35		30		12	
Nov 22	35		30		12	
Dec 22	25		15		10	
Jan 23	25		15		10	
Feb 23	35		30		12	
Mar 23	35		30		12	
Apr 23	35		30		12	
May 23	35		30		12	
June 23	35		30		12	
July 23	35		30		12	
Aug 23	35		30		12	
Sept 23	35		30		12	
Oct 23	35		30		12	
Nov 23	35		30		12	
Dec 23	25		15		10	
Jan 24	25		15		10	
Feb 24	35		30		12	
Mar 24	35		30		12	
Apr 24	35		30		12	
<b>TOTALS</b>	<b>35</b>	<b>40</b>	<b>30</b>	<b>23</b>	<b>12</b>	<b>1</b>



## 8 FORMAL PRESENTATIONS

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

The Alliance to receive presentations from key stakeholders.

### **Background:**

Leading up to this meeting, Alliance members were canvassed about issues pertinent to the portfolios of the presenters: a consolidated list is provided in the discussion and has been forwarded to the relevant presenters as appropriate.

### **Discussion:**

#### **Thursday 16th June 2022**

#### **Time: 1:05 -1:30**

<b>Mr. Simon Millman MLA</b>	Parliamentary Secretary Minister for Health; Mental Health
<b>Ms. Marije van Hemert</b>	Senior Policy Adviser for Minister Sanderson
<b>Topics for Discussion:</b>	State government health priorities

#### **Time: 1:30 -1:50**

<b>Cr Karen Chappel;</b>	President WALGA
<b>Nic Sloan;</b>	CEO WALGA
<b>Topics for Discussion:</b>	Local government reform WALGA governance review Federal election strategy

#### **Time: 2:20 – 2:50**

<b>Rachael Sweeney;</b>	RCA Executive Officer
<b>Topics for Discussion:</b>	RCA update Federal budget response Federal election strategy

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>For information only</b>		Compilation of information for Simon Millman Distribute information: Ministerial Taskforce into Public Mental Health Services for Infants, Children and Adolescents aged 0-18 years in Western Australia (ICA Taskforce)	
<b>Moved:</b>	-	<b>Responsible:</b>	EO and EA
<b>Seconded:</b>	-	<b>Due date:</b>	As required

## 9 RCA UPDATE

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Grant Henley, Mayor City of Busselton</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>NIL</b>

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**Purpose:**

To provide an overview of items and issues from RCA which pertain to RCAWA business and to canvass Alliance members as to matters which they believe are warranted to raise with RCA.

**Discussion:**

Rachael Sweeney, RCA Executive Officer and Grant Henley to provide an RCA update

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Partnership and collaboration Representation		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>For information only</b>		Contact Rachael Sweeney regarding Performing arts and entertainment centres	
<b>Moved:</b>	-	<b>Responsible:</b>	Executive Officer
<b>Seconded:</b>	-	<b>Due date:</b>	As required

# 10 ABORIGINAL CULTURAL HERITAGE BILL 2021

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Paul Rosair, Executive Officer and Duncan Ord, Greensted Consulting,</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>NIL</b>

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## **Purpose:**

To update the Alliance on the progress of the Aboriginal Cultural Heritage Act 2021 and the drafting of regulations and guidance documents that give effect to the Act.

## **Background:**

The Aboriginal Cultural Heritage Act 2021 (ACHA) is a new Act replacing the existing Aboriginal Heritage Act 1972 (AHA) through two-year transitional arrangements. The Alliance requested engagement with the Department of Planning Lands and Heritage (DPLH) to ensure concerns over the practicality of implementing the Act were reflected in the design of regulations, codes, and guidance documentation.

Mr Anthony Kannis Director General of DPLH attended the previous alliance meeting and as approved the Department was provided with a copy of the Alliance Aboriginal Cultural Heritage act 2021 briefing paper. On 3 June 2022 Mr Paul Rosair and Duncan Ord met with Mr Ben Harvey; Director of Aboriginal Heritage and Mr Cesar Rodriguez; Manager Heritage Projects to discuss the paper and potential response.

## **Discussion**

The Department acknowledged receipt of the RCAWA briefing paper and confirmed that the issues raised by the paper were valid and would need to be addressed through the consultation phase for the development of the regulations. Ben and Cesar confirmed they were leading the implementation team and welcomed the offer of cooperation with the RCAWA secretariat.

The Department advised that the ACHA had been modelled on the Victorian legislation enacted in 2006 and that the Victorian legislation had no unintended consequences on Local Government or the community. It was indicated that due to the Victorian experience no cost modelling had been undertaken in WA on the regulatory impact of the ACHA. In response we noted that WA has significantly greater land mass and intact landscape and that the provisions of the ACHA were likely to have greater impact on Local Government in WA than in Victoria.

The Department outlined the timeframe for the development and tabling of the regulations and that they were required to have the ACHA fully implemented by July 1, 2023.

The Department confirmed they would consult directly with local Government through a series of workshops and that RCAWA would be invited to attend, as would each individual LGA. These workshops would be completed by November and a schedule will be sent to the Alliance Executive Officer for information as soon as possible. The Department indicated they had yet to develop a response to the specific issues in the briefing paper but would do so for inclusion in the consultation process.

The Department also confirmed that there would be no regulations that imposed any obligation on Local Government to do ACHA due diligence on third party development approvals. It would be expected a proponent would tick a box confirming they had completed this themselves. Local Government will only be bound by the ACHA for its own activities. Further Local Government planning processes would not be an activity under the act. There would be no consequential amendments under the Local Government or Planning acts.

In relation to the inclusion of Landscape values in the ACHA the Department considers these were provided for under Part 5 of the Aboriginal Heritage Act and hence the new definitions were clarification rather than a new area of heritage protection. They did acknowledge that significant landscape features such as the Darling escarpment posed complexity over site definition and cultural authority.

The Department acknowledged that the establishment of the Local Aboriginal Cultural Heritage services would take a long time and that it was likely the Native Title representative bodies would continue to facilitate heritage impact assessment services in the interim. They also indicated current work was focused on the management code and underlying “activity” guidance documents. We discussed the practical application of the activity guidelines to residential blocks above 1100m<sup>2</sup>, rural residential and farms and the Department acknowledged a reasonableness test would be required in undertaking due diligence. Defences under the act would be enshrined in the regulations to protect those who undertake due diligence in good faith but later are found to have impacted heritage values.

### Next Steps

The Department will maintain contact with RCAWA and have agreed to attend a future meeting of the Alliance to discuss the draft regulations and management code. Members of the Alliance are encouraged to send officers to the consultation workshops. The Executive Officer will continue to review guidance material and draft regulations as they become available.

Link to Strategic Directions:		Budget Implications	
Advocacy and Policy Influence		Up to \$2,000 from the special project budget	
Resolution(s)		Action(s)	
<b>For information only</b>		Contact details for consultants to be sourced	
<b>Moved:</b>	-	<b>Responsible:</b>	Sam Mastrolembo and EO
<b>Seconded:</b>	-	<b>Due date:</b>	ASAP

# 11 PERFORMING ARTS AND ENTERTAINMENT CENTRE REVIEW (PAEC)

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Paul Rosair, Executive Officer</b>
<b>Disclosure of Interest:</b>	<b>Paul Rosair, Jane Lewis</b>
<b>Attachment(s)</b>	<b>Nil (EOI responses and panel review papers may be requested by Alliance members through the EO)</b>

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## **Purpose:**

To advise the Alliance members of the EOI panel decision to engage Greensted Consulting for the purposes of conducting a PEAC review.

## **Background:**

The Regional Capitals PEACs play a pivotal role in supporting the vibrancy of their communities, those who live within the city and those for whom the city is a services centre. At the February meeting, a proposal to undertake a review of existing, and future, PEACs was agreed upon by alliance members. A shortlist was created in consultation with the EO and Secretary, and the EOI was sent out to the following consultants on the 5<sup>th</sup> April 2022:

- Element WA - Andrew Howe, Director/Principal Urban Design
- Mainsheet Capital - Gerard Moody, Perth Director
- Greensted Consulting - Duncan Ord, Principal

## **Discussion:**

Declarations of interest: due to prior work relations with the applicant Duncan Ord, RCAWA Executive Officer, Paul Rosair, declared a potential or perceived conflict of interest and therefore didn't take part in the evaluation scoring and final decision.

It is also declared, that upon receiving the EOI, Greensted Consulting reached out to Redit Research, owned and operated by RCAWA Executive Assistant, Jane Lewis, to provide consultancy services if successful in their application. Therefore, Jane had a potential or perceived conflict of interest and consequently played no role in the decision-making process.

Both these matters were brought to the attention of all panel members prior to the evaluation discussion being held.

From the three (3) requests for EOIs that were delivered, the Alliance received responses from all parties. It is noted that even though the submission was sent to Element WA, 'Culture Counts' submitted a response. The response was a part of a group submission comprising of Culture Counts, Pracsys Economics and Element WA. No prior communication had been made to the Executive Officer or the panel in relation to this arrangement.

The evaluation method for the EOI responses was decided upon at the April meeting, with a group of 3 CEOs nominated to formulate the assessment panel. The CEOs nominated were:

- Andrew Sharpe
- Mal Osborne
- Mike Archer

The members of the assessment panel each conducted an independent review of the EOI submissions against a pre-determined set of evaluation criteria. The independent results were then collated and presented by the EO at a zoom meeting on Monday, May 23<sup>rd</sup>.

### **Summary of Evaluation:**

The EOIs were evaluated against 3 overarching criteria, Experience, Methodology and Price. The weighted results of the collated reviews from the submitted responses were as follows:

- Mainsheet Capital – 2.97 (3<sup>rd</sup>)
- Greensted Consulting – 4.10 (1<sup>st</sup>)
- Culture Counts – 4.08 (2<sup>nd</sup>)

Mainsheet Capital quoted a cost of \$44,950, a 49.8% increase over the budgeted amount for the exercise.

The decision process focused on the submissions presented by Greensted and Element WA.

Culture Counts provided a well assembled methodology, drawing on previous work and the ability to present community wellbeing into a tangible value. The panel's concerns centered on the breadth of knowledge and networks across local **and** state government, and whether the Executive Officer would be required to spend more time on project management and direction than with the other respondents.

Greensted Consulting provided a potentially unique opportunity to gain insights into information that may be in the public arena but not easily accessible, due to the experience and networks of Duncan Ord, former Director General of the Department of Local Government, Sport, and Cultural Industries, and previously Director General Culture and Arts, and now Principal of Greensted. Greensted also provided an option for the report to be RCAWA branded for presentation to external organisations/parties.

The capacity of the consultancy firm was raised and addressed with the proposed engagement of an external consultant to provide support work. With the collected review of submissions, the assessment panel were comfortable with the recommendation of Greensted Consulting, who have subsequently been advised in writing and have attended a start-up meeting with the RCAWA Executive Officer on the 3<sup>rd</sup> June 2022. (as the correspondence is dated 2<sup>nd</sup> June, it will be tabled at the August meeting)

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and Policy Influence Partnership and collaboration		\$29,535 Inc. GST. to be allocated from the 2021/22 approved RCAWA projects budget.	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>That the Executive Officer project manages the PAEC Review and continues to engage with Greensted Consulting.</b>		EO to liaise with Greensted Consulting.	
<b>Moved:</b>	Mal Osborne	<b>Responsible:</b>	EO
<b>Seconded:</b>	Ross McKim	<b>Due date:</b>	Draft report to be presented at the October RCAWA meeting



# 12 RCAWA HOUSING SOLUTIONS AND ACTION PLAN

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair and Greg Cash, Elysian Consulting</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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## **Purpose:**

To seek support from the Alliance on proposed immediate implementation actions arising from the Housing Solutions and Action Plan.

## **Background:**

During 2021, the Alliance commissioned the development of a Housing Solutions and Action Plan to identify options and actions that could be taken by Regional Capitals Alliance members to address housing availability issues across regional WA. The Plan identifies that Regional WA is facing a housing availability crisis and that rather than simply being a short-term issue, there are structural issues that impact the supply and availability of housing in regional WA.

Highlighting that regional housing supply is a critical enabler of Western Australia's future growth, the Plan considers the context and background to the current housing crisis and identifies that a lack of housing is resulting in long term negative impacts for WA. With RCA members keen to provide leadership on addressing the housing crisis impacting their communities, the Plan proposes a number of strategies and actions focused on targeting three Objectives:

- 1: Increase awareness of Regional WA housing Issues, challenges and opportunities
- 2: Removing Barriers to Investment in new Housing supply in Regional WA
- 3: Increasing Housing Investment in Regional WA

It has been developed on the basis that:

- Local Government is **not** responsible for housing policy and housing delivery;
- Local Government is an enabler within a broader housing system;
- Local Governments can assist their communities by providing leadership and playing a role in housing supply, and where appropriate delivery, (on their terms for their communities).

It is recommended that the Plan be used to:

- Guide the actions and efforts of RCA member's staff locally;
- Guide the collective efforts of the RCA; and
- Provide a base to advocate for action by others both with and independently of the RCA

The Plan offers a practical approach to how the Alliance will work with Governments and others to implement short and longer term actions to improve housing availability in regional WA. The Plan was endorsed by the Alliance in late 2021. The Alliance's Executive Officer and Elysian Consulting subsequently provided briefings on the Plan to the Office of the Minister for Housing; and Lands; and to the Western Australian Regional Development Alliance. Both the Minister's Office and WARDA indicated support for the Alliance to progress opportunities in partnership with Government and independent of Government to increase housing supply in Regional WA. In addition, the Alliance committed funds to progress initial actions, to create momentum and to commence implementation of the Plan during 2022.

### **Current Situation**

Since endorsement of the Report, and with the Western Australian economy continuing to perform well, the housing availability challenge in Regional WA has become further entrenched with significant constraints to new housing supply. Current constraints across the national housing market are unlikely to be resolved in the short term however it is critical that the regional markets are supported to take advantage of any easing of conditions that will inevitably occur. To ensure Alliance members are well placed to support their local markets, a number of immediate implementation actions are proposed to progress the Housing Solutions and Action Plan. The proposed actions are as follows:

#### **Action 1: Commitment to Regional Land Supply Funding**

It is recommended that the Alliance formalise a request to the State Government to establish a Regional Land Supply Investment Fund to commit an annual funding contribution to support regional land supply through DevelopmentWA. It is noted that in the 2022/23 Budget, the State Government committed \$19 million to subsidise the development of residential lots in Kalgoorlie and Karratha. While this is supported and encouraged, it is a one-off commitment and targets only two regional markets. The Alliance could propose a long-term budget allocation to this purpose that would ensure funding is available on an annual basis for projects across the State. This would seek an annual commitment of funding across the forward estimates of something like \$80 million over four years from 2023/24 to support DevelopmentWA investment in additional residential land supply in Regional Capitals.

#### **Action 2: Underutilised Regional Land Availability**

It is recommended that the Alliance approach the State Government seeking to collaborate on the identification of underutilised regional land for housing development consistent with the State's recent Housing Pipeline Announcement. Under this announcement, the State Government identified several underutilised sites in the metropolitan area plus a site in Busselton and land in Kalgoorlie and announced that they would be made available for housing development. This initial group of sites appear to be sites previously identified by Government agencies (Planning and Department of Communities) that could be immediately announced. There is likely to be similar State or Local Government controlled land sites across Regional Capitals that would lend themselves to development for housing. A collaborative approach with the State Government to review and identify development suitable land in Regional Capitals will indicate to Government that Alliance members are prepared to work with Government to facilitate land availability.

As part of this initiative, it is recommended that the Alliance seek a commitment from the Minister for Lands to consider opportunities for Alliance Members to acquire land at a discounted price under Section 75 (3) of the Land Administration Act 1997 on the condition that it be developed to deliver housing for key workers.

### **Action 3: Housing Partnerships Expression of Interest**

Each of the Alliance members has land, approval support, staff housing requirements or other potential assistance that could be used to support partnered housing investment in their Towns. Alliance members could send a strong signal to its local housing industry that it is serious about supporting housing development by conducting an Expression of Interest process where expressions of interest are called from Community Housing Providers or Indigenous Organisations/Corporations to work with Alliance members to explore the potential for affordable/key worker housing projects in the Regional Capitals. The expression of interest should seek Community Housing Providers or Indigenous Corporations that:

- Are interested in developing / owning affordable or key worker housing in the Capital;
- Are prepared to contribute own sourced capital or land to housing projects;
- Have the capacity to develop and deliver housing projects; and
- Are prepared to work with the local government to explore the development of housing project proposals.

Each Alliance member will have individual requirements but are likely to have something to offer that would support a project. They can then develop proposals locally to meet their specific needs, contributions and budgets. Each project is likely to require additional subsidy to be financially viable.

The Alliance could then approach to the State Government seeking funding support for the pool of projects across all RCA locations - as part of the 2023/24 budget. This would see a combined pool of projects that are jointly funded/supported by not for profits/Indigenous organisations, local government and State Government delivering much needed affordable/key worker housing. The timing of this approach is likely to be aligned to when the current overheated building industry will be starting to ease. Ideally, a large-scale announcement of this initiative would signal to the community, the State Government and the broader market that RCA members are looking to address the housing availability problems.

### **Action 4: Regional Capitals Housing Supply Roadshow**

Alliance members could coordinate and host a series of Regional Housing Supply Roadshow events across Regional Capitals. A Roadshow agenda could be developed and each event could provide topics such as:

- Information on Government enabled regional home ownership initiatives - Keystart, Indigenous Business Australia, National Housing Finance and Investment Corporations Home Guarantee Scheme and DevelopmentWA.

- Affordable Housing Partnership Opportunities – Facilitating access to Community Housing Providers who can provide information on project or partnership opportunities; Private Sector Developers wanting to provide information on their local projects; and Aged Care/Retirement Village providers providing information on Retirement living opportunities (this could help free up housing supply in the towns).
- The Roadshow could also incorporate a new Housing Supply Project Networking event to try and bring local players together to develop project opportunities.

#### **Action 5: Regional Housing Industry Breakfast/Lunch Event**

As part of its commitment to promote regional housing supply opportunities, it is recommended that the Alliance also approach CEDA, UDIA, HIA and Property Council to conduct a Regional Housing Lunch/Breakfast to focus attention on regional housing supply, regional living and regional development.

#### **Action 6: Regional Housing Data and Planning**

It is recommended that the Alliance progress a formal approach to the State Government to increase policy focus and priority of regional housing demand, supply and availability. Specifically, it should request Government improve the collection, collation and publication of Regional Housing data. In addition, the Alliance should request Government support to progress the proposal for Regional Housing Plans in line with Infrastructure WA Strategy with RCA members taking a lead role (Chairing each regional process).

#### **Budget implications**

The Alliance has allocated funding of \$5,000 to progress initial implementation works. The allocated budget will cover all actions listed above apart from Action 3: Expression of Interest. The current budget allocation will cover the drafting of the Expression of Interest proposal however will not cover the activities required to conduct/complete the full expression of interest process.

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>Executive Officer continues to work in consultation with Greg Cash and in accordance with the approved \$5k budget for the project</b>		As per resolution	
<b>Moved:</b>	Dennis Wellington	<b>Responsible:</b>	EO and Greg Cash
<b>Seconded:</b>	Ian Mickel	<b>Due date:</b>	As required

## 13 RCAWA STRATEGIC PLANNING

<b>Date of Report:</b>	<b>16th June 2022</b>
<b>Report Author:</b>	<b>Executive Officer, Paul Rosair</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Attachment(s)</b>	<b>Nil</b>

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### **Purpose:**

Alliance to continue implementing items from the RCAWA Strategic Planning Workshop.

Note: the current Strategic Plan 2017/18 – 2021/22 is due to expire and a new planning process is about to commence for the 2022/23 – 2027/28 Strategic Plan. An early draft is expected to be developed for the Alliance meeting in Perth in August 2022 to workshop its content.

A development opportunity still exists for members to nominate an officer(s) to work with the EO and to be involved in the Strategic Plan review process.

### **Background:**

In 2017 a high-level Strategic Plan was developed to guide the Alliance actions from 2017/18 - 2021/22. It outlined the vision, focus and priorities and explained “what we do” and “how we work”. This Strategic Plan has been circulated to nearly every Minister and Director General in WA, a number of Federal Ministers and Politicians and has been discussed with a myriad of Government Agencies, industry bodies and associations. Following on from this, a Strategic Planning workshop was held on 7<sup>th</sup> August 2020 in which members made decisions regarding key stakeholders and focus areas going forward. Subsequently, another workshop was held in February 2021 at the City of Perth to refine priorities.

### **Discussion:**

As a result of the workshop, key focus areas and stakeholders were identified. The following Strategic Planning Document has been updated and will be used to assist discussion and delegation of actions at strategic planning meetings.

- It should be recognised that key stakeholders should be aligned with the focus areas chosen by the members and that the list may evolve in line with project priorities.
- Due to the recent election and Cabinet shuffle, the key stakeholder list has also been adjusted to reflect the current person responsible for the identified portfolios of interest. Members are asked to consider if the State Government Stakeholder list reflects the priorities of the Alliance.
- Completed Items and stakeholders that have addressed the members have been removed

FOCUS AREAS	ACTION TAKEN/REQUIRED		NOTES/ KEY STAKEHOLDERS
Research	Current projects: <ul style="list-style-type: none"> <li>Housing Solution and Action Plan – Implementation scope in progress</li> <li>PAEC review – Consultant engaged and project commenced</li> <li>Impact of AHCA regulations</li> </ul>		Alliance members, EO, Greg Cash, Duncan Ord and Department staff
Benchmarking and baselining	Ongoing.		Executive Officer
MACWA	Nomination flyers have been sent to all LGs, WALGA, Department of Communities and judges for distribution and action		WALGA, Department of Communities, RCAWA
STATE GOVERNMENT STAKEHOLDERS	LATEST CONTACT	NOTES	
<b>Hon Mark McGowan;</b> Premier; Treasurer; Minister for Public Sector Management; Federal-State Relations	15 March 2022	Letter sent –meeting invite.	
<b>Hon Amber-Jade Sanderson BA MLA;</b> Minister for Health; Mental health	15 March 2022	Meeting with Parliamentary Secretary on 10 <sup>th</sup> June 2022	
<b>Hon Don Punch MLA</b> Minister for Disability Services; Fisheries; Innovation and ICT; Seniors and Ageing	15 March 2022	Letter sent –meeting invite. Meeting 4 <sup>th</sup> April 2022	
<b>Michael Barnes PSM;</b> Under Treasurer	15 March 2022	Letter sent –meeting invite.	
<b>Hon Paul Papalia CSC MLA;</b> Minister for Police; Road Safety; Defence Industry; Veterans	15 March 2022	Letter sent –meeting invite.	
<b>Hon. Dr Antonio (Tony) De Paulo Buti MLA;</b> Minister for Finance; Lands; Sports and Recreation; Citizenship and Multicultural Interests	15 March 2022	Letter sent –meeting invite.	
<b>Hon. Rita Saffioti MLA;</b> Minister for Transport; Planning; Ports	15 March 2022	Letter sent –meeting invite.	
INDUSTRY/ASSOC. STAKEHOLDERS	LATEST CONTACT	NOTES	
Chamber of Minerals and Energy	4 Dec 2020	EO met with Warren Pearce, CEO Association of Mining and Exploration Companies (AMEC). EO to follow up future meeting attendance with Paul Everingham, CEO	
Mining companies – Rio, FMG, Hancock Prospecting	14 Dec 2020	Meeting held with Katherine Savage, Government Relations Manager, Hancock Prospecting. EO contacted Andrew Forrest to update him on RCAWA matters and subsequently met with the FMG CIO, John Hartman from the Fortescue Tattarang Group.	
CBH	In progress		
Airlines – Qantas, Virgin & Rex	In progress		
Brendon Hammond	30 Jan 2021	EO has made contact.	

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
<b>Resolution(s)</b>		<b>Action(s)</b>	
<b>For information only</b>		Nil	
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	

## 14 AROUND-THE-GROUNDS

**Date of Report:** 16th June 2022  
**Report Author:** Executive Officer, Paul Rosair  
**Disclosure of Interest:** Nil  
**Attachment(s)** Nil

### Purpose:

For Alliance members to share information that may have an impact on other regional capitals either in the form of a collaborative opportunity, a win or a warning.

### Background:

At the 18<sup>th</sup> February 2021, Alliance members showed an interest in incorporating an around-the-grounds item into future meetings. A Recommendation was passed at the April meeting that the format of the around-the-grounds item will be 2-3 minutes per capital per meeting for a maximum total of 30 minutes. If members wish to pursue a topic in more detail, they can pursue it out of session or raise it as an agenda item for the next meeting.

### Discussion:

As required.

Link to Strategic Directions:		Budget Implications	
Partnership and collaboration		Nil	
Resolution		Action(s)	
For information only		Nil	
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	



## 15 OTHER BUSINESS

ITEM	INFORMATION	ACTIONS REQUIRED
<b>MACWA:</b>	Flyer sent to all LGs, WALGA, Department of Communities and judges for distribution and action	Alliance members to promote the awards within their own and surrounding LGs
<b>Federal Election Strategy</b>	Flyer updated, printed and sent to Federal candidates.	EO to follow up Madeline King Member for Brand; Federal Minister for Resources and Minister for Northern Australia
<b>Collaboration Opportunity</b>	Benchmarking project to be expanded to incorporate Business Service Reviews, Land Assessment and other opportunities for collaboration	Briefly discussed at last meeting. Opportunity to further the conversation. Comparison of rates and wages increases is also underway.
<b>Topics for next meeting</b>	Several topics to be addressed as part of the Strategic Planning Session need to be discussed	EO to investigate Regional airfare capping, DFES Bush Fire and Emergency Services volunteering model, use of ESL funding and its impact on RCAWA and incorporate into the Strategic Planning
<b>Strategic Planning Meeting</b>	The August meeting has been set as a general RCAWA meeting on the 18th Aug 2pm-5pm, then the strategic planning session on 19th August 9am-12noon.	EA to survey members regarding attendance, extended invitations, venue options etcetera.
<b>2022 Meeting Dates</b>	<b>Location</b>	<b>Notes</b>
18 <sup>th</sup> and 19 <sup>th</sup> August 20 <sup>th</sup> and 21 <sup>st</sup> October 15 <sup>th</sup> December	<b>Perth</b> <b>Busselton</b> <b>Zoom</b>	<b>Meeting and Strategic Planning</b> <b>Regional meeting and tour</b> <b>General meeting and AGM</b>

<b>Link to Strategic Directions:</b>		<b>Budget Implications</b>	
Advocacy and policy Influence Partnership and collaboration Representation		Nil	
<b>Resolution</b>		<b>Action(s)</b>	
<b>Information Only</b>		Actions as required above	
<b>Moved:</b>	-	<b>Responsible:</b>	
<b>Seconded:</b>	-	<b>Due date:</b>	

**MEETING CLOSED: 3:02**